

### **CITY OF VIRGINIA BEACH**

### DEPARTMENT OF HOUSING AND NEIGHBORHOOD PRESERVATION

### RUTH D. HILL, DIRECTOR

### 2022 ANNUAL ACTION PLAN

for

July 1, 2022 – June 30, 2023

Annual Action Plan 2021

### **Executive Summary**

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Department of Housing and Neighborhood Preservation (DHNP) utilizes available funding from four Federal entitlement programs and additional local City funds to expand and improve both rental and owner-occupied affordable housing, to make homelessness rare, brief, and non-recurring; to promote vibrant, well-maintained neighborhoods; and to provide support services and housing opportunities for people with AIDS and HIV. DHNP continues to provide leading support to the City as well as regional and state organizations and agencies involved in creating housing and homeless solutions. These on-going efforts are detailed throughout the plan.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

We have retained the priorities established in the FY 2020-2025 Consolidated and Strategic Plan. Our emphasis continues to be on expanding affordable rental housing opportunities and on making homelessness rare, brief, and non-recurring. These are the two greatest needs within the City of Virginia Beach.

### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Based on our evaluation of our submitted CAPER for previous FY, we chose projects and programs for our goals that will meet those activities that have had the most impact. We also chose our goals based on public comments and needs assessments for services as provided in feedback sessions. We strongly

believe that our goals and projects are reflective of the needs in our jurisdiction and best serve the needs of our citizens in our City and where appropriate, in our region.

### 4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

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We followed the civic participation plan in working through our annual plan and published notices as required for both civic hearings to be held in conjunction with the annual plan requirements. We had several projects that required Environmental Assessments and each project was appropriately advertised in the newspapers. In addition, we also have set up a public hearing via a "Virtual Town Hall Meeting" as well. We received no comments during our public hearing. Given the constraints of COVID-19, we did not hold in person public meetings. We also held another virtual public hearing on May 11th, 2022 during our thirty (30) day comment period for comments concerning the draft AAP. We also posted the draft on the website for review.

### 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Questions/Comments from May 2022 Public Comment Period: We had no questions or comments.

City DHNP Summary Response to Needs Assessment: In evaluating our proposals received from the community in response to our published Housing Opportunity Funding/Project Based Vouchers RFP and our Services RFP, we highly considered the comments we received from both our citizen's needs assessment hearings and written survey responses. We also conducted a HOPWA Needs Assessment Study during 2018 to inform us on how to best use HOPWA funding to meet the needs of the community. We are still following both. In all instances we continue to use HUD funding to have the greatest positive impact on our citizens. We are committed to help people with a housing crisis with the mission that the most

vulnerable should be helped first; and our system currently does do that. All citizens requesting housing services or assistance with their homes, from our myriad of programs is assessed uniformly, given an eligibility determination, and if eligible for assistance through the program, are placed on a prioritization list and helped. In addition, we have coordinated resources for persons experiencing homelessness at our Housing Resource Center, and they are assisted with housing as quickly as those resources allow.

### 6. Summary of comments or views not accepted and the reasons for not accepting them

None

### 7. Summary

We have optimized our funding to support the most critical housing and homelessness needs within the city. We continue to participate in local, regional, state, and national discussions to be part of the continuing solutions to housing and homelessness and housing for persons with HIV/AIDS.

### PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name		Department/Agency		
CDBG Administrator	VIRGI	NIA BEACH	Hous	sing and Neighborhood Preservation		
HOPWA Administrator	VIRGI	VIRGINIA BEACH Housin		ing and Neighborhood Preservation		
HOME Administrator	VIRGI	VIRGINIA BEACH		Housing and Neighborhood Preservation		
ESG Administrator	VIRGI	NIA BEACH	Hous	sing and Neighborhood Preservation		
HOPWA-C Administrator	VIRGI	NIA BEACH	Hous	Housing and Neighborhood Preservation		

Table 1 – Responsible Agencies

### Narrative (optional)

The Department of Housing and Neighborhood Preservation (DHNP) is the Lead Agency within the City of Virginia Beach for the administration of Community Development Block Group (CDBG), HOME Investment Partnership (HOME), Emergency Solutions Grants (ESG) and Housing Opportunities for Persons With Aids (HOPWA) Funds. The HOPWA funds are allocated on a regional basis within the regulatory requirements of the program. All other funding is for the City of Virginia Beach. The DHNP is also the Lead Agency for the Virginia Beach Continuum of Care.

### **Consolidated Plan Public Contact Information**

Cindy M. Walters, Compliance & Development Officer, Department of Housing and Neighborhood Preservation City of Virginia Beach 2408 Courthouse Drive, Building 21l Virginia Beach, VA 23456 Phone: 757.385.5754 email: cwalters@vbgov.com

### AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

### 1. Introduction

The Department of Housing and Neighborhood Preservation provides proactive leadership in a variety of ways to support the attainment of housing and homelessness goals throughout the City. We are the lead agency for the BEACH Community Partnership and the Continuum of Care. We provide staff and administrative support to both organizations. We are involved in the local, regional, state, and federal level of discussions on all housing matters. We belong to all appropriate support organizations that influence decisions at each level.

# Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Virginia Beach does not have public housing however; we do have a Section 8 Housing Choice Voucher (HCV) Program. This program is operated by the Department of Housing and Neighborhood Preservation. This structure ensures coordination between entitlement program operates and HCV Operations. Additionally, the Department of Housing and Neighborhood Preservation is the lead and supporting agency for the BEACH Community Partnership, an organization comprising government, nonprofit and faith-based organizations that advocate, educate, and provide assistance in the quest to end homelessness in the City of Virginia Beach. Senior and appropriate staff members are a substantial part of multiple Regional Organizations to End Homelessness throughout the South Hampton Roads region. We have successfully partnered to complete seven successful Single Room Occupancy (SRO) housing programs in South Hampton Roads. Virginia Beach has participated in all seven and has hosted two of the projects, Cloverleaf and Crescent Square. We also developed and created the Housing Resource Center and work with multiple non-profit organizations and the City's DHS to provide numerous services there. We also provide leadership to Hampton Roads Community Housing Resource Board (HRCHRB) to create a common base of information used by entitlement cities for the affirmatively furthering of fair housing certification. The Compliance & Development Officer is an appointed member of the Greater Hampton Roads HIV Health Services Planning Council that oversees the Ryan White Funds managed by the City of Norfolk through the Health and Human Services grant. The City of Virginia Beach meets regularly with the project sponsors of the HOPWA funds to ensure that needs are being met on a regional basis. The Department also maintains membership on a variety of other housing and homeless related organizations throughout the region, state, and national level to maintain a strong leadership role in this arena as the largest city and second largest jurisdiction within the Commonwealth of Virginia. All these activities keep us front and center of coordinated efforts to meet the needs of the homeless and low- and moderate-income households in local and regional jurisdictions.

# Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As the lead agency for the Continuum of Care (CoC), we provide staff support and agency leadership for the Continuum of Care, including the coordination and submission of the annual application, the Pointin-Time Count and the Housing Inventory information. Staff members regularly serve on multiple committees to ensure that the CoC remains compliant in their activities.

# Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

As the lead agency for the Continuum of Care (CoC), we provide staff support and agency leadership for the Continuum of Care, including the coordination and submission of the annual application, the Pointin-Time Count and the Housing Inventory information. Staff members regularly serve on multiple committees to ensure that the CoC remains compliant in their activities.

### 2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Agency/Group/Organization	BEACH PARTNERSHIP
Agency/Group/Organization Type	Housing
	РНА
	Services - Housing
	Services-Elderly Persons
	Services-Persons with Disabilities
	Services-Persons with HIV/AIDS
	Services-homeless
	Services-Health
	Service-Fair Housing
	Services - Victims
	Regional organization
	Planning organization
	Business Leaders
	Civic Leaders
	Business and Civic Leaders
What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Public Housing Needs
	Homeless Needs - Chronically homeless
	Homeless Needs - Families with children
	Homelessness Needs - Veterans
	Homelessness Needs - Unaccompanied youth
	Homelessness Strategy
	Non-Homeless Special Needs
	HOPWA Strategy
	Market Analysis

Briefly describe how the Agency/Group/Organization was consulted. What are	This group consists of all service providers in our	
the anticipated outcomes of the consultation or areas for improved	jurisdiction and is our main consulting civic body for	
coordination?	DHNP.	

### Identify any Agency Types not consulted and provide rationale for not consulting

N/A

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?				
Continuum of Care	City of Virginia Beach	Integrated Homeless Services Care and Supportive Services Subrecipients				

Table 3 – Other local / regional / federal planning efforts

### Narrative (optional)

N/A

### AP-12 Participation – 91.105, 91.200(c)

### **1.** Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Department of Housing and Neighborhood Preservation utilizes multiple media arrangements to engage citizens throughout the entire year. In addition to the mandatory civic hearings required for needs assessments and the annual action plan, we held monthly meetings within the BEACH Community Partnership which provides key stakeholders the opportunity to dialogue and provide input into identifying the community's needs as well as opportunities for coordinated action in developing the plan.

We also conducted meetings and did a public hearing in Camden , NC to present us as the new HOPWA delivery source for residents. We did that in coordination with Albemarle Regional Health Services. It positively impacted our transition to this added program area.

#### **Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non- targeted/broad community	No Attendance	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Persons HOPWA Services	Nine persons attended	Attendees welcomed new service delivery model and needed help with identifying potential landlords to participate with HOPWA.	None	

Table 4 – Citizen Participation Outreach

### **Expected Resources**

### AP-15 Expected Resources – 91.220(c)(1,2)

### Introduction

N/A

### **Anticipated Resources**

Program	Source	Uses of Funds	Expe	cted Amou	nt Available Y	ear 1	Expected	Narrative Description
	of Funds		Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Remainder of ConPlan \$	
CDBG	public -	Acquisition						CDBG funds are used for the Low-
	federal	Admin and						Moderate Income Clientele National
		Planning						Objective. We allocated the \$75,000
		Economic						earned from FY 21/22 as Program
		Development						Income during this fiscal year from
		Housing						repayment of deferred loans. Estimated
		Public						Funds available for Remainder of
		Improvements						ConPlan based on level funding
		Public Services						throughout remainder of years. Amount
								available at Remainder of CON is the
								current years allocation x3 (number of
			2,043,186	75,000	0	2,118,186	6,129,558	years remaining in this CON Plan.

Program	Source	Uses of Funds	Expe	cted Amou	nt Available Y	ear 1	Expected	Narrative Description
	of Funds		Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Remainder of ConPlan Ś	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership						HOME funds are used to improve the existing housing stock of homeowners or to build or renovate housing for low income households. We allocated the \$45,000.00. earned from FY 21/22 as program income from repayment of deferred loans. Some funds are used as a subsidy to assist participants in obtaining affordable rental housing. Estimated Funds available for Remainder of ConPlan based on level funding throughout remainder of years. Amount available at Remainder of CON
		TBRA	1,208,266	45,000	0	1,253,266	3,624,798	is the current years allocation x3 (number of years remaining in this CON Plan.

Program	Source	Uses of Funds	Expe	cted Amou	nt Available Y	ear 1	Expected	Narrative Description
	of Funds		Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Remainder of ConPlan \$	
HOPWA	public -	Permanent						HOPWA funds are utilized to create and
	federal	housing in						sustain affordable housing solutions for
		facilities						persons with HIV/AIDS and their
		Permanent						families. Most funds are used to
		housing						subsidize households in sustaining their
		placement						existing housing or helping them to find
		Short term or						alternative housing solutions. Estimated
		transitional						Funds available for Remainder of
		housing facilities						ConPlan based on level funding
		STRMU						throughout remainder of years. Amount
		Supportive						available at Remainder of CON is the
		services						current year allocation x3 (number of
		TBRA	2,676,916	0	0	2,676,916	8,030,748	years remaining in this CON Plan.

Program	Source	Uses of Funds	Expe	cted Amou	nt Available Y	ear 1	Expected	Narrative Description
	of Funds		Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Remainder of ConPlan	
							\$	
ESG	public -	Conversion and						Funds are used to support shelter
	federal	rehab for						operations and case management as
		transitional						well as Homeless Prevention and Rapid
		housing						Re-housing. ESG funds are utilized to
		Financial						support the HMIS system. Estimated
		Assistance						Funds available for Remainder of
		Overnight						ConPlan based on level funding
		shelter						throughout remainder of years. Amount
		Rapid re-housing						available at Remainder of CON is the
		(rental						current year allocation x3 (number of
		assistance)						years remaining in this CON Plan.
		Rental						
		Assistance						
		Services						
		Transitional						
		housing	171,520	0	0	171,520	514,560	

Table 5 - Expected Resources – Priority Table

### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

We leverage our federal funds primarily with local jurisdiction funds along with limited state and regional funds. Each non-profit organization that receives funding provides eligible matching funds through fund raising efforts, funds received from state programs and other federal programs apart from HUD as well as local, regional, and national foundations in support of their funding goals. Matching requirements are identified and estimated in the application for funds, the written agreement process and as part of the CAPER when all funds have been

Annual Action Plan 2022 expended.

### If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has public owned land that was acquired in 2012 located at 104 N. Witchduck Road, Virginia Beach, VA, that has become the "Housing Resource Center" (HRC) and became fully operational in September 2018. The HRC assists the most vulnerable population experiencing homelessness. The design process began in March 2014. Construction for this facility began with a groundbreaking in the Fall of 2016 and was completed in July of 2018 and began transitioning operations in August 2018. The HRC is fully operational.

As needs are identified, publicly owned land is considered on a project-by-project basis for potential use. Affordable housing projects are under consideration as they present themselves and City land may become available

### Discussion

Additional creativity, local funding and more partnerships are all necessary if we are to achieve plan objectives, including the use of Low-Income Housing Tax Credits (LIHTC) funds for larger development projects as well as the use of PBVs.

### Annual Goals and Objectives

### **AP-20 Annual Goals and Objectives**

### **Goals Summary Information**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

Table 6 – Goals Summary

**Goal Descriptions** 

### Projects

### AP-35 Projects - 91.220(d)

### Introduction

Below is a list of our projects for FY 22/23 and the outcomes we hope to achieve with these projects. In addition to these projects, we currently have other projects that are underway/ongoing and are anticipated to be complete within the 2022/2023 Fiscal year. They are:

\* The Franklin Johnston Group – 925 Apartments - a 94 Unit (Phase I) Low-Mod Income Rental Apartment Complex - HOME Funds and PBVs

\* CAMG Rehab of 5 rental units for previously homeless persons - HOME CHDO

\* Tranquility at the Lakes II - Low Income Seniors - Rental 38 Units - HOME Funds and PBVs

\* VBCDC rehab of 25 scattered rental units - HOME Funds

#### Projects

DHNP-CDBG General Oversight and Administration PIN - Winter Shelter
PIN - Winter Shelter
ForKids Hotline - Central Intake
DHNP - Housing Rehab Implementation
DHNP - Code Enforcement
Seton House - Shelter Ops
DHNP - Owner Occupied Rehab
DHNP-HOME Program Administration
DHNP - HOPWA Oversight & Admin
LGBT LC - HOPWA - Project Sponsor
LGBT LC - CDBG - RR
DHNP - HOME HOF - Create Affordable Units - Undetermined Project
DHNP - HOME CHDO - Tranquility
JCOC-RRH-CDBG
DHNP-Tenant Based Rental Assistance
DHNP - ESG - All Sub Recipient Projects & Admin

**Table 7 - Project Information** 

Describe the reasons for allocation priorities and any obstacles to addressing underserved

#### needs

We developed our priorities and allocations based on input and discussions with our stakeholders and citizens. We continue to meet the underserved needs that involve households that are cost burdened or severely cost-burdened by placing a priority on providing funds for homelessness assistance/services and affordable rental housing.

AP-38 Project Summary

**Project Summary Information** 

1	Project Name	DHNP-CDBG General Oversight and Administration
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$408,637
	Description	Admin Support CDBG Projects
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City Wide
	Planned Activities	
2	Project Name	PIN - Winter Shelter
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Homeless
	Funding	CDBG: \$96,821
	Description	Winter Shelter for Homeless
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	60 - Homeless Persons
	Location Description	City Wide
	Planned Activities	Winter Shelter
3	Project Name	ForKids Hotline - Central Intake
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Homeless
	Funding	CDBG: \$108,284
	Description	Central Homeless Crisis Hotline Intake and assessment
		Annual Action Plan 21

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	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	9000 Intake Calls from City
	Location Description	City Wide and Regional
	Planned Activities	
4	Project Name	DHNP - Housing Rehab Implementation
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Rehabilitation of low-income Owner occupied homes.
	Funding	CDBG: \$315,559
	Description	Rehab of existing housing rental structures
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	70 Low Income Home Owners
	Location Description	City Wide
	Planned Activities	
5	Project Name	DHNP - Code Enforcement
	Target Area	
	Goals Supported	
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$739,012
	Description	Provide neighborhood enforcement for preservation
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	City Wide CEEA
	Location Description	City Wide CEEA

	Planned Activities	
6	Project Name	Seton House - Shelter Ops
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Homeless
	Funding	CDBG: \$10,000
	Description	Operating a shelter for homeless youth
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	60 Unsheltered Youth
	Location Description	City Wide
	Planned Activities	
7	Project Name	DHNP - Owner Occupied Rehab
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Rehabilitation of low-income Owner occupied homes.
	Funding	CDBG: \$264,264
	Description	Rehab homes for low-mod income homeowners
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	30
	Location Description	City Wide
	Planned Activities	
8	Project Name	DHNP-HOME Program Administration
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Planning and Administration
	Funding	:

	Description	Admin Support
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
9	Project Name	DHNP - HOPWA Oversight & Admin
	Target Area	HOPWA EMSA
	Goals Supported	
	Needs Addressed	Planning and Administration
	Funding	HOPWA: \$80,307
	Description	Admin Support
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
10	Project Name	LGBT LC - HOPWA - Project Sponsor
	Target Area	HOPWA EMSA
	Goals Supported	
	Needs Addressed	People with HIV/AIDS
	Funding	HOPWA: \$2,596,609
	Description	Delivery of HOPWA services
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	200

	Location Description	EMSA
	Planned Activities	
11	Project Name	LGBT LC - CDBG - RR
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Special Needs
	Funding	CDBG: \$19,479
	Description	Housing for youth
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	42 Youth
	Location Description	City Wide
	Planned Activities	
12	Project Name	DHNP - HOME HOF - Create Affordable Units - Undetermined Project
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	People in need of affordable rental housing
	Funding	:
	Description	N/A
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	412
	Location Description	City Wide
	Planned Activities	
13	Project Name	DHNP - HOME CHDO - Tranquility
	Target Area	
	Goals Supported	

	Needs Addressed	People in need of affordable rental housing
	Funding	:
	Description	N/A
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	38
	Location Description	City Wide
	Planned Activities	
14	Project Name	JCOC-RRH-CDBG
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	People in need of affordable rental housing
	Funding	CDBG: \$81,130
	Description	Rapid Rehousing
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	45
	Location Description	City Wide
	Planned Activities	
15	Project Name	DHNP-Tenant Based Rental Assistance
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	People in need of affordable rental housing
	Funding	HOME: \$82,779
	Description	
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	91
	Location Description	City Wide
	Planned Activities	
16	Project Name	DHNP - ESG - All Sub Recipient Projects & Admin
	Target Area	City Wide - City of Virginia Beach
	Goals Supported	
	Needs Addressed	Homeless Planning and Administration
	Funding	:
	Description	1) JCOC Shelter Ops \$37,253.00 2) Samaritan House Shelter Ops \$52,949.00 3) Samaritan House Rapid Rehouse \$32,323.00 4) LGBT LC ESG Portion Rapid Rehouse \$36,131.00 5) DHNP Oversight & Admin \$12, 864.00
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

### AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

We will direct our assistance to four principal areas. First, we allocate most of our funds on a City-Wide basis.

Second, HOPWA funds will be distributed regionally throughout the HOPWA EMSA utilizing a Project Sponsor.

Third, in collaboration with our HUD-Field Office we established the Code Enforcement Enhancement Areas (CEEA) program to "arrest the decline of the areas" to revise our program to "arrest the decline of the areas" through aggressive code enforcement, housing rehabilitation and infrastructure replacement. Supported by CDBG funds to enforce code violations in areas with deteriorating housing and neighborhood conditions based on Code Enforcement inspection results.

Fourth, we are committed to ending homelessness within the South Hampton Roads region. Therefore, we support the efforts of the Regional Task Force to End Homelessness by designating an area that includes the Cities of South Hampton Roads

### **Geographic Distribution**

Target Area	Percentage of Funds
City Wide - City of Virginia Beach	72
HOPWA EMSA	18
Code Enforcement Enhancement Area (CEEA)	10

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

We have created four primary geographic areas for our funds. Our first area is the City of Virginia Beach. Our primary commitments of all funding except HOPWA are for a City-Wide projects and activities for the City of Virginia Beach. However, we continue to support regional projects that increase the supply of affordable housing for the chronically homeless through the efforts of our Regional

Taskforce to End Homelessness. We have invested in six Single Room Occupancy (SRO) housing facilities. These are multijurisdictional projects that require special approval within HUD. Within our city boundaries, we have a designation called Code Enforcement Enhancement Areas (CEEA). This plan was

approved by HUD in FFY 2013 and was updated with newer data from our Housing Survey during the

development of our 2020-2025 5-Year Strategic Plan. The activities for Code Enforcement include

identifying deteriorating and deteriorated areas of housing within the CEEA's as well specific housing and neighborhood rehabilitation and infrastructure replacement to arrest the decline of the areas.

The HOPWA EMSA area is the federally designated Virginia Expanded Metropolitan Statistical Area of Virginia Beach - Norfolk - Newport News. We prioritize this EMSA for HOPWA funding and outreach.

The HOPWA EMSA area is the federally designated Virginia Expanded Metropolitan Statistical Area of Virginia Beach - Norfolk - Newport News. We prioritize this EMSA for HOPWA funding and outreach.

#### Discussion

None

### **Affordable Housing**

### AP-55 Affordable Housing – 91.220(g)

### Introduction

The following are the one-year goals relative to affordable housing. The largest challenge we face is the significant imbalance between housing costs and incomes. Over 55,000 households are cost burdened or severely cost burdened. Therefore, our programs prioritize creating affordable rental housing opportunities. To that end, we project to accomplish the following objectives to reduce the burden of housing costs and availability.

One Year Goals for the Number of Households to be Supported	
Homeless	900
Non-Homeless	2,412
Special-Needs	120
Total	3,432

 Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,000
The Production of New Units	412
Rehab of Existing Units	70
Acquisition of Existing Units	24
Total	2,506

Table 10 - One Year Goals for Affordable Housing by Support Type

### Discussion

NOTE to "One Year Goals for the Number of Households to be Supported:" Of the 3,432 persons to be assisted, approximately 2,112 will be callers to the Housing Crisis Hotline seeking rental or homeless assistance and another 900 persons will complete an assessment through our coordinated assessment center. The remaining 420 are persons assisted through our CDBG Public Service funds. The Housing Crisis Hotline is a caller service managed by our partner ForKids and funded by the City General Fund & CDBG funds.

We are focusing our efforts and funding at all levels of assistance to maintain persons in affordable housing. We provide homeless assistance, assistance to the non-homeless and persons with special needs. We continue to produce new, affordable housing units annually along with the acquisition and rehabilitation of units to create safe, sustainable, and affordable rental units.

### AP-60 Public Housing – 91.220(h)

### Introduction

The City of Virginia Beach does not have public housing.

### Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

### AP-65 Homeless and Other Special Needs Activities – 91.220(i) Introduction

Virginia Beach City Council adopted a Strategic Plan to End Homelessness in October 2013. The activities in this Annual plan are consistent with the Strategic Plan. Our funding supports both housing and homeless service activities, which are both needed to help make homelessness rare, brief, and non-recurring. We work in coordination with the BEACH Community Partnership, described previously, to obtain and direct funding to critical needs in alignment with HUD priorities for homelessness. In addition, City Council has provided critical city funds to fill gaps or meet strategic objectives, especially by funding our call center and coordinated assessment function and an outreach team. We also coordinated a community application for State-allocated funds for homelessness, which is expanding the community's capability to address homelessness; and as noted above we work with regional partners where it is beneficial to do so in addressing homelessness, including the development of efficiency apartments.

### Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

### Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

We operate the Housing resource Center as well as we have multiple service agencies that provide specific outreach to homeless persons, especially unsheltered persons, and assess their individual needs. 1) We operate a dedicated street outreach team that goes to all known areas and shelter providers to engage and refer homeless persons. 2) We have a centralized call center that receives all calls from people experiencing a housing crisis. The center does a preliminary assessment, works to divert people to alternative resources, and then refers for a detailed assessment all those who are literally homeless with no alternatives. The coordinated assessment team performs a detailed assessment using a standard assessment tool and process, and then makes "warm hand off" referrals for housing assistance based on the assessment. We operate a day support services center with the goal of engaging people who utilize services and connect them to various shelter housing through the coordinated assessment process. We have multiple agencies that provide shelter and transitional housing for homeless persons.

### Addressing the emergency shelter and transitional housing needs of homeless persons

We have multiple agencies that provide shelter and transitional housing for homeless persons.

The DHNP operated Housing Resource Center, Samaritan House, Seton Youth Shelters, LGBT LC, and Virginia Beach Community Development Corporation all have year-round emergency shelter facilities for domestic violence victims, youth, single homeless and family homeless participants. We operate

a winter emergency shelter program in conjunction with local area churches and our HRC that provides emergency nighttime shelter. This occurs every day from the middle of November through the end of March.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Our coordinated assessment process uses a vulnerability assessment tool to prioritize and make the most appropriate referrals for shelter and/or housing placement based on the vulnerabilities of the household. Those most vulnerable are referred to available housing or shelter opportunities and placed in a coordinated weekly meeting with housing providers. Through this process we have significantly decreased the time it takes to utilize available housing and shelter resources and thereby decreased the time from a person's assessment to an appropriate referral. Based on the individual's assessment, those in need of support services are referred to housing with support services such as permanent supportive housing; or rapid re-housing with wrap-around services. These services assist people in maintaining housing stability and avoiding repeat homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Our Housing Response System has adopted a diversion strategy that seeks to prevent homelessness for people seeking shelter by assisting them in identifying other alternative housing accommodations by connecting them to services and/or financial assistance to help them return to permanent housing. In addition, providers have applied for additional prevention funds through the Virginia VHSP grant to increase resources available for prevention activities. With the current addition of the Housing resource

Center, we are able to offer multiple wrap around services to individuals and families in need.

### Discussion

N/A

### AP-70 HOPWA Goals- 91.220 (I)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or	1
family	50
Tenant-based rental assistance	90
Units provided in permanent housing facilities developed, leased, or operated with HOPWA	
funds	60
Units provided in transitional short-term housing facilities developed, leased, or operated with	
HOPWA funds	10
Total	210

# AP-75 Barriers to affordable housing – 91.220(j)

## Introduction:

One general barrier to affordable housing is a negative perception that affordable housing brings negative impacts to nearby neighborhoods. This opposition can be expressed locally – that is, by those affected by a specific development. Recently one affordable housing development has encountered some opposition, but was still approved by policymakers through effective information, public relations and lobbying efforts. These are normally conducted by the developer and if they are pro-active and reach the right people can be successful. They engage the local civic groups and businesses.

Another significant barrier to affordable housing in this region is the Davis Bacon wage requirements, which are causing developers to actively avoid the use of Federal funding. Currently these requirements can add as much as \$1 million to the cost of construction.

A third barrier is lack of flexible financing to achieve mixed-income development. Creative approaches to a mixed-income development will require financing that can be used to do what is needed, and this requires flexible, non-Federal funding. We continue to try to establish a local housing trust fund for this purpose.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Our department works with each developer on their project to guide them through the regulatory process of HUD and the local jurisdiction. We are working within the city government to identify and address opportunities and barriers on a case by case and policy by policy basis. Not all of the items listed above are only barriers to affordable housing. Some are critical policies that help guide the future growth of the city in ways that are positive and achieve multiple outcomes.

## Discussion:

None

## AP-85 Other Actions – 91.220(k)

#### Introduction:

Since we direct our funding to meeting the most critical underserved needs, as obstacles arise we address them.

#### Actions planned to address obstacles to meeting underserved needs

We have provided an appropriate amount of funding to continue our efforts to increase and maintain access to and the quality and supply of affordable housing. To that end, our efforts are outlined in other sections of this plan.

#### Actions planned to foster and maintain affordable housing

We have provided an appropriate amount of funding to continue our efforts to increase and maintain access to and the quality and supply of affordable housing. To that end, our efforts are outlined in other sections of this plan.

#### Actions planned to reduce lead-based paint hazards

The Department of Housing and Neighborhood Preservation, Code Enforcement Division has established specific policies to address lead-based paint hazards. This division is responsible for construction inspections for housing that is funded through the entitlement programs, the Housing Choice Voucher program, and any other housing assistance program. In the fall of 2015, we updated our policies and procedures in the HCV program in regard to lead-based paint. These policies include:

Acknowledgement by all owners/applicants that they have received the information named "Renovation Rights".

- For all houses that were built prior to and including 1978, the house will have a lead-based paint inspection and/or risk assessment.
- Safe work practices will be followed on all inspections, assessments and remediation work involving the possibility of or knowledge of lead-based paint in a housing unit.
- If no lead-based paint hazards are found, no further action will be taken in accordance with these policies.
- The Homeowner/Applicant will acknowledge in writing the receipt of the lead-based paint inspection and/or risk assessment report.
- Work write-ups will include any items necessary to mitigate lead-based paint hazard as determined by the risk assessment.

Since 2010 the DHNP has been verifying the certifications of any contractor that will perform

inspections, risk assessments and remediation work involving a house suspected of having lead

- base paint through the Department of Professional and Occupational Regulation (DPOR) in the Commonwealth of Virginia.
- All testing are conducted at EPA certified testing facilities.
- The clearance testing and associated letter are required for the release of payment to the contractor doing the remediation work.

The lead-based paint reduction form is completed with a copy provided to the Homeowner/Applicant.

#### Actions planned to reduce the number of poverty-level families

The Department participates in a cross-department team of health and social service providers as part of ongoing planning activities in the city. This team includes the departments of Human Services, the Health Department, and the Police Department. Ongoing discussions to identify issues and opportunities and coordinate services are conducted as part of the work of this team - The Family and Youth Opportunities team.

#### Actions planned to develop institutional structure

The department coordinates the BEACH Community Partnership, which serves as the Continuum of Care organization for Virginia Beach, and in essence the meeting place for providers and advocates interested in ending homelessness and expanding affordable housing opportunities. Through the partnership, which includes a general membership, a governing board, and a Performance Monitoring committee, opportunities to address needs and methods to overcome challenges are addressed and developed. DHNP also participates in the South Hampton Roads Regional Task Force to End Homelessness, where multiple organizations from around the region meet and develop strategies to address homelessness. DHNP also participates in the Virginia Housing Alliance, which works toward the dual goals of ending homelessness and expanding affordable housing opportunities. Working at all of these levels as well as within the city government structure itself, we are continually identifying ways to develop and enhance partnerships and to overcome barriers.

# Actions planned to enhance coordination between public and private housing and social service agencies

The department coordinates the BEACH Community Partnership, which serves as the Continuum of Care organization for Virginia Beach, and in essence the meeting place for providers and advocates interested in ending homelessness and expanding affordable housing opportunities. Through the partnership, which includes a general membership, a governing board, and a Performance Monitoring committee, opportunities to address needs and methods to overcome challenges are addressed and developed. DHNP also participates in the South Hampton Roads Regional Task Force to End Homelessness, where

multiple organizations from around the region meet and develop strategies to address homelessness. DHNP also participates in the Virginia Housing Alliance, which works toward the dual goals of ending

homelessness and expanding affordable housing opportunities. Working at all of these levels as well as within the city government structure itself, we are continually identifying ways to develop and enhance partnerships and to overcome barriers.

### Discussion:

N/A

# **Program Specific Requirements**

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

N/A

## Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

<ol> <li>The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed</li> <li>The amount of proceeds from section 108 loan guarantees that will be used during the</li> </ol>	75,000
year to address the priority needs and specific objectives identified in the grantee's strategic	
plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use	
has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	75,000

### **Other CDBG Requirements**

C
6
i

## HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HUD approved Recapture Resale plan of May 2015 is still in effect.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HUD approved Recapture Resale plan of May 2015 is still in effect.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

## Emergency Solutions Grant (ESG) Reference 91.220(I)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

#### **INCLUDED AS ATTACHMENT**

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Virginia Beach CoC, now called the Housing Response System, began operating a coordinated assessment system in August of 2014. Our Coordinated Assessment system improves access to available housing/services by eliminating the requirement for callers to navigate a complicated maze of uncoordinated programs in order to receive assistance. Our Coordinated Assessment process

involves to 2 phases. Phase I is the initial connection to the system for those seeking services and is the primary access point. Callers seeking resolution to their housing crisis will call our Regional Housing Crisis Hotline. The Hotline utilizes a consistent and well-coordinated approach for screening applicants for eligibility for services. Callers in search of housing assistance will receive prevention assessment (for those at risk) and diversion for those literally homeless. If unable to divert literally homeless household are referred to our Coordinated Assessment Team for further assessment utilizing the SPDAT tool to determine which intervention will be effective and most appropriate. The Coordinated Assessment team manages the daily vacancies of ES/THP/RRH/PSH/PH housing resources and is able to readily refer callers to an available housing intervention based on their level of acuity and the priorities for housing placement. Based on the results of this, the most vulnerable households are referred for available housing or shelter and all providers have agreed to accept those referrals.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Proposed ESG allocations are made based on prior history of performance by receiving agencies as well as community need. These proposed allocations are then communicated to and discussed with the Continuum of Care governing board members who are not recipients or potential recipients of ESG funding for their review and revision or confirmation.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The BEACH CoC has two formerly homeless persons on the Governing Board of the

BEACH Community Partnership to meet this requirement.

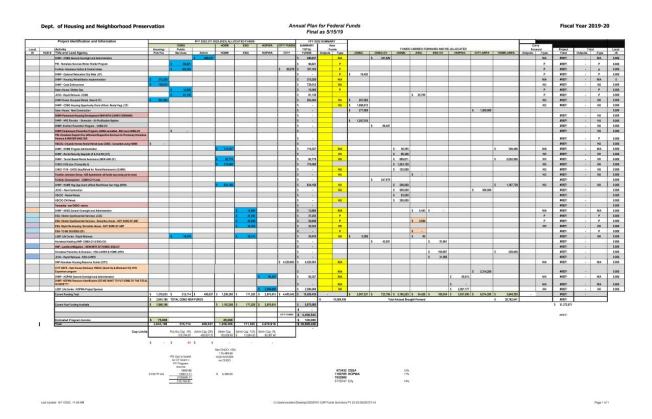
5. Describe performance standards for evaluating ESG.

Based on the performance contracts for each agency, we list expected outputs (number of expected total participating visits) and specific outcomes. We track performance via HMIS and quarterly activity reports.

N/A

# Attachments

#### **Citizen Participation Comments**



#### APPROVED ESG WRITTEN STANDARDS PROVIDING ASSISTANCE

The jurisdiction must include its written standards for providing ESG assistance. The minimum requirements regarding these standards are set forth in 24 CFR 576.400(e) {1) and (e) (3).

#### 2.12.4.1.1

Standard policies and procedures for evaluating individuals' and families eligibility for assistance under Emergency Solutions Grant (ESG)

- 1.0 Eligibility Requirements
  - Income: The households total income must be at or below 30 percent of Area Median Income (AMI)';
  - Housing Status: The household must be either homeless OR at-risk of becoming homeless, AND
    - 1.2.1 Must meet the following circumstances:
    - 1.2.2 No appropriate subsequent housing options have been identified;
    - 1.2.3 The household lacks the financial resources to obtain immediate houses or remain in existing housing;
    - 1.2.4 The household lacks the support network needed to obtain immediate housing or remain in its existing housing.
  - 1.3 "But-For": Homeless "But-For" ESG Assistance: We will assess whether the household would be homeless "but-for" ESG assistance. This is a subjective evaluation of the above three requirements (1.0.2.1 through 1.0.2.3) but because of the limited resources available to us, they must be fully vetted, including resources in our wider referrance.

1.4 Locality: The evaluation will require that households served by this grant must currently reside in the City of Virginia Beach, previously resided in Virginia Beach prior to entering homelessness, and are served by a Virginia Beach agency for other areas that are impacting their homelessness, and/or work in the City of Virginia Beach.

- 1.5 Other Risk Factors: To further prioritize the most "at-risk" cases for assistance the following risk factors are listed to be used by case management staff in determining the neeclest.
  - 1.5.1 Eviction within two (2) weeks from a private dwelling (including housing provided by family or friends);
  - 1.5.2 Discharge within two (2) weeks from an institution in which the person has been a resident for more than 180 days (including prisons, mental health institutions, hospitals);
  - 1.5.3 Residency in housing that has been condemned by housing officials and is no longer meant for human habitation;
  - 1.5.4 Sudden and significant loss of income;
  - 1.5-5 Sudden and significant increase in utility costs;
  - 1.5.6 Mental health and substance abuse issues;
  - 1.5.7 Physical disabilities and other chronic health issues, including HIV/AIDS;

- 1.5.8 Severe housing cost burden (greater than 50 percent of income for housing costs);
- 1.5.9 Homeless in last 12 months;
- 1.5.10 Young head of households (under 25 with children or pregnant);
- 1.5.11 Current or past involvement with child welfare, including foster care:
- 1.5.12 Pending foreclosure of rental housing;
- 1.5.13 High overcrowding (the number persons exceeds health and/or safety standards for the housing unit size);
- 1.5.14 Past institutional care (prison, treatment facility, hospital);
- 1.5.15 Recent traumatic life event, such as death of a spouse or primary care provider, or recent health crisis that prevented the household from meeting its financial responsibilities;
- 1.5.16 Credit problems that preclude obtaining of housing; or
- 1.5.17 Significant amount of medical debt.

Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, and mainstream service and housing providers

- 1.0 The City of Virginia Beach, Department of Housing and Neighborhood Preservation is in the process of securing public input into a comprehensive homeless delivery system for the citizens of Virginia Beach. We are currently interviewing many of the agencies listed in the 24 CFR 576.400 to determine eligibility requirements, current activity and gaps in services.
- 2.0 Following this period, the DHNP staff will prepare a written summary of their findings along with a recommended system, policy and procedures that will follow the criteria listed in 1.0 above. When completed, it will become an amendment to Annual Action Plan.

Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid rehousing assistance

- Families and individuals who are homeless or at-risk of becoming homeless that contact
   Connection Point will complete a Connection Point Pre-Assessment Eligibility Form with an
   Intake Worker. This initial screening will be used to assess the households' status of
   homelessness using the homeless definition according to the Emergency Solution's Grant (ESG).
  - 1.1 The pre-assessment will determine whether the household calling for assistance is either homeless or at-risk of becoming homeless.
    - 1.1.1 Households that are identified as literally homeless or victims of violence will be screened using the Connection Point Barriers to Housing Stability Assessment and scored using the Rapid Re-housing Triage Tool to determine eligibility for rapid re-housing assistance.
    - 1.1.2 Households that are identified as at-risk of homelessness will be screened using the Connection Point Barriers to Housing Stability Assessment and scored using the Homeless Prevention Triage Tool to determine eligibility for homeless prevention assistance.
    - 1.1.3 Households that are not eligible for rapid re-housing assistance or homeless prevention assistance will be screened for emergency shelter using a universal Connection Point Shelter Referral Form. Households will be referred to all eligible local emergency shelters for admittance and given relevant community referrals.

#### Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance

- Households matched for rapid re-housing or homeless prevention may receive financial assistance in varying amounts based on household need.
- 2.0 Using the Rapid Re-housing Triage Tool, households may receive assistance as follows:
  - 2.1 Level 1 households with minimal barriers may receive assistance with a security deposit or 1 month of rental or utility assistance.
  - 2.2 Level 2 households with moderate barriers may receive assistance with a seturity deposit and up to 1 month of rental or utility assistance, or up to 2 months of rental or utility assistance if a security deposit is not needed.
  - 2.3 Level 3 households with elevated barriers may receive assistance with a security deposit and up to 2 months of rental or utility assistance, or up to 3 months of rental or utility assistance if a security deposit is not needed.
- 3.0 Using the Homeless Prevention Triage Tool, households may receive assistance as follows:
  - 3.1 Level 1 households with minimal barriers may receive assistance with one (1) month of rental or utility assistance, including arrears.
  - 3.2 Level 2 households with moderate barriers may receive assistance with up to two (2) month of rental or utility assistance, including arrears.
  - 3.3 Level 3 households with elevated barriers may receive assistance with up to three (3) months of rental or utility assistance, including arrears.

#### Standards for determining how a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time

- Households matched for rapid re-housing or bomeless prevention may receive financial assistance in varying amounts based on household need.
- 2.0 Household need will be determined by using Barriers to Housing Stability Assessment tool that screens for a person's ability to obtain and keep housing in the community.
- 3.0 The assessment tool scores households from 1-5. Households with barriers that have no effect in obtaining or keeping housing will score 1 and those households with barriers that have a major effect on their ability to obtain and maintain housing will score 5. Financial assistance will be provided to those scoring at 2 and 3.
- 4.0 Using the Rapid Re-housing Triage Tool, households may receive rental assistance as follows:
  - 4.1 Level 1 households with minimal barriers may receive assistance with a security deposit or 1 month of rental or utility assistance.
  - 4.2 Level 2 households with moderate barriers may receive assistance with a security deposit and up to 1 month of rental or utility assistance, or up to 2 months of rental or utility assistance if a security deposit is not needed.
  - 4.3 Level 3 households with elevated barriers may receive assistance with a security deposit and up to 2 months of rental or utility assistance, or up to 3 months of rental or utility assistance if a security deposit is not needed.
  - 4.4 Those households in need of rental assistance for longer periods of time will be referred to other programs with long-term assistance.
- 5.0 Using the Homeless Prevention Triage Tool, households may receive rental assistance as follows:
  - 5.1 Leve. 1 households may receive assistance with one (1) month of rental or utility assistance, including arrears.
  - 5.2 Level 2 households may receive assistance with up to two (2) month of rental or utility assistance, including arrears.
  - 5.3 Level 3 households may receive assistance with up to three (3) months of rental or utility assistance, including arrears

5.4 Those households in need of rental assistance for longer periods will be referred to other programs with long term-assistance.

Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance

- Households receiving rapid re-housing or homeless prevention funds will receive short-term assistance.
  - Program participants will receive no more than three (3) months of assistance or a total of \$3500.00 in assistance.
  - 1.2 Program participants can only receive assistance once every two (2) years.
  - Short-term rental assistance will not exceed rental costs accrued over a period of three (3) months.
  - 1.4 These payments will be used to allow incividuals and families to remain in their existing rental units or to help them obtain and remain in rental units they select.
  - 1.5 Ongoing case management, as needed, to all program participants receiving rental assistance in order to transition them to independence, including permanent housing arrangements (subsidized or unsubsidized).
  - 1.6 Rental assistance paid cannot exceed the actual rental cost. The rental cost must be in compliance with the Fair Market Rent established by HUD and complies with HUD's standard of rent reasonableness.
  - 1.7 Rent will be calculated by using the sum of the total monthly rent for the unit, including fees required for occupancy (other than late fees and pet fees) and, if the tenant pays separately for utilities, the monthly allowance for utilities (excluding telephone) established by the public housing authority for the area in which the housing is located.
  - 1.8 Rent reasonableness means that the total rent charged for a unit must be reasonable in relation to the rents being charged during the same time period for comparable units in the private unassisted market and must not be in excess of rents being charged by the owner during the same time period for comparable non-luxury unassisted units. To make this determination, we will consider:
    - i.8.1 Location
    - 1.8.2 Quality
    - 1.8.3 Size
    - 1.8.4 Type
    - 1.8.5 Age of Unit
    - 1.8.6 Any amenities

- 1.8.7 Housing Services
- 1.8.8 Maintenance and Utilities provided by owner
- 1.9 Comparable rents will be checked by using a market study, by reviewing comparable units advertised for rent, or with a note from the property owner verifying the comparability of charged rents to other unites owned.

2.0 Rental Assistance Payments:

- 2.1 Rental assistance payments cannot be made on behalf of eligible households for the same period of time and for the same cost types that are being provided through another federal, state, or local housing subsidy program.
- 2.2 Rent assistance may be tenant-based or project-based
- 2.3 A 1-time payment of rental arrears on the tenant's portion of the rental payment can be made
- 2.4 Rental assistance cannot be provided to a program participant who is receiving tenantbased rental assistance or living in a housing unit receiving project-based rental assistance or operating assistance through other public sources
- 2.5 Cost types are the categories of eligible ESG financial assistance: rent, security deposits, utility deposits, and utility payments.
- 3.0 Rental applications: Funds can be used to pay for rental housing application fees charged by the owner to all applicants.
- 4.0 Last months' rent: Last months' rent may be paid, if necessary to obtain housing for a program participant, at the time the owner is paid the security deposit and the first month's rent. The assistance must not exceed one month's rent and must be included in calculating the program participant's total rental assistance.
- 5.0 Security deposits: Funds can be used to pay for security deposits that are equal to no more than 2 months' rent. In contrast to the requirements regarding rental assistance payments, security and utility deposits covering the same period of time in which assistance is being provided through another housing subsidy program are eligible, as long as they cover separate cost types.
- 6.0 Utility deposits: Standard utility deposit can be paid if required by the utility company for all customers for the following utilities-
  - 6.1 Gas
  - 6.2 Electric
  - 6.3 Water
  - 6.4 Sewage
- 7.0 Utility payments: Funds can be used for up to 24 months of utility payments. This includes up to 6 months of payments in arrears for each program participant for the following utilities-
  - 7.1 Gas
  - 7.2 Electric
  - 7.3 Water
  - 7.4 Sewage

- 8.0 Moving cost assistance: Funds can be used for reasonable moving costs. This includes truck rental, hiring a moving company, or short-term storage fees for a maximum of 3 months or until the program participant is in housing, whichever is shorter.
- 9.0 Additional services that may be offered:

9.1 Case Management: Funds can be used for activities for the arrangement, coordination, monitoring, and delivery of services related to meeting the housing needs of program participants and helping them obtain housing stability. Component services and activities may include:

9.1.1 Using a centralized or coordinated assessment system to evaluate individuals and familles applying for and receiving homelessness prevention or rapid re-housing assistance

9.1.2 Conducting the initial evaluation, including verifying and documenting eligibility, for individuals and families applying for homelessness prevention or rapid re-housing

9.1.3 Counseling

9.1.4 Developing, securing, and coordinating services

9.1.5 Monitoring and evaluating program participant progress: Program participants will be required to meet with the case manager monthly to assist in ensuring long term housing stability

9.1.6 Providing information and referrals to other providers

9.1.7 Developing an individualized housing and service plan, including a path to permanent housing stability subsequent to ESG financial assistance: Program participants will be required to complete an income expense report based on current or expected income and expenses

9.1.8 Conducting re-evaluations

- 10.0 Housing search and placement: Funds can be used for services or activities designed to assist individuals or families in locating, obtaining, and retaining suitable housing. Component services or activities may include:
  - 10.1 Assessing housing barriers, needs, and preferences
  - 10.2 Developing an action plan for locating housing
  - 10.3 Housing search
  - 10.4 Outreach to and negotiation with owners
  - 10.5 Assisting with submitting rental applications and understanding leases
  - 10.6 Assessing housing for compliance with ESG requirements for habitability, lead-based paint, and rent reasonableness
  - 10.7 Assisting with obtaining utilities and making moving arrangements
  - 10.8 Tenant counseling
- 11.0 Mediation: We may use funds for mediation between the program participant and the owner or person(s) with whom the program participant is living, provided the mediation is necessary to prevent the program participant from losing permanent housing in which the program participant currently resides.
- 12.0 Legal services: Funds may be used for legal services regarding landlord/tenant matters and the services must be necessary to resolve a legal problem that prohibits the program participant from obtaining permanent housing or will likely result in the program participant losing the

permanent housing in which the program participant currently resides. Credit repair: Funds may be used services that are targeted to assist program participants with critical skills related to:

- 13.0 Household budgeting
- 14.0 Money management
- 15.0 Accessing a free personal credit report
- 16.0 Resolving personal credit issues
- 17.0 This assistance does not include the payment or modification of a debt.
- 18.0 The following activities are ineligible and will be prohibited:
  - 18.1 Hotel/motel payments
  - 18.2 Mortgage costs
  - 18.3 Construction or rehabilitation
  - 18.4 Credit card bills or other consumer debt
  - 18.5 Car repair or other transportation costs
  - 18.6 Travel costs
  - 18.7 Food
  - 18.8 Medical or dental care and medicines
  - 18.9 Clothing and grooming
  - 18.10 Home furnishings
  - 18.11 Pet care
  - 18.12 Entertainment activities
  - 18.13 Work or education related materials
  - 18.14 Cash assistance to program participants
  - 18.15 Discharge planning from hospitals, jails, or prisons
- 19.0 Termination of Assistance:
  - 19.1 Connection Point will have the right to terminate assistance to any program participant who violates program requirements. We also reserve the right to resume assistance to a program participant whose assistance was previously terminated.
  - 19.2 When we terminate assistance to a program participant, we provide a formal grievance process that recognizes the rights of individuals receiving assistance to due process.
    - 19.2.1 A written notice to the program participant containing a clear statement of the reason(s) for termination
    - 19.2.2 A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision.
    - 19.2.3 Prompt written notice of the final decision to the program participant
  - 19.3 Termination under this section does not bar the recipient or sub recipient from providing further assistance facer to the same household.

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## Grantee SF-424's and Certification(s)

Application fo	r Federel Assista	nce 6F-424			
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#### ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is collection to everage 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Burdge. Paparwork Reduction Project (0346-0042), Washington, DC 20503.

#### PLEASE <u>DO NOT</u> RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contect the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funde sufficient to pay the non-Federal stars of project costs) to ensure proper planning, management and completion of the project described in this application.
- 2. Will give the advanting agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, capers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will not dispose of, modify the use of, or change the ferms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest: In the title of real property in accordance with eventing agency directives and will include a covenant in the title of real property aquired in whole or in part with. Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance swarding sgency with regard to the drefting, review and approval of construction plans and specifications.
- 5. Whil provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency
- Will establish safeguards to prohibic employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations epecified in Appendix A of OPM's Standards to a Marit System of Personnel Administration (5 C.F.R. 900, Subpar, F).
- B. Will compty with the Lead-Based Paint Polsoning Fravention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based peint in construction or rehabilitation of residence structures.
- 10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to; (a) Title VI of the Civil Righls Act of 1984 (P.L. 68-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendmients of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 50% of the Rehabilitation Act of 1973, es emended (29 U.S.C. §794), which prohibits discrimination on the basis of handicsps; (d) the Age Discrimination Act of 1675, as amended (42 U.S.C. \$56101-6107), which prohibita discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-S), as amended, relating to confidentiality of algubot and drug abuse patient records; (h) The VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statule(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nendisarimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97) Prescribed by OMB Circular A-102

- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Re-coation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or dynamics and interestation real programs. These requirements apply to all Interestation real property acquired for project purposes.
- Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federa funds.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §074), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding Jacon standards for federally-assisted construction sub-greenents.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and ecquisition a \$10,000 or more.
- 15. Will comply with environmental atandards which may be preacribed pursuant to the kolowing: (a) isatitution of environmental quarky control measures under the

National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities persuant to EO #1738; (c) protection of wetlands oursmant to DO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 1988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et saq.); (f) conformity of Federa actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et sec.): (g) protection of underground sources of drinking water under the Safe Drnking Water Act of 1974, as amended (P.L. \$3-523); and, (b) protection of endergered species under the Endergered Species Act of 1973, as amended (P.L. 93-205).

- Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§12/1 at saq.) related to protecting components or potential components of the national wild and ecenic rivers system.
- 17. Will seelst the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (18 U.S.C. §470), FO 11690 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Aut of 1874 (19 U.S.C. §\$409a-1 et sec.).
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE City Menager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Virginia Beach	8/11/2022
	SF-424D (Rov. 7-87) Back

subbaconto	n for Federal Assist	ance SF-424		
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#### ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to everage 15 minutes par response, including time for reviewing instructions, searching existing data sources, gethering and maintaining the cats needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the QISce of Management and Budget, Paperwork Reduction Project (0348-0042). Washington, DC 20503.

#### PLEASE <u>DO NOT</u> RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please context the Awarding Agency. Further, cartain Faderal estatance awarding agencies may require applicants to certify to additional occurrences. If such is the case, you will be notified.

As the duty authorized representative of the applicant. I certify that the applicant

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to bay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
- 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, eccess to and the right to estamine all renords, books, papers, or documents retailed to the assistance; and will establish a proper according system in accordance with generally accepted accounting standards or agency directives.
- 3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the bile of real property aquired in whole or in part with Federal assistance funds to assure non-disorfirmation during the useful file of the project.
- 4. Will comply with the requirements of the assistance awarding agancy with regard to the drafting, review and approval of construction plans and specifications.
- 5. Will provide and mankelin competent and adequate angineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
- Will initiale and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to orchibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

- WIF comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards for ment systems for programs funced under one of the 19 statutes or regulations epadified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subsert F).
- Will comply with the Lead-Based Paint Polsoning Prevention Act (42 U.3.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits distrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1631-1583. and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Renabilitation Act of 1978, as amended (29 U.S.C. §784), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as aniended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as arrended, relating to nondiscrimination on the beats of drug abuse; (f) the Comprehensive Alcohol Abuse and Nocholism Prevention, Trastment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ec-3), as amended, relating to confidentiaFly of algohol. and drug abuse patient records; (h) The VIII of the Civil Rights Act of 1958 (42 U.S.C. §§3801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statule(s) under which application for Federa' assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Blandard Form 424D (Rev. 7-97) Prescribed by OMB Circu at A-102

- <sup>11.</sup> Will comply, or has already complied, with the requirements of 7/ties II and III of the Uniform Revocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-645) which provide for fair and equilable treatment of persons disparced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements opply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funde.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276s to 276e-7), the Copeland Act (40 U.S.C. §276c and (8 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction aubsgreaments.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (F.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquilation is \$10,000 or mine.
- Will comply with environmental standards which may be preactibed pursuant to the following: (a) institution of environmental quality control measures under the

National Environmentel Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; [d] evaluation of flood hazards in ficodolains in accordance. with EO 11986; (a) assurance of project consistency. with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et asq.); (i) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drivking water under the Safe Drinking Water Act of 1974, 25 emended (P.L. 93-623); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205),

- 16 Will comply with the Wild and Sconic Rivers Act of 1966 (18 U.S.C. §§1271 et seq.) related to protecting components or untential nonconserve of the national wild and scenic rivers system.
- 17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1986, as amended (16 U.S.C. §170), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 at seq.).
- 18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Ard Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profil Organizations."
- Will comply with all applicable requirements of all other Federal awa, exacutive orders, regulations, and policisal governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	ПТLE — City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Virginia Beach	8/11/2022
	SF-424D (Rei

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* State:	Virginia		
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City of Virginia	Aesch		Housing & Neighborhood Preservation
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* 9. Type of Applicant 1: Select Applicant Type:	
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* 10. Manue of Federal Agency:	
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11. Calafog of Federal Domestic Assistance Number: 14.24' OFDA Title:	
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#### ASSURANCES - CONSTRUCTION PROGRAMS

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  - As the duly authorized representative of the applicant, I certify that the applicant:
  - Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including lends sufficient to pay the con-Federal share of oraject costs) to ensure proper planning, menagement and completion of the project described in this application.
  - 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any suthorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
  - 3. Will not dispose of, modify the use of, or change the terms of the real property bite, or other interest in the site and 'acilities without permission and instructions from the swarding agency. Will record the Federal interest in the tille of real property in econdarias with swarding agency directives and will include a covenant in the title of real property aquired in whole or in pad with Federal assistance funds to assure non-discrimination during the useh. Life of the project.
  - Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- 5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the satisfance awarding egency or State.
- 8 Will criticate and complete the work within the applicable time frame siter receipt of approval of the eiverding agency.
- Will establish safeguards to prohibit employees from using their positions for a surpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

- Will comply with the intergovernmental Personnel Act of 1970 (42 L.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations appendic in Appendix A of OPM's Standards for a Mer'l System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4501 et seq.) which prohibits the use of lead-based paint in construction on rehabilitation of residence structures.
- 10. Will comply with all Federal statules relating to nondiscrimination. These include but are not trnited to: (a) Title VI of the Civil Rights Act of 1964 (F.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 5§1681-1583. and 1685-1686). which prohibits discrimination on the basis of eex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps: (d) the Age Discrimination Act of 1975, as amended (42 J.S.C. §§8101 8107), which prohibile discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Acoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alnoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confident ality of alcohol and drug abuse patient records; (h) Title VIII of the Cvl Rights Act of 1968 (42 U.S.C. §§3601 el seq.), as amended, relating to nondiscrimination in the sala, rencel or financing of housing; (ii sny other nondiscrimination provisions in the specific statute(s) under which application for Federal sesistance to being made; and, () the requirements of any other nondiacrimination statute(a) which may apply to the application.

**Previous Edition Usable** 

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Standard Form 424D (Rev. 7-87) Prescribed by OMB Circular A-102

- 11. Will comply, or has already complete, with the requirements of Titles II and III of the Up form Refocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equifable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1528 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §5776a to 276a-7), the Copeland Act (40 U.S.C. §278c and 18 U.S.C. §374), and the Contract. Work Hours and Safety Standards Act (40 U.S.C. §327-335) regarding labor standards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-254) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the

National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities puravant to EO 11735; (c) protaction of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformily of Federal actions to State (Clean Air) Implementation Plans under Section 178(c) of the Clean Air Act of 1955, as amended (42 J.S.C. §§7401 et soq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

- Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivera system.
- Will essist the ewerding egency in assuring compliance with Section 106 of the National Historic Preservation Act of 1956, as amended (16 U.S.C. §470). EO 11593 (Identification and protection of historic properties), and the Archesciogical and Historic Preservation Act of 1974 (16 U.S.C. §5469a-1 at seq.).
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and DMB Circular No. A-133, "Audits of States Local Governments, and Non-Proff, Organizations."
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing his program

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TM F
1 n. VE F	City Manager
APPLICANT <sup>P</sup> ORGANIZATION	DATE SUBMITTED
City of Virginia Beach	8/11/2022
	8F-424D (Rev. 7-97) Book

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d. Address:					
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- 2. Will give the awarding agency, the Comptrollar General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards in agency directives.
- 3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest, in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acuired in whole or in part with Federal assistance funds to assure non-officient during the useful life of the project.
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- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for ment systems for programs funded under one of the 19 statutes or regulations apecified in Appendix A of OPM's Standards for a Ment System of Perconnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with the Leac-Based Paint Poleoning Prevention Act (42 U.S.C. §§4301 at seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to; (a) Title Vi of the Civil Rights Aut of 1964 (P.L. 66-352) which prohibits discrimination on the basis of race, color or national orgin; (h) Title IX of the Education Amendments of 1972, as amended (2C U.S.C. §§1661-\$683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibite discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amenced, relating to nondiscrimination on the basia of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiacrimination on the basis of alcohol abuse or electholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), se emended, relating to confidentiality of alcohol and drug abuse petient records: (h) Tive VIII of the Civil Rights Act of "S68 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (I) any other nondisorimination provisions in the specific statu:e(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statule(s) which may apply to the application.

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- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relacation. Assistance and Heel Property Acquisition Policies Act of 1970 (P.L. 91-645) which provide for fair and equitable treatment of bereans displaced or whose property is acquired as a result of Federal and faderally-assisted programs. These requirements apply to all Interests In real property acquired for project purposes regardless of Hederal participation in purchases.
- 12. Will comply with the provisions of the Hatch Ad. (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§278c to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Sefety Standards Act (40 U.S.C. §§327-333) regarding labor elandards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Diaseter Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition a \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the

National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursvant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in ricodatains in accordance with EO 11966; (e) assurance of project consistency with the approvec State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1461 et seq.); (i) conformity of Federa' actions to State (Clean Ar) Implementation Plans under Section 176(c) of the Clean Air Act of 1955. as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and. (h) protection of andangered species under the Endangered Species Aulof 1973, as amended (P.L. 93-205).

- Will comply with the Wild and Scenic Rivers Act of 1968 (18 U.S.C. §§1271 et xeq.) related to protecting components of potential components of the national wild and scenic rivers system.
- 17. Will assist the awarding regency in assuring compliance with Section 106 of the National Extent: Preservation And of 1966, as smercied (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

	TiπL≣ City Manager
APPLICANT ORGANIZATION Cilly of Virginia Beach	DATE SUBMITTED 3/11/2022
	SF-4240 (Rev. 7-97) Bock

### CERTIFICATIONS

It accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing - The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal ioan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, losn, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consoliduted plan is authorized ander State and local isw (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD reputations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS finds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- II will comply with section 3 of the Housing and Urban Development Act of 1968 (12-U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

B/11/2022

Signature of Authorized Official

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### Specific Community Development Block Grant Certifications

The Enritlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that su isfies the requirements of 24 CFR 91.105.

**Community Development Plau** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBO program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

 <u>Maximum Feasible Priority</u>. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families of aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Ovenull Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed fours, during program year(s) <u>2020</u>, 2021, 2022 [a period specified by the gruntee of one. two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that henefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any attoun, against properties owned and occupied by persons of low and modetate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBC funds are used to puy the proportion of a fee or assessment that relates to the vapilal costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG fonds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

#### Escessive Force -- It has adopted and is enforcing:

 A policy prohibiling the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A pulley of enforcing applicable State and local laws against physically barring entrance to or cait from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance** with Auti-discrimination laws - The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Pair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lend-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CPR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorizod Official

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#### **OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular argency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBGassisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

n V Signature of Authorized Official

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# Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92,209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy loyering - Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that il adopts for this purpose and will not invest any more HOMB funds to combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

8/11/2022

CITY MANAGER

#### **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percert of the value of the building before rehabilitation, the revipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the exceeded.

In all other cases where ESG funds are used for removation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeiess individuals and furnilies for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victime of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victum services, tourseding, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds - The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services onder any project assisted under the LSG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, menrat health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from innucdiately resulting in homelessness for these persons.

Signature of Authorized Official Bac

CITY MANAGER Title

# Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities - Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building - Any building or structure assisted order that program shall be operated for the purpose specified in the consolidated plan;

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial vehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

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Signature of Authorized Official

8/11/2022 Date

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## APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for cach such failure.

SEE ATTACHEN

# **Lobbying Certification**

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- No Federal appropriated funcs have been paid or will be paid, by or on behalf of it, to any
  person for influencing or attempting to influence an officer or employee of any agency, a
  Member of Congress, an officer or employee of Congress, or an employee of a Member of
  Congress in connection with the awarding of any Federal contract, the making of any Federal
  grant, the making of any Federal loan, the entening into of any cooperative agreement, and the
  extension, continuation, renewal, amendment, or modification of any Federal contract, grant,
  loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Executive Birector CITY MUNADER- SIGNATULE

8/11/2012

(Sign and Date)