



CITY OF VIRGINIA BEACH

DEPARTMENT OF HOUSING AND NEIGHBORHOOD PRESERVATION

RUTH D. HILL, DIRECTOR

2022 ANNUAL ACTION PLAN

for

July 1, 2022 – June 30, 2023

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Department of Housing and Neighborhood Preservation (DHNP) utilizes available funding from four Federal entitlement programs and additional local City funds to expand and improve both rental and owner-occupied affordable housing, to make homelessness rare, brief, and non-recurring; to promote vibrant, well-maintained neighborhoods; and to provide support services and housing opportunities for people with AIDS and HIV. DHNP continues to provide leading support to the City as well as regional and state organizations and agencies involved in creating housing and homeless solutions. These on-going efforts are detailed throughout the plan.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

We have retained the priorities established in the FY 2020-2025 Consolidated and Strategic Plan. Our emphasis continues to be on expanding affordable rental housing opportunities and on making homelessness rare, brief, and non-recurring. These are the two greatest needs within the City of Virginia Beach.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Based on our evaluation of our submitted CAPER for previous FY, we chose projects and programs for our goals that will meet those activities that have had the most impact. We also chose our goals based on public comments and needs assessments for services as provided in feedback sessions. We strongly

believe that our goals and projects are reflective of the needs in our jurisdiction and best serve the needs of our citizens in our City and where appropriate, in our region.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

We followed the civic participation plan in working through our annual plan and published notices as required for both civic hearings to be held in conjunction with the annual plan requirements. We had several projects that required Environmental Assessments and each project was appropriately advertised in the newspapers. In addition, we also have set up a public hearing via a "Virtual Town Hall Meeting" as well. We received no comments during our public hearing. Given the constraints of COVID-19, we did not hold in person public meetings. We also held another virtual public hearing on May 11th, 2022 during our thirty (30) day comment period for comments concerning the draft AAP. We also posted the draft on the website for review.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Questions/Comments from May 2022 Public Comment Period: We had no questions or comments.

City DHNP Summary Response to Needs Assessment: In evaluating our proposals received from the community in response to our published Housing Opportunity Funding/Project Based Vouchers RFP and our Services RFP, we highly considered the comments we received from both our citizen's needs assessment hearings and written survey responses. We also conducted a HOPWA Needs Assessment Study during 2018 to inform us on how to best use HOPWA funding to meet the needs of the community. We are still following both. In all instances we continue to use HUD funding to have the greatest positive impact on our citizens. We are committed to help people with a housing crisis with the mission that the most

vulnerable should be helped first; and our system currently does do that. All citizens requesting housing services or assistance with their homes, from our myriad of programs is assessed uniformly, given an eligibility determination, and if eligible for assistance through the program, are placed on a prioritization list and helped. In addition, we have coordinated resources for persons experiencing homelessness at our Housing Resource Center, and they are assisted with housing as quickly as those resources allow.

6. Summary of comments or views not accepted and the reasons for not accepting them

None

7. Summary

We have optimized our funding to support the most critical housing and homelessness needs within the city. We continue to participate in local, regional, state, and national discussions to be part of the continuing solutions to housing and homelessness and housing for persons with HIV/AIDS.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|-----------------------|----------------|---------------------------------------|
| CDBG Administrator | VIRGINIA BEACH | Housing and Neighborhood Preservation |
| HOPWA Administrator | VIRGINIA BEACH | Housing and Neighborhood Preservation |
| HOME Administrator | VIRGINIA BEACH | Housing and Neighborhood Preservation |
| ESG Administrator | VIRGINIA BEACH | Housing and Neighborhood Preservation |
| HOPWA-C Administrator | VIRGINIA BEACH | Housing and Neighborhood Preservation |

Table 1 – Responsible Agencies

Narrative (optional)

The Department of Housing and Neighborhood Preservation (DHNP) is the Lead Agency within the City of Virginia Beach for the administration of Community Development Block Group (CDBG), HOME Investment Partnership (HOME), Emergency Solutions Grants (ESG) and Housing Opportunities for Persons With Aids (HOPWA) Funds. The HOPWA funds are allocated on a regional basis within the regulatory requirements of the program. All other funding is for the City of Virginia Beach. The DHNP is also the Lead Agency for the Virginia Beach Continuum of Care.

Consolidated Plan Public Contact Information

Cindy M. Walters, Compliance & Development Officer, Department of Housing and Neighborhood Preservation City of Virginia Beach 2408 Courthouse Drive, Building 21| Virginia Beach, VA 23456 Phone: 757.385.5754 email: cwalters@vbgov.com

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Department of Housing and Neighborhood Preservation provides proactive leadership in a variety of ways to support the attainment of housing and homelessness goals throughout the City. We are the lead agency for the BEACH Community Partnership and the Continuum of Care. We provide staff and administrative support to both organizations. We are involved in the local, regional, state, and federal level of discussions on all housing matters. We belong to all appropriate support organizations that influence decisions at each level.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Virginia Beach does not have public housing however; we do have a Section 8 Housing Choice Voucher (HCV) Program. This program is operated by the Department of Housing and Neighborhood Preservation. This structure ensures coordination between entitlement program operates and HCV Operations. Additionally, the Department of Housing and Neighborhood Preservation is the lead and supporting agency for the BEACH Community Partnership, an organization comprising government, non-profit and faith-based organizations that advocate, educate, and provide assistance in the quest to end homelessness in the City of Virginia Beach. Senior and appropriate staff members are a substantial part of multiple Regional Organizations to End Homelessness throughout the South Hampton Roads region. We have successfully partnered to complete seven successful Single Room Occupancy (SRO) housing programs in South Hampton Roads. Virginia Beach has participated in all seven and has hosted two of the projects, Cloverleaf and Crescent Square. We also developed and created the Housing Resource Center and work with multiple non-profit organizations and the City’s DHS to provide numerous services there. We also provide leadership to Hampton Roads Community Housing Resource Board (HRCHRB) to create a common base of information used by entitlement cities for the affirmatively furthering of fair housing certification. The Compliance & Development Officer is an appointed member of the Greater Hampton Roads HIV Health Services Planning Council that oversees the Ryan White Funds managed by the City of Norfolk through the Health and Human Services grant. The City of Virginia Beach meets regularly with the project sponsors of the HOPWA funds to ensure that needs are being met on a regional basis. The Department also maintains membership on a variety of other housing and homeless related organizations throughout the region, state, and national level to maintain a strong leadership role in this arena as the largest city and second largest jurisdiction within the Commonwealth of Virginia. All these activities keep us front and center of coordinated efforts to meet the needs of the homeless and low- and moderate-income households in local and regional jurisdictions.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As the lead agency for the Continuum of Care (CoC), we provide staff support and agency leadership for the Continuum of Care, including the coordination and submission of the annual application, the Point-in-Time Count and the Housing Inventory information. Staff members regularly serve on multiple committees to ensure that the CoC remains compliant in their activities.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

As the lead agency for the Continuum of Care (CoC), we provide staff support and agency leadership for the Continuum of Care, including the coordination and submission of the annual application, the Point-in-Time Count and the Housing Inventory information. Staff members regularly serve on multiple committees to ensure that the CoC remains compliant in their activities.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

| | | |
|---|--|---|
| 1 | Agency/Group/Organization | BEACH PARTNERSHIP |
| | Agency/Group/Organization Type | Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Service-Fair Housing Services - Victims Regional organization Planning organization Business Leaders Civic Leaders Business and Civic Leaders |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis |

| | |
|---|---|
| <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> | <p>This group consists of all service providers in our jurisdiction and is our main consulting civic body for DHNP.</p> |
|---|---|

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|-------------------|------------------------|--|
| Continuum of Care | City of Virginia Beach | Integrated Homeless Services Care and Supportive Services Subrecipients |

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

N/A

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The Department of Housing and Neighborhood Preservation utilizes multiple media arrangements to engage citizens throughout the entire year. In addition to the mandatory civic hearings required for needs assessments and the annual action plan, we held monthly meetings within the BEACH Community Partnership which provides key stakeholders the opportunity to dialogue and provide input into identifying the community's needs as well as opportunities for coordinated action in developing the plan.

We also conducted meetings and did a public hearing in Camden , NC to present us as the new HOPWA delivery source for residents. We did that in coordination with Albemarle Regional Health Services. It positively impacted our transition to this added program area.

Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|------------------------------|--------------------------------|------------------------------|--|---------------------|
| 1 | Public Hearing | Non-targeted/broad community | No Attendance | None | N/A | |

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|------------------------|--------------------------------|---|--|---------------------|
| 2 | Public Hearing | Persons HOPWA Services | Nine persons attended | Attendees welcomed new service delivery model and needed help with identifying potential landlords to participate with HOPWA. | None | |

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

N/A

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|---|--|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | public - federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | 2,043,186 | 75,000 | 0 | 2,118,186 | 6,129,558 | CDBG funds are used for the Low-Moderate Income Clientele National Objective. We allocated the \$75,000 earned from FY 21/22 as Program Income during this fiscal year from repayment of deferred loans. Estimated Funds available for Remainder of ConPlan based on level funding throughout remainder of years. Amount available at Remainder of CON is the current years allocation x3 (number of years remaining in this CON Plan. |

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|---|----------------------------------|--------------------|--------------------------|-----------|---|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| HOME | public - federal | Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA | 1,208,266 | 45,000 | 0 | 1,253,266 | 3,624,798 | HOME funds are used to improve the existing housing stock of homeowners or to build or renovate housing for low income households. We allocated the \$45,000.00. earned from FY 21/22 as program income from repayment of deferred loans. Some funds are used as a subsidy to assist participants in obtaining affordable rental housing. Estimated Funds available for Remainder of ConPlan based on level funding throughout remainder of years. Amount available at Remainder of CON is the current years allocation x3 (number of years remaining in this CON Plan. |

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|---|----------------------------------|--------------------|--------------------------|-----------|---|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| HOPWA | public - federal | Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA | 2,676,916 | 0 | 0 | 2,676,916 | 8,030,748 | HOPWA funds are utilized to create and sustain affordable housing solutions for persons with HIV/AIDS and their families. Most funds are used to subsidize households in sustaining their existing housing or helping them to find alternative housing solutions. Estimated Funds available for Remainder of ConPlan based on level funding throughout remainder of years.Amount available at Remainder of CON is the current year allocation x3 (number of years remaining in this CON Plan. |

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|---|--|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| ESG | public - federal | Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing | 171,520 | 0 | 0 | 171,520 | 514,560 | Funds are used to support shelter operations and case management as well as Homeless Prevention and Rapid Re-housing. ESG funds are utilized to support the HMIS system. Estimated Funds available for Remainder of ConPlan based on level funding throughout remainder of years. Amount available at Remainder of CON is the current year allocation x3 (number of years remaining in this CON Plan). |

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

We leverage our federal funds primarily with local jurisdiction funds along with limited state and regional funds. Each non-profit organization that receives funding provides eligible matching funds through fund raising efforts, funds received from state programs and other federal programs apart from HUD as well as local, regional, and national foundations in support of their funding goals. Matching requirements are identified and estimated in the application for funds, the written agreement process and as part of the CAPER when all funds have been

expended.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has public owned land that was acquired in 2012 located at 104 N. Witchduck Road, Virginia Beach, VA, that has become the “Housing Resource Center” (HRC) and became fully operational in September 2018. The HRC assists the most vulnerable population experiencing homelessness. The design process began in March 2014. Construction for this facility began with a groundbreaking in the Fall of 2016 and was completed in July of 2018 and began transitioning operations in August 2018. The HRC is fully operational.

As needs are identified, publicly owned land is considered on a project-by-project basis for potential use. Affordable housing projects are under consideration as they present themselves and City land may become available

Discussion

Additional creativity, local funding and more partnerships are all necessary if we are to achieve plan objectives, including the use of Low-Income Housing Tax Credits (LIHTC) funds for larger development projects as well as the use of PBVs.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|-----------|------------|----------|----------|-----------------|-----------------|---------|------------------------|
| | | | | | | | | |

Table 6 – Goals Summary

Goal Descriptions

Projects

AP-35 Projects – 91.220(d)

Introduction

Below is a list of our projects for FY 22/23 and the outcomes we hope to achieve with these projects. In addition to these projects, we currently have other projects that are underway/ongoing and are anticipated to be complete within the 2022/2023 Fiscal year. They are:

- * The Franklin Johnston Group – 925 Apartments - a 94 Unit (Phase I) Low-Mod Income Rental Apartment Complex - HOME Funds and PBVs
- * CAMG Rehab of 5 rental units for previously homeless persons - HOME CHDO
- * Tranquility at the Lakes II - Low Income Seniors - Rental 38 Units - HOME Funds and PBVs
- * VBCDC rehab of 25 scattered rental units - HOME Funds

Projects

| # | Project Name |
|----|--|
| 1 | DHNP-CDBG General Oversight and Administration |
| 2 | PIN - Winter Shelter |
| 3 | ForKids Hotline - Central Intake |
| 4 | DHNP - Housing Rehab Implementation |
| 5 | DHNP - Code Enforcement |
| 6 | Seton House - Shelter Ops |
| 7 | DHNP - Owner Occupied Rehab |
| 8 | DHNP-HOME Program Administration |
| 9 | DHNP - HOPWA Oversight & Admin |
| 10 | LGBT LC - HOPWA - Project Sponsor |
| 11 | LGBT LC - CDBG - RR |
| 12 | DHNP - HOME HOF - Create Affordable Units - Undetermined Project |
| 13 | DHNP - HOME CHDO - Tranquility |
| 14 | JCOC-RRH-CDBG |
| 15 | DHNP-Tenant Based Rental Assistance |
| 16 | DHNP - ESG - All Sub Recipient Projects & Admin |

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

We developed our priorities and allocations based on input and discussions with our stakeholders and citizens. We continue to meet the underserved needs that involve households that are cost burdened or severely cost-burdened by placing a priority on providing funds for homelessness assistance/services and affordable rental housing.

AP-38 Project Summary
Project Summary Information

| | | |
|---|--|---|
| 1 | Project Name | DHNP-CDBG General Oversight and Administration |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Planning and Administration |
| | Funding | CDBG: \$408,637 |
| | Description | Admin Support CDBG Projects |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | N/A |
| | Location Description | City Wide |
| | Planned Activities | |
| 2 | Project Name | PIN - Winter Shelter |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Homeless |
| | Funding | CDBG: \$96,821 |
| | Description | Winter Shelter for Homeless |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 60 - Homeless Persons |
| | Location Description | City Wide |
| | Planned Activities | Winter Shelter |
| 3 | Project Name | ForKids Hotline - Central Intake |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Homeless |
| | Funding | CDBG: \$108,284 |
| | Description | Central Homeless Crisis Hotline Intake and assessment |

| | | |
|----------|--|--|
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 9000 Intake Calls from City |
| | Location Description | City Wide and Regional |
| | Planned Activities | |
| 4 | Project Name | DHNP - Housing Rehab Implementation |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Rehabilitation of low-income Owner occupied homes. |
| | Funding | CDBG: \$315,559 |
| | Description | Rehab of existing housing rental structures |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 70 Low Income Home Owners |
| | Location Description | City Wide |
| | Planned Activities | |
| 5 | Project Name | DHNP - Code Enforcement |
| | Target Area | |
| | Goals Supported | |
| | Needs Addressed | Planning and Administration |
| | Funding | CDBG: \$739,012 |
| | Description | Provide neighborhood enforcement for preservation |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | City Wide CEEA |
| | Location Description | City Wide CEEA |

| | | |
|----------|--|--|
| | Planned Activities | |
| 6 | Project Name | Seton House - Shelter Ops |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Homeless |
| | Funding | CDBG: \$10,000 |
| | Description | Operating a shelter for homeless youth |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 60 Unsheltered Youth |
| | Location Description | City Wide |
| | Planned Activities | |
| 7 | Project Name | DHNP - Owner Occupied Rehab |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Rehabilitation of low-income Owner occupied homes. |
| | Funding | CDBG: \$264,264 |
| | Description | Rehab homes for low-mod income homeowners |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 30 |
| | Location Description | City Wide |
| | Planned Activities | |
| 8 | Project Name | DHNP-HOME Program Administration |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Planning and Administration |
| | Funding | : |

| | | |
|-----------|--|-----------------------------------|
| | Description | Admin Support |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 9 | Project Name | DHNP - HOPWA Oversight & Admin |
| | Target Area | HOPWA EMSA |
| | Goals Supported | |
| | Needs Addressed | Planning and Administration |
| | Funding | HOPWA: \$80,307 |
| | Description | Admin Support |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 10 | Project Name | LGBT LC - HOPWA - Project Sponsor |
| | Target Area | HOPWA EMSA |
| | Goals Supported | |
| | Needs Addressed | People with HIV/AIDS |
| | Funding | HOPWA: \$2,596,609 |
| | Description | Delivery of HOPWA services |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 200 |

| | | |
|--|--|---|
| | Location Description | EMSA |
| | Planned Activities | |
| 11 | Project Name | LGBT LC - CDBG - RR |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Special Needs |
| | Funding | CDBG: \$19,479 |
| | Description | Housing for youth |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 42 Youth |
| | Location Description | City Wide |
| | Planned Activities | |
| | 12 | Project Name |
| Target Area | | City Wide - City of Virginia Beach |
| Goals Supported | | |
| Needs Addressed | | People in need of affordable rental housing |
| Funding | | : |
| Description | | N/A |
| Target Date | | 6/30/2023 |
| Estimate the number and type of families that will benefit from the proposed activities | | 412 |
| Location Description | | City Wide |
| Planned Activities | | |
| 13 | Project Name | DHNP - HOME CHDO - Tranquility |
| | Target Area | |
| | Goals Supported | |

| | | |
|-----------|--|---|
| | Needs Addressed | People in need of affordable rental housing |
| | Funding | : |
| | Description | N/A |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 38 |
| | Location Description | City Wide |
| | Planned Activities | |
| 14 | Project Name | JCOC-RRH-CDBG |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | People in need of affordable rental housing |
| | Funding | CDBG: \$81,130 |
| | Description | Rapid Rehousing |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 45 |
| | Location Description | City Wide |
| | Planned Activities | |
| 15 | Project Name | DHNP-Tenant Based Rental Assistance |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | People in need of affordable rental housing |
| | Funding | HOME: \$82,779 |
| | Description | |
| | Target Date | 6/30/2023 |

| | | |
|-----------|--|---|
| | Estimate the number and type of families that will benefit from the proposed activities | 91 |
| | Location Description | City Wide |
| | Planned Activities | |
| 16 | Project Name | DHNP - ESG - All Sub Recipient Projects & Admin |
| | Target Area | City Wide - City of Virginia Beach |
| | Goals Supported | |
| | Needs Addressed | Homeless Planning and Administration |
| | Funding | : |
| | Description | 1) JCOC Shelter Ops \$37,253.00 2) Samaritan House Shelter Ops \$52,949.00 3) Samaritan House Rapid Rehouse \$32,323.00 4) LGBT LC ESG Portion Rapid Rehouse \$36,131.00 5) DHNP Oversight & Admin \$12, 864.00 |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

We will direct our assistance to four principal areas. First, we allocate most of our funds on a City-Wide basis.

Second, HOPWA funds will be distributed regionally throughout the HOPWA EMSA utilizing a Project Sponsor.

Third, in collaboration with our HUD-Field Office we established the Code Enforcement Enhancement Areas (CEEA) program to "arrest the decline of the areas" to revise our program to "arrest the decline of the areas" through aggressive code enforcement, housing rehabilitation and infrastructure replacement. Supported by CDBG funds to enforce code violations in areas with deteriorating housing and neighborhood conditions based on Code Enforcement inspection results.

Fourth, we are committed to ending homelessness within the South Hampton Roads region. Therefore, we support the efforts of the Regional Task Force to End Homelessness by designating an area that includes the Cities of South Hampton Roads

Geographic Distribution

| Target Area | Percentage of Funds |
|--|----------------------------|
| City Wide - City of Virginia Beach | 72 |
| HOPWA EMSA | 18 |
| Code Enforcement Enhancement Area (CEEA) | 10 |

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

We have created four primary geographic areas for our funds. Our first area is the City of Virginia Beach. Our primary commitments of all funding except HOPWA are for a City-Wide projects and activities for the City of Virginia Beach. However, we continue to support regional projects that increase the supply of affordable housing for the chronically homeless through the efforts of our Regional

Taskforce to End Homelessness. We have invested in six Single Room Occupancy (SRO) housing facilities. These are multijurisdictional projects that require special approval within HUD. Within our city boundaries, we have a designation called Code Enforcement Enhancement Areas (CEEA). This plan was

approved by HUD in FFY 2013 and was updated with newer data from our Housing Survey during the

development of our 2020-2025 5-Year Strategic Plan. The activities for Code Enforcement include identifying deteriorating and deteriorated areas of housing within the CEEA's as well specific housing and neighborhood rehabilitation and infrastructure replacement to arrest the decline of the areas.

The HOPWA EMSA area is the federally designated Virginia Expanded Metropolitan Statistical Area of Virginia Beach - Norfolk - Newport News. We prioritize this EMSA for HOPWA funding and outreach.

The HOPWA EMSA area is the federally designated Virginia Expanded Metropolitan Statistical Area of Virginia Beach - Norfolk - Newport News. We prioritize this EMSA for HOPWA funding and outreach.

Discussion

None

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The following are the one-year goals relative to affordable housing. The largest challenge we face is the significant imbalance between housing costs and incomes. Over 55,000 households are cost burdened or severely cost burdened. Therefore, our programs prioritize creating affordable rental housing opportunities. To that end, we project to accomplish the following objectives to reduce the burden of housing costs and availability.

| One Year Goals for the Number of Households to be Supported | |
|--|-------|
| Homeless | 900 |
| Non-Homeless | 2,412 |
| Special-Needs | 120 |
| Total | 3,432 |

Table 9 - One Year Goals for Affordable Housing by Support Requirement

| One Year Goals for the Number of Households Supported Through | |
|--|-------|
| Rental Assistance | 2,000 |
| The Production of New Units | 412 |
| Rehab of Existing Units | 70 |
| Acquisition of Existing Units | 24 |
| Total | 2,506 |

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

NOTE to "One Year Goals for the Number of Households to be Supported:" Of the 3,432 persons to be assisted, approximately 2,112 will be callers to the Housing Crisis Hotline seeking rental or homeless assistance and another 900 persons will complete an assessment through our coordinated assessment center. The remaining 420 are persons assisted through our CDBG Public Service funds. The Housing Crisis Hotline is a caller service managed by our partner ForKids and funded by the City General Fund & CDBG funds.

We are focusing our efforts and funding at all levels of assistance to maintain persons in affordable housing. We provide homeless assistance, assistance to the non-homeless and persons with special needs. We continue to produce new, affordable housing units annually along with the acquisition and rehabilitation of units to create safe, sustainable, and affordable rental units.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Virginia Beach does not have public housing.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Virginia Beach City Council adopted a Strategic Plan to End Homelessness in October 2013. The activities in this Annual plan are consistent with the Strategic Plan. Our funding supports both housing and homeless service activities, which are both needed to help make homelessness rare, brief, and non-recurring. We work in coordination with the BEACH Community Partnership, described previously, to obtain and direct funding to critical needs in alignment with HUD priorities for homelessness. In addition, City Council has provided critical city funds to fill gaps or meet strategic objectives, especially by funding our call center and coordinated assessment function and an outreach team. We also coordinated a community application for State-allocated funds for homelessness, which is expanding the community's capability to address homelessness; and as noted above we work with regional partners where it is beneficial to do so in addressing homelessness, including the development of efficiency apartments.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

We operate the Housing resource Center as well as we have multiple service agencies that provide specific outreach to homeless persons, especially unsheltered persons, and assess their individual needs. 1) We operate a dedicated street outreach team that goes to all known areas and shelter providers to engage and refer homeless persons. 2) We have a centralized call center that receives all calls from people experiencing a housing crisis. The center does a preliminary assessment, works to divert people to alternative resources, and then refers for a detailed assessment all those who are literally homeless with no alternatives. The coordinated assessment team performs a detailed assessment using a standard assessment tool and process, and then makes "warm hand off" referrals for housing assistance based on the assessment. We operate a day support services center with the goal of engaging people who utilize services and connect them to various shelter housing through the coordinated assessment process. We have multiple agencies that provide shelter and transitional housing for homeless persons.

Addressing the emergency shelter and transitional housing needs of homeless persons

We have multiple agencies that provide shelter and transitional housing for homeless persons.

The DHNP operated Housing Resource Center, Samaritan House, Seton Youth Shelters, LGBT LC, and Virginia Beach Community Development Corporation all have year-round emergency shelter facilities for domestic violence victims, youth, single homeless and family homeless participants. We operate

a winter emergency shelter program in conjunction with local area churches and our HRC that provides emergency nighttime shelter. This occurs every day from the middle of November through the end of March.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Our coordinated assessment process uses a vulnerability assessment tool to prioritize and make the most appropriate referrals for shelter and/or housing placement based on the vulnerabilities of the household. Those most vulnerable are referred to available housing or shelter opportunities and placed in a coordinated weekly meeting with housing providers. Through this process we have significantly decreased the time it takes to utilize available housing and shelter resources and thereby decreased the time from a person's assessment to an appropriate referral. Based on the individual's assessment, those in need of support services are referred to housing with support services such as permanent supportive housing; or rapid re-housing with wrap-around services. These services assist people in maintaining housing stability and avoiding repeat homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Our Housing Response System has adopted a diversion strategy that seeks to prevent homelessness for people seeking shelter by assisting them in identifying other alternative housing accommodations by connecting them to services and/or financial assistance to help them return to permanent housing. In addition, providers have applied for additional prevention funds through the Virginia VHSP grant to increase resources available for prevention activities. With the current addition of the Housing resource

Center, we are able to offer multiple wrap around services to individuals and families in need.

Discussion

N/A

AP-70 HOPWA Goals– 91.220 (I)(3)

| One year goals for the number of households to be provided housing through the use of HOPWA for: | |
|--|------------|
| Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family | 50 |
| Tenant-based rental assistance | 90 |
| Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds | 60 |
| Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds | 10 |
| Total | 210 |

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

One general barrier to affordable housing is a negative perception that affordable housing brings negative impacts to nearby neighborhoods. This opposition can be expressed locally – that is, by those affected by a specific development. Recently one affordable housing development has encountered some opposition, but was still approved by policymakers through effective information, public relations and lobbying efforts. These are normally conducted by the developer and if they are pro-active and reach the right people can be successful. They engage the local civic groups and businesses.

Another significant barrier to affordable housing in this region is the Davis Bacon wage requirements, which are causing developers to actively avoid the use of Federal funding. Currently these requirements can add as much as \$1 million to the cost of construction.

A third barrier is lack of flexible financing to achieve mixed-income development. Creative approaches to a mixed-income development will require financing that can be used to do what is needed, and this requires flexible, non-Federal funding. We continue to try to establish a local housing trust fund for this purpose.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Our department works with each developer on their project to guide them through the regulatory process of HUD and the local jurisdiction. We are working within the city government to identify and address opportunities and barriers on a case by case and policy by policy basis. Not all of the items listed above are only barriers to affordable housing. Some are critical policies that help guide the future growth of the city in ways that are positive and achieve multiple outcomes.

Discussion:

None

AP-85 Other Actions – 91.220(k)

Introduction:

Since we direct our funding to meeting the most critical underserved needs, as obstacles arise we address them.

Actions planned to address obstacles to meeting underserved needs

We have provided an appropriate amount of funding to continue our efforts to increase and maintain access to and the quality and supply of affordable housing. To that end, our efforts are outlined in other sections of this plan.

Actions planned to foster and maintain affordable housing

We have provided an appropriate amount of funding to continue our efforts to increase and maintain access to and the quality and supply of affordable housing. To that end, our efforts are outlined in other sections of this plan.

Actions planned to reduce lead-based paint hazards

The Department of Housing and Neighborhood Preservation, Code Enforcement Division has established specific policies to address lead-based paint hazards. This division is responsible for construction inspections for housing that is funded through the entitlement programs, the Housing Choice Voucher program, and any other housing assistance program. In the fall of 2015, we updated our policies and procedures in the HCV program in regard to lead-based paint. These policies include:

Acknowledgement by all owners/applicants that they have received the information named “Renovation Rights”.

- For all houses that were built prior to and including 1978, the house will have a lead-based paint inspection and/or risk assessment.
- Safe work practices will be followed on all inspections, assessments and remediation work involving the possibility of or knowledge of lead-based paint in a housing unit.
- If no lead-based paint hazards are found, no further action will be taken in accordance with these policies.
- The Homeowner/Applicant will acknowledge in writing the receipt of the lead-based paint inspection and/or risk assessment report.
- Work write-ups will include any items necessary to mitigate lead-based paint hazard as determined by the risk assessment.

Since 2010 the DHNP has been verifying the certifications of any contractor that will perform

inspections, risk assessments and remediation work involving a house suspected of having lead

- base paint through the Department of Professional and Occupational Regulation (DPOR) in the Commonwealth of Virginia.
- All testing are conducted at EPA certified testing facilities.
- The clearance testing and associated letter are required for the release of payment to the contractor doing the remediation work.

The lead-based paint reduction form is completed with a copy provided to the Homeowner/Applicant.

Actions planned to reduce the number of poverty-level families

The Department participates in a cross-department team of health and social service providers as part of ongoing planning activities in the city. This team includes the departments of Human Services, the Health Department, and the Police Department. Ongoing discussions to identify issues and opportunities and coordinate services are conducted as part of the work of this team - The Family and Youth Opportunities team.

Actions planned to develop institutional structure

The department coordinates the BEACH Community Partnership, which serves as the Continuum of Care organization for Virginia Beach, and in essence the meeting place for providers and advocates interested in ending homelessness and expanding affordable housing opportunities. Through the partnership, which includes a general membership, a governing board, and a Performance Monitoring committee, opportunities to address needs and methods to overcome challenges are addressed and developed. DHNP also participates in the South Hampton Roads Regional Task Force to End Homelessness, where multiple organizations from around the region meet and develop strategies to address homelessness. DHNP also participates in the Virginia Housing Alliance, which works toward the dual goals of ending homelessness and expanding affordable housing opportunities. Working at all of these levels as well as within the city government structure itself, we are continually identifying ways to develop and enhance partnerships and to overcome barriers.

Actions planned to enhance coordination between public and private housing and social service agencies

The department coordinates the BEACH Community Partnership, which serves as the Continuum of Care organization for Virginia Beach, and in essence the meeting place for providers and advocates interested in ending homelessness and expanding affordable housing opportunities. Through the partnership, which includes a general membership, a governing board, and a Performance Monitoring committee, opportunities to address needs and methods to overcome challenges are addressed and developed. DHNP also participates in the South Hampton Roads Regional Task Force to End Homelessness, where

multiple organizations from around the region meet and develop strategies to address homelessness. DHNP also participates in the Virginia Housing Alliance, which works toward the dual goals of ending homelessness and expanding affordable housing opportunities. Working at all of these levels as well as within the city government structure itself, we are continually identifying ways to develop and enhance partnerships and to overcome barriers.

Discussion:

N/A

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

N/A

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|--|---------------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 75,000 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 75,000 |

Other CDBG Requirements

| | |
|---|--------|
| 1. The amount of urgent need activities | 10 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 70.00% |

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

Annual Action Plan 40
2022

as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HUD approved Recapture Resale plan of May 2015 is still in effect.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HUD approved Recapture Resale plan of May 2015 is still in effect.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

INCLUDED AS ATTACHMENT

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Virginia Beach CoC , now called the Housing Response System, began operating a coordinated assessment system in August of 2014. Our Coordinated Assessment system improves access to available housing/services by eliminating the requirement for callers to navigate a complicated maze of uncoordinated programs in order to receive assistance. Our Coordinated Assessment process

involves to 2 phases. Phase I is the initial connection to the system for those seeking services and is the primary access point. Callers seeking resolution to their housing crisis will call our Regional Housing Crisis Hotline. The Hotline utilizes a consistent and well-coordinated approach for screening applicants for eligibility for services. Callers in search of housing assistance will receive prevention assessment (for those at risk) and diversion for those literally homeless. If unable to

divert literally homeless household are referred to our Coordinated Assessment Team for further assessment utilizing the SPDAT tool to determine which intervention will be effective and most appropriate. The Coordinated Assessment team manages the daily vacancies of ES/THP/RRH/PSH/PH housing resources and is able to readily refer callers to an available housing intervention based on their level of acuity and the priorities for housing placement. Based on the results of this, the most vulnerable households are referred for available housing or shelter and all providers have agreed to accept those referrals.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Proposed ESG allocations are made based on prior history of performance by receiving agencies as well as community need. These proposed allocations are then communicated to and discussed with the Continuum of Care governing board members who are not recipients or potential recipients of ESG funding for their review and revision or confirmation.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The BEACH CoC has two formerly homeless persons on the Governing Board of the

BEACH Community Partnership to meet this requirement.

5. Describe performance standards for evaluating ESG.

Based on the performance contracts for each agency, we list expected outputs (number of expected total participating visits) and specific outcomes. We track performance via HMIS and quarterly activity reports.

N/A

Attachments

APPROVED ESG WRITTEN STANDARDS PROVIDING ASSISTANCE

The jurisdiction must include its written standards for providing ESG assistance. The minimum requirements regarding these standards are set forth in 24 CFR 576.400(e) (1) and (e) (3).

2.12.4.1.1

Standard policies and procedures for evaluating individuals' and families eligibility for assistance under Emergency Solutions Grant (ESG)

1.0 Eligibility Requirements

- 1.1 **Income:** The households total income must be at or below 30 percent of Area Median Income (AMI);
- 1.2 **Housing Status:** The household must be either homeless OR at-risk of becoming homeless, AND
 - 1.2.1 **Must meet the following circumstances:**
 - 1.2.2 **No appropriate subsequent housing options have been identified;**
 - 1.2.3 **The household lacks the financial resources to obtain immediate houses or remain in existing housing;**
 - 1.2.4 **The household lacks the support network needed to obtain immediate housing or remain in its existing housing.**
- 1.3 **"But-For": Homeless "But-For" ESG Assistance:** We will assess whether the household would be homeless "but-for" ESG assistance. This is a subjective evaluation of the above three requirements (1.0.2.1 through 1.0.2.3) but because of the limited resources available to us, they must be fully vetted, including resources in our wider referral network.
- 1.4 **Locality:** The evaluation will require that households served by this grant must currently reside in the City of Virginia Beach, previously resided in Virginia Beach prior to entering homelessness, and are served by a Virginia Beach agency for other areas that are impacting their homelessness, and/or work in the City of Virginia Beach.
- 1.5 **Other Risk Factors:** To further prioritize the most "at-risk" cases for assistance the following risk factors are listed to be used by case management staff in determining the neediest.
 - 1.5.1 **Eviction within two (2) weeks from a private dwelling (including housing provided by family or friends);**
 - 1.5.2 **Discharge within two (2) weeks from an institution in which the person has been a resident for more than 180 days (including prisons, mental health institutions, hospitals);**
 - 1.5.3 **Residency in housing that has been condemned by housing officials and is no longer meant for human habitation;**
 - 1.5.4 **Sudden and significant loss of income;**
 - 1.5.5 **Sudden and significant increase in utility costs;**
 - 1.5.6 **Mental health and substance abuse issues;**
 - 1.5.7 **Physical disabilities and other chronic health issues, including HIV/AIDS;**

47

- 1.5.8 Severe housing cost burden (greater than 50 percent of income for housing costs);
- 1.5.9 Homeless in last 12 months;
- 1.5.10 Young head of households (under 25 with children or pregnant);
- 1.5.11 Current or past involvement with child welfare, including foster care;
- 1.5.12 Pending foreclosure of rental housing;
- 1.5.13 High overcrowding (the number persons exceeds health and/or safety standards for the housing unit size);
- 1.5.14 Past institutional care (prison, treatment facility, hospital);
- 1.5.15 Recent traumatic life event, such as death of a spouse or primary care provider, or recent health crisis that prevented the household from meeting its financial responsibilities;
- 1.5.16 Credit problems that preclude obtaining of housing; or
- 1.5.17 Significant amount of medical debt.

Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, and mainstream service and housing providers

- 1.0 The City of Virginia Beach, Department of Housing and Neighborhood Preservation is in the process of securing public input into a comprehensive homeless delivery system for the citizens of Virginia Beach. We are currently interviewing many of the agencies listed in the 24 CFR 576.400 to determine eligibility requirements, current activity and gaps in services.
- 2.0 Following this period, the DHNP staff will prepare a written summary of their findings along with a recommended system, policy and procedures that will follow the criteria listed in 1.0 above. When completed, it will become an amendment to Annual Action Plan.

Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid rehousing assistance

- 1.0 Families and individuals who are homeless or at-risk of becoming homeless that contact Connection Point will complete a Connection Point Pre-Assessment Eligibility Form with an Intake Worker. This initial screening will be used to assess the households' status of homelessness using the homeless definition according to the Emergency Solutions Grant (ESG).
 - 1.1 The pre-assessment will determine whether the household calling for assistance is either homeless or at-risk of becoming homeless.
 - 1.1.1 Households that are identified as literally homeless or victims of violence will be screened using the Connection Point Barriers to Housing Stability Assessment and scored using the Rapid Re-housing Triage Tool to determine eligibility for rapid re-housing assistance.
 - 1.1.2 Households that are identified as at-risk of homelessness will be screened using the Connection Point Barriers to Housing Stability Assessment and scored using the Homeless Prevention Triage Tool to determine eligibility for homeless prevention assistance.
 - 1.1.3 Households that are not eligible for rapid re-housing assistance or homeless prevention assistance will be screened for emergency shelter using a universal Connection Point Shelter Referral Form. Households will be referred to all eligible local emergency shelters for admittance and given relevant community referrals.

Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance

- 1.0 Households matched for rapid re-housing or homelessness prevention may receive financial assistance in varying amounts based on household need.
- 2.0 Using the Rapid Re-housing Triage Tool, households may receive assistance as follows:
 - 2.1 Level 1 households with minimal barriers may receive assistance with a security deposit or 1 month of rental or utility assistance.
 - 2.2 Level 2 households with moderate barriers may receive assistance with a security deposit and up to 1 month of rental or utility assistance, or up to 2 months of rental or utility assistance if a security deposit is not needed.
 - 2.3 Level 3 households with elevated barriers may receive assistance with a security deposit and up to 2 months of rental or utility assistance, or up to 3 months of rental or utility assistance if a security deposit is not needed.
- 3.0 Using the Homeless Prevention Triage Tool, households may receive assistance as follows:
 - 3.1 Level 1 households with minimal barriers may receive assistance with one (1) month of rental or utility assistance, including arrears.
 - 3.2 Level 2 households with moderate barriers may receive assistance with up to two (2) month of rental or utility assistance, including arrears.
 - 3.3 Level 3 households with elevated barriers may receive assistance with up to three (3) months of rental or utility assistance, including arrears.

Standards for determining how a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time

- 1.0 Households matched for rapid re-housing or homeless prevention may receive financial assistance in varying amounts based on household need.
- 2.0 Household need will be determined by using Barriers to Housing Stability Assessment tool that screens for a person's ability to obtain and keep housing in the community.
- 3.0 The assessment tool scores households from 1-5. Households with barriers that have no effect in obtaining or keeping housing will score 1 and those households with barriers that have a major effect on their ability to obtain and maintain housing will score 5. Financial assistance will be provided to those scoring at 2 and 3.
- 4.0 Using the Rapid Re-housing Triage Tool, households may receive rental assistance as follows:
 - 4.1 Level 1 households with minimal barriers may receive assistance with a security deposit or 1 month of rental or utility assistance.
 - 4.2 Level 2 households with moderate barriers may receive assistance with a security deposit and up to 1 month of rental or utility assistance, or up to 2 months of rental or utility assistance if a security deposit is not needed.
 - 4.3 Level 3 households with elevated barriers may receive assistance with a security deposit and up to 2 months of rental or utility assistance, or up to 3 months of rental or utility assistance if a security deposit is not needed.
 - 4.4 Those households in need of rental assistance for longer periods of time will be referred to other programs with long-term assistance.
- 5.0 Using the Homeless Prevention Triage Tool, households may receive rental assistance as follows:
 - 5.1 Level 1 households may receive assistance with one (1) month of rental or utility assistance, including arrears.
 - 5.2 Level 2 households may receive assistance with up to two (2) months of rental or utility assistance, including arrears.
 - 5.3 Level 3 households may receive assistance with up to three (3) months of rental or utility assistance, including arrears.

- 5.4 Those households in need of rental assistance for longer periods will be referred to other programs with long term-assistance.

Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance

- 1.0 Households receiving rapid re-housing or homeless prevention funds will receive short-term assistance.
- 1.1 Program participants will receive no more than three (3) months of assistance or a total of \$3500.00 in assistance.
 - 1.2 Program participants can only receive assistance once every two (2) years.
 - 1.3 Short-term rental assistance will not exceed rental costs accrued over a period of three (3) months.
 - 1.4 These payments will be used to allow individuals and families to remain in their existing rental units or to help them obtain and remain in rental units they select.
 - 1.5 Ongoing case management, as needed, to all program participants receiving rental assistance in order to transition them to independence, including permanent housing arrangements (subsidized or unsubsidized).
 - 1.6 Rental assistance paid cannot exceed the actual rental cost. The rental cost must be in compliance with the Fair Market Rent established by HUD and complies with HUD's standard of rent reasonableness.
 - 1.7 Rent will be calculated by using the sum of the total monthly rent for the unit, including fees required for occupancy (other than late fees and pet fees) and, if the tenant pays separately for utilities, the monthly allowance for utilities (excluding telephone) established by the public housing authority for the area in which the housing is located.
 - 1.8 Rent reasonableness means that the total rent charged for a unit must be reasonable in relation to the rents being charged during the same time period for comparable units in the private unassisted market and must not be in excess of rents being charged by the owner during the same time period for comparable non-luxury unassisted units. To make this determination, we will consider:
 - 1.8.1 Location
 - 1.8.2 Quality
 - 1.8.3 Size
 - 1.8.4 Type
 - 1.8.5 Age of Unit
 - 1.8.6 Any amenities

53

1.8.7 Housing Services

1.8.8 Maintenance and Utilities provided by owner

- 1.9 Comparable rents will be checked by using a market study, by reviewing comparable units advertised for rent, or with a note from the property owner verifying the comparability of charged rents to other units owned.

2.0 Rental Assistance Payments:

- 2.1 Rental assistance payments cannot be made on behalf of eligible households for the same period of time and for the same cost types that are being provided through another federal, state, or local housing subsidy program.
- 2.2 Rent assistance may be tenant-based or project-based
- 2.3 A 1-time payment of rental arrears on the tenant's portion of the rental payment can be made
- 2.4 Rental assistance cannot be provided to a program participant who is receiving tenant-based rental assistance or living in a housing unit receiving project-based rental assistance or operating assistance through other public sources
- 2.5 Cost types are the categories of eligible ESG financial assistance: rent, security deposits, utility deposits, and utility payments.

- 3.0 Rental applications: Funds can be used to pay for rental housing application fees charged by the owner to all applicants.

- 4.0 Last months' rent: Last months' rent may be paid, if necessary to obtain housing for a program participant, at the time the owner is paid the security deposit and the first month's rent. The assistance must not exceed one month's rent and must be included in calculating the program participant's total rental assistance.

- 5.0 Security deposits: Funds can be used to pay for security deposits that are equal to no more than 2 months' rent. In contrast to the requirements regarding rental assistance payments, security and utility deposits covering the same period of time in which assistance is being provided through another housing subsidy program are eligible, as long as they cover separate cost types.

- 6.0 Utility deposits: Standard utility deposit can be paid if required by the utility company for all customers for the following utilities-

- 6.1 Gas
6.2 Electric
6.3 Water
6.4 Sewage

- 7.0 Utility payments: Funds can be used for up to 24 months of utility payments. This includes up to 6 months of payments in arrears for each program participant for the following utilities-

- 7.1 Gas
7.2 Electric
7.3 Water
7.4 Sewage

- 8.0 **Moving cost assistance:** Funds can be used for reasonable moving costs. This includes truck rental, hiring a moving company, or short-term storage fees for a maximum of 3 months or until the program participant is in housing, whichever is shorter.
- 9.0 **Additional services that may be offered:**
- 9.1 **Case Management:** Funds can be used for activities for the arrangement, coordination, monitoring, and delivery of services related to meeting the housing needs of program participants and helping them obtain housing stability. Component services and activities may include:
- 9.1.1 Using a centralized or coordinated assessment system to evaluate individuals and families applying for and receiving homelessness prevention or rapid re-housing assistance
 - 9.1.2 Conducting the initial evaluation, including verifying and documenting eligibility, for individuals and families applying for homelessness prevention or rapid re-housing
 - 9.1.3 Counseling
 - 9.1.4 Developing, securing, and coordinating services
 - 9.1.5 **Monitoring and evaluating program participant progress:** Program participants will be required to meet with the case manager monthly to assist in ensuring long term housing stability
 - 9.1.6 Providing information and referrals to other providers
 - 9.1.7 **Developing an individualized housing and service plan, including a path to permanent housing stability subsequent to ESG financial assistance:** Program participants will be required to complete an income expense report based on current or expected income and expenses
 - 9.1.8 Conducting re-evaluations
- 10.0 **Housing search and placement:** Funds can be used for services or activities designed to assist individuals or families in locating, obtaining, and retaining suitable housing. Component services or activities may include:
- 10.1 Assessing housing barriers, needs, and preferences
 - 10.2 Developing an action plan for locating housing
 - 10.3 Housing search
 - 10.4 Outreach to and negotiation with owners
 - 10.5 Assisting with submitting rental applications and understanding leases
 - 10.6 Assessing housing for compliance with ESG requirements for habitability, lead-based paint, and rent reasonableness
 - 10.7 Assisting with obtaining utilities and making moving arrangements
 - 10.8 Tenant counseling
- 11.0 **Mediation:** We may use funds for mediation between the program participant and the owner or person(s) with whom the program participant is living, provided the mediation is necessary to prevent the program participant from losing permanent housing in which the program participant currently resides.
- 12.0 **Legal services:** Funds may be used for legal services regarding landlord/tenant matters and the services must be necessary to resolve a legal problem that prohibits the program participant from obtaining permanent housing or will likely result in the program participant losing the

permanent housing in which the program participant currently resides. Credit repair: Funds may be used services that are targeted to assist program participants with critical skills related to:

- 13.0 Household budgeting
- 14.0 Money management
- 15.0 Accessing a free personal credit report
- 16.0 Resolving personal credit issues

- 17.0 This assistance does not include the payment or modification of a debt.

- 18.0 The following activities are ineligible and will be prohibited:
 - 18.1 Hotel/motel payments
 - 18.2 Mortgage costs
 - 18.3 Construction or rehabilitation
 - 18.4 Credit card bills or other consumer debt
 - 18.5 Car repair or other transportation costs
 - 18.6 Travel costs
 - 18.7 Food
 - 18.8 Medical or dental care and medicines
 - 18.9 Clothing and grooming
 - 18.10 Home furnishings
 - 18.11 Pet care
 - 18.12 Entertainment activities
 - 18.13 Work or education related materials
 - 18.14 Cash assistance to program participants
 - 18.15 Discharge planning from hospitals, jails, or prisons

- 19.0 Termination of Assistance:
 - 19.1 Connection Point will have the right to terminate assistance to any program participant who violates program requirements. We also reserve the right to resume assistance to a program participant whose assistance was previously terminated.
 - 19.2 When we terminate assistance to a program participant, we provide a formal grievance process that recognizes the rights of individuals receiving assistance to due process.
 - 19.2.1 A written notice to the program participant containing a clear statement of the reason(s) for termination
 - 19.2.2 A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision.
 - 19.2.3 Prompt written notice of the final decision to the program participant
 - 19.3 Termination under this section does not bar the recipient or sub recipient from providing further assistance later to the same household.

Grantee SF-424's and Certification(s)

OMB Number: 4340-0004
Expiration Date: 12/31/2022


[View Burden Statement](#)

Application for Federal Assistance SF-424

| | | | | |
|--|----------------------------|---|----------------------|---|
| * 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | | * 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision | | * 3. Revision, select a appropriate letter(s): <input type="text"/> |
| * 3. Date Received: July 26, 2022 | | 4. Applicant Identifier: VA511590 | | |
| 5a. Federal Entity Identifier: <input type="text"/> | | 5b. Federal Award Identifier: <input type="text"/> | | |
| State Use Only: | | | | |
| 6. Date Received by State: <input type="text"/> | | 7. State Application Identifier: <input type="text"/> | | |
| APPLICANT INFORMATION: | | | | |
| * a. Legal Name: City of Virginia Beach | | | | |
| * b. Employer/Taxpayer Identification Number (EIN/TIN): 54-072008 | | * c. Organizational DUNS: 0747362880000 | | |
| d. Address: | | | | |
| * Street1: 2408 Courthouse Drive | | <input type="text"/> | | |
| Street2: Municipal Center, Building 21 | | <input type="text"/> | | |
| * City: Virginia Beach | | <input type="text"/> | | |
| County/Parish: <input type="text"/> | | <input type="text"/> | | |
| * State: Virginia | | <input type="text"/> | | |
| Province: <input type="text"/> | | <input type="text"/> | | |
| * Country: <input type="text"/> | | GSA: 03 CED 815CE3 | | |
| * Zip/Postal Code: 23456-8083 | | <input type="text"/> | | |
| e. Organizational Unit: | | | | |
| Department Name: City of Virginia Beach | | Division Name: Housing & Neighborhood Preservation | | |
| f. Name and contact information of person to be contacted on matters involving this application: | | | | |
| Prefix: Ms | * First Name: Cindy | | <input type="text"/> | |
| Middle Name: M | <input type="text"/> | | | |
| * Last Name: Duhany WALTERS | <input type="text"/> | | | |
| Suffix: | <input type="text"/> | | | |
| Title: Compliance & Development Officer | | | | |
| Organizational Address: <input type="text"/> | | | | |
| * Telephone Number: 757-385-8754 | | Fax Number: 757-385-1874 | | |
| * Email: pduhany@vbgov.com | | | | |

CW
CW
CWALTERS

| Application for Federal Assistance SF-424 | |
|---|--|
| <p>* 9. Type of Applicant 1: Select Applicant Type:</p> <p><input type="text" value="City or Township Government"/></p> <p>Type of Applicant 2: Select Applicant Type:</p> <p><input type="text"/></p> <p>Type of Applicant 3: Select Applicant Type:</p> <p><input type="text"/></p> <p>* Other (specify):</p> <p><input type="text"/></p> | |
| <p>* 10. Name of Federal Agency:</p> <p><input type="text" value="HHS"/></p> | |
| <p>11. Catalog of Federal Domestic Assistance Number:</p> <p><input type="text" value="14.231"/></p> <p>CFDA Title:</p> <p><input type="text" value="Emergency Solutions Grant (ESG)"/></p> | |
| <p>* 12. Funding Opportunity Number:</p> <p><input type="text" value="E-22-MD-01-0008"/></p> <p>* Title:</p> <p><input type="text" value="Emergency Solutions Grant (ESG)"/></p> | |
| <p>13. Competition Identification Number:</p> <p><input type="text"/></p> <p>Title:</p> <p><input type="text"/></p> | |
| <p>14. Area Affected by Project (Cities, Counties, States, etc.):</p> <p><input type="text"/></p> <p><input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/></p> | |
| <p>* 15. Descriptive Title of Applicant's Project:</p> <p><input type="text" value="Administration and Oversight, Essential Services and Operations for Homeless and Sheltering and Housing"/></p> | |
| <p>Attach supporting documents as specified in agency instructions.</p> <p><input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/></p> | |

| Application for Federal Assistance SF-424 | |
|---|-------------------------------------|
| 16. Congressional Districts/CI: | |
| * a. Applicant: VA-002 | * b. Program/Project: VA-002 |
| Attach an additional list of Program/Project Congressional Districts if needed | |
| <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> | |
| 17. Proposed Project: | |
| * a. Start Date: 7/1/22 | * b. End Date: 6/30/23 |
| 18. Estimated Funding (\$): | |
| * a. Federal | 171,520.00 |
| * b. Applicant | |
| * c. State | |
| * d. Local | |
| * e. Other | |
| * f. Program Income | |
| * g. TOTAL | 171,520.00 |
| * 19. Is Applicant Subject to Review By State Under Executive Order 12372/Process? | |
| <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> | |
| <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. | |
| <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372. | |
| * 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) | |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| If "Yes", provide explanation and attach | |
| <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> | |
| 21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1801) | |
| <input checked="" type="checkbox"/> I AGREE | |
| ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions. | |
| Authorized Representative: | |
| Prefix: Mr | * First Name: Patrick |
| Middle Name: A | |
| * Last Name: Duhany | |
| Suffix: <input type="text"/> | |
| * Title: City Manager | |
| * Telephone Number: 757-385-4242 | Fax Number: <input type="text"/> |
| * Email: patrick.duhany@obgan.com | |
| * Signature of Authorized Representative:  | * Date Signed: 8/11/22 |

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4753) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a specific flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (c) notification of violating facilities pursuant to EO 11738; (d) protection of wetlands pursuant to EO 11990; (e) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), FCI 11653 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act/Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

| | |
|--|-----------------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  | TITLE City Manager |
| APPLICANT ORGANIZATION City of Virginia Beach | DATE SUBMITTED 8/11/2022 |

SF-424b (Rev. 7-97) Back

[View Borden Statement](#)

OMB Number: 4040-004
Expiration Date: 12/31/2022

| Application for Federal Assistance SF-424 | | | | | | | | |
|--|--|----------------------------|---|---|--|--|--|--|
| * 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | | | * 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision | | | * If Section, enter appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/> | | |
| * 3. Date Received: July 29, 2022 | | | * 4. Applicant Identifier: VA511590 | | | | | |
| 5a. Federal Entity Identifier: <input type="text"/> | | | 5b. Federal Award Identifier: <input type="text"/> | | | | | |
| State Use Only: | | | | | | | | |
| 6. Date Received by State: <input type="text"/> | | | 7. State Application Identifier: <input type="text"/> | | | | | |
| 8. APPLICANT INFORMATION: | | | | | | | | |
| * a. Legal Name: City of Virginia Beach | | | | | | | | |
| * b. Employer/Taxpayer Identification Number (EIN/TIN): 54-072206 | | | | * c. Organizational DUNS: 0747962950300 | | | | |
| d. Address: | | | | | | | | |
| * Street1: 2408 Courthouse Drive | | | | | | | | |
| Street2: Municipal Center, Building 21 | | | | | | | | |
| * City: Virginia Beach | | | | | | | | |
| County/Parish: <input type="text"/> | | | | | | | | |
| * State: Virginia | | | | | | | | |
| Province: <input type="text"/> | | | | | | | | |
| - Country: <input type="text"/> | | | USA: UNITED STATES | | | | | |
| * Zip / Postal Code: 23458-3085 | | | | | | | | |
| e. Organizational Unit: | | | | | | | | |
| Department Name: City of Virginia Beach | | | | Division Name: Housing & Neighborhood Preservation | | | | |
| f. Name and contact information of person to be contacted on matters involving this application: | | | | | | | | |
| Prefix: Ms | | * First Name: Cindy | | | | | | |
| Middle Name: M | | | | | | | | |
| * Last Name: Duhaney WALTERS | | | | | | | | |
| Suffix: | | | | | | | | |
| g. Title: Compliance & Development Officer | | | | | | | | |
| Organizational Affiliation: <input type="text"/> | | | | | | | | |
| * Telephone Number: 757-385-6754 | | | Fax Number: 757-385-1674 | | | | | |
| * Email: pdubaney@ybgov.com | | | | | | | | |

Case

Case

Walters

| Application for Federal Assistance SF-424 | |
|--|--|
| <p>* 8. Type of Applicant 1: Select Applicant Type:</p> <p>c: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p> | |
| <p>* 10. Name of Federal Agency:</p> <p>HUD</p> | |
| <p>* 11. Catalog of Federal Domestic Assistance Number:</p> <p>14.238</p> <p>CFDA Title:</p> <p>HOME Investment Partnership (HOME)</p> | |
| <p>* 12. Funding Opportunity Number:</p> <p>M 22 MC 01 0207</p> <p>* Title:</p> <p>HOME Investment Partnership (HOME)</p> | |
| <p>13. Competition Identification Number:</p> <p>Idc:</p> | |
| <p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p>Add Attachment Delete Attachment View Attachment</p> | |
| <p>* 15. Descriptive Title of Applicant's Project:</p> <p>Administration and Oversight, TBRA, Rental Security Deposit, New Construction, Housing Rehab, Acquisition, CHDO</p> | |
| <p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p> | |

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4729-4753) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1631-1583, and 1681-1586), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §784), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institutions of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11860; (d) evaluation of flood hazards in floodplains in accordance with EO 11088; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §37401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-525); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1966 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

| | |
|--|-----------------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  | TITLE City Manager |
| APPLICANT ORGANIZATION City of Virginia Beach | DATE SUBMITTED 8/11/2022 |

SF-4240 (Rev. 7-97) Back

View Budget Statement

OMB Number 4040-004
Expiration Date: 12/31/2022

| Application for Federal Assistance SF-424 | | |
|---|----------------------------------|---|
| * 1. Type of Submission: | | * 2. Type of Application: |
| <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | | <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision |
| * 3. Date Received: | | * If Revision, check appropriate letter(s): |
| July 28, 2022 | | |
| 4. Applicant Identifier: | | * Other (Specify): |
| VA511590 | | |
| 5a. Federal Entity Identifier: | | 5b. Federal Award Identifier: |
| | | |
| State Use Only: | | |
| 6. Date Received by State: | 7. State Application Identifier: | |
| | | |
| 8. APPLICANT INFORMATION: | | |
| * a. Legal Name: City of Virginia Beach | | |
| * b. Employer/Taxpayer Identification Number (EIN/TIN): | | * c. Organizational DUNS: |
| 54-072208 | | 0707362940300 |
| * d. Address: | | |
| * Street 1: | 2408 Courthouse Drive | |
| * Street 2: | Municipal Center, Building 21 | |
| * City: | Virginia Beach | |
| * County/Parish: | | |
| * State: | Virginia | |
| * Province: | | |
| * Country: | USA: UNITED STATES | |
| * Zip / Postal Code: | 23458 3083 | |
| * e. Organizational Unit: | | |
| Department Name: | | Division Name: |
| City of Virginia Beach | | Housing & Neighborhood Preservation |
| * f. Name and contact information of person to be contacted on matters involving this application: | | |
| * Prefix: | MS | * First Name: |
| | | Cindy |
| * Middle Name: | M | |
| * Last Name: | Dehaney WALTERS | |
| * Suffix: | | |
| * Title: | | |
| Compliance & Development Officer | | |
| * Organizational Affiliation: | | |
| | | |
| * Telephone Number: | 757-385 6754 | * Fax Number: |
| | | 757-385-1874 |
| * Email: | pdehaney@vbgov.com | |

CW

CW

CWALTERS

| Application for Federal Assistance SF-424 | |
|--|--|
| * 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="c: City or Township Government"/> | |
| Type of Applicant 2: Select Applicant Type <input type="text"/> | |
| Type of Applicant 3: Select Applicant Type: <input type="text"/> | |
| * Other (specify): <input type="text"/> | |
| * 10. Name of Federal Agency: <input type="text" value="HUD"/> | |
| 11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.24"/> | |
| CFDA Title: <input type="text" value="Housing of Persons with AIDS (HOPWA)"/> | |
| * 12. Funding Opportunity Number: <input type="text" value="WA-22-F032"/> | |
| * Title: <input type="text" value="Housing of Persons with AIDS (HOPWA)"/> | |
| 13. Competition Identification Number: <input type="text"/> | |
| Title: <input type="text"/> | |
| 14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> | |
| <div style="text-align: right;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> | |
| * 15. Descriptive Title of Applicant's Project: <input type="text" value="Administration and Oversight, Resource ID, Project Sponsor G&A, Transitional Housing, STRMU, TBRA, Supportive Services, PHP"/> | |
| Attaching supporting documents as specified in agency instructions <div style="text-align: right;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div> | |

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

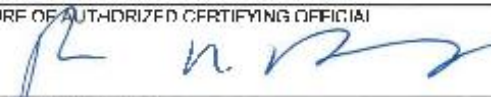
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4901 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (F.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1583, and 1693-1696) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-335) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (E.O.) 11514; (b) notification of violating facilities pursuant to EO 11739; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and DMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

| | | | |
|--|--|-----------------------------|--|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  | | TITLE City Manager | |
| APPLICANT ORGANIZATION City of Virginia Beach | | DATE SUBMITTED 8/11/2022 | |

BF-424D (Rev. 7-87) Back

| Application for Federal Assistance SF-424 | | |
|---|---|--|
| * 1. Type of Submission: | * 2. Type of Applicant: | * If Revision, select appropriate label(s): |
| <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision | <input type="text"/> <input type="text"/> |
| * 3. Date Received: | 4. Applicant Identifier: | |
| July 26, 2022 | VA511590 | |
| 5a. Federal Entity Identifier: | 5b. Federal Award Identifier: | |
| <input type="text"/> | <input type="text"/> | |
| State Use Only: | | |
| 6. Date Received by State: | 7. State Application Identifier: | |
| <input type="text"/> | <input type="text"/> | |
| 8. APPLICANT INFORMATION: | | |
| * a. Legal Name: City of Virginia Beach | | |
| * b. Employer/Taxpayer Identification Number (EIN/TIN): | * c. Organizational DUNS: | |
| 54-0727061 | 0747362890000 | |
| d. Address: | | |
| * Street1: | 2408 Courthouse Drive | |
| Street2: | Municipal Center, Building 21 | |
| * City: | Virginia Beach | |
| County/Parish: | <input type="text"/> | |
| * State: | Virginia | |
| Province: | <input type="text"/> | |
| * Country: | USA: UNITED STATES | |
| * Zip / Post Code: | 25455-9033 | |
| e. Organizational Unit: | | |
| Department Name: | Division Name: | |
| City of Virginia Beach | Housing & Neighborhood Preservation | |
| f. Name and contact information of person to be contacted on matters involving this application: | | |
| Prefix: | Ms | * First Name: Cindy |
| Middle Name: | M | |
| * Last Name: | Duhaney WALTERS | |
| Suffix: | <input type="text"/> | |
| Title: Compliance & Development Officer | | |
| Organizational Affiliation: | | |
| * Telephone Number: | 757-385-5754 | Fax Number: 757-385-1874 |
| * Email: | pduhaney@vbgov.com | |

CDW

CDW

cdwalters

| Application for Federal Assistance SF-424 | |
|--|--|
| <p>* 9. Type of Applicant 1: Select Applicant Type:</p> <p>City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p> | |
| <p>* 10. Name of Federal Agency:</p> <p>HHS</p> | |
| <p>11. Catalog of Federal Domestic Assistance Number:</p> <p>14.218</p> <p>CFDA Title:</p> <p>Community Development Block Grant (CDBG)</p> | |
| <p>* 12. Funding Opportunity Number:</p> <p>E-22-MC-S-002</p> <p>Title:</p> <p>Community Development Block Grant (CDBG)</p> | |
| <p>13. Competition Identification Number:</p> <p>Title:</p> | |
| <p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p>Add Attachment Delete Attachment View Attachment</p> | |
| <p>* 15. Descriptive Title of Applicant's Project:</p> <p>Administration and Oversight, Affordable Housing, Code Enforcement, Rental Housing, Homeless Services, Housing Rehab, Sheltering</p> | |
| <p>Attach supporting documents as specified in agency restrictions.</p> <p>Add Attachments Delete Attachments View Attachments</p> | |

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: **VA-002** * b. Program/Project: **VA-002**

Attach an additional list of Program/Project Congressional Districts if needed

17. Proposed Project:

* a. Start Date: **7/1/22** * b. End Date: **6/30/23**

18. Estimated Funding (\$):

| | |
|---------------------|---------------------|
| * a. Federal | 1,968,186.00 |
| * b. Apportionment | |
| * c. State | |
| * d. Local | |
| * e. Other | |
| * f. Program Income | 75,000.00 |
| * g. TOTAL | 2,043,186.00 |

* 19. Is Application Subject to Review By State Under Executive Order 12872 Process?

a. This application was made available to the State under the Executive Order 12872 Process for review on

b. Program is subject to E.O. 12872 but has not been selected by the State for review.

c. Program is not covered by E.O. 12872.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms. If I accept an award, I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: **Mr** * First Name: **Patrick**

Middle Name: **A**


* Last Name: **Duhon**

Suffix:

* Title: **City Manager**

* Telephone Number: **757-365-4242** Fax Number:

* Email: **pduhon@vt.gov**

* Signature of Authorized Representative:  * Date Signed: **8/11/22**

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interests, on the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards for merit systems for programs funded under one of the 10 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4301 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-87)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

| | |
|--|-----------------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  | TITLE City Manager |
| APPLICANT ORGANIZATION City of Virginia Beach | DATE SUBMITTED 3/11/2022 |

SF-4240 (Rev. 7-07) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

8/11/2022
Date

CITY MANAGER
Title

Specific Community Development Block Grant Certifications

The Brattleboro Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 576.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020, 2021, 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount, against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws - The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official

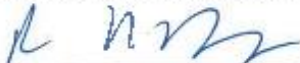
8/11/2022
Date

CITY MANAGER
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification, only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

8/11/2022

Date

CITY MANAGER

Title


Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

8/11/2022
Date

CITY MANAGER
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official

8/11/2022
Date

CITY MANAGER

Title

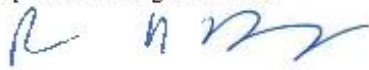
Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities – Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building – Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility.
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



Signature of Authorized Official

8/11/2022
Date

CITY MANAGER
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

"SEE ATTACHED"

Lobbying Certification

Anti-Lobbying – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.



8/11/2022

Executive Director CITY MANAGER - SIGNATURE

(Sign and Date)