

BOARD OF SUPERVISORS

SUSAN P. DIBBLE - CHAIR
SOUTH ANNA DISTRICT

F. MICHAEL HERZBERG IV – VICE-CHAIR
COLD HARBOR DISTRICT

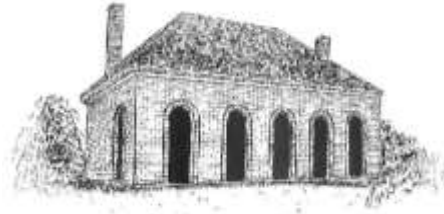
SEAN M. DAVIS
HENRY DISTRICT

DANIELLE GRIESHABER FLOYD
CHICKAHOMINY DISTRICT

RYAN M. HUDSON
MECHANICSVILLE DISTRICT

FAYE O. PRICHARD
ASHLAND DISTRICT

JEFF S. STONEMAN
BEAVERDAM DISTRICT



HANOVER COURTHOUSE

HANOVER COUNTY

ESTABLISHED IN 1720

FINANCE AND MANAGEMENT SERVICES DEPARTMENT

AMANDA L. SIX
DIRECTOR

P. O. BOX 470
7507 LIBRARY DRIVE
HANOVER, VA 23069

SHELLY H. WRIGHT
BUDGET DIVISION DIRECTOR

LAUREN K. NULL
FINANCE DIVISION DIRECTOR

STEVEN K. RUSCH
PURCHASING DIVISION DIRECTOR

JOHN A. BUDESKY
COUNTY ADMINISTRATOR

PHONE: 804-365-6015
FAX: 804-365-6100
WWW.HANOVERCOUNTY.GOV

Date: February 2, 2024

Addendum No 1 to All Bidders

Reference – Invitation for Bid (IFB): 24-05-3173TP

Commodity: 96148–Lab & Field Testing (Not Otherwise Classified) Incl. Hazardous
Title: Cool Spring Elementary School (CSES) Sidewalk Improvement Project
Dated: January 16, 2024
Bids Due: Prior to 2:00 PM, March 15, 2024

The following additions, corrections, clarifications and or changes shall be made and incorporated to the IFB documents referenced above:

Addition: A copy of the pre-bid Virtual Teams Meeting Attendee’s list included with this Addendum 1.

1. **Questions** received prior to the pre-bid Virtual Teams Meeting:

Q1. Is it the contractor’s responsibility to contract a construction surveying agency or shall it be contracted directly with the county of Hanover?
A1. The contractor is responsible for contracting a construction surveying firm.

Q2. Is a Bid Bond required for this project?
A2. The bid documents include responsibilities associated with bonding. If your bid is \$100K and over a bid bond is required.

Q3. Are electronic bids accepted or only paper copies?
A3. The bid documents include responsibilities associated with submission of bids. Paper submission ONLY, electronic bids are NOT acceptable.

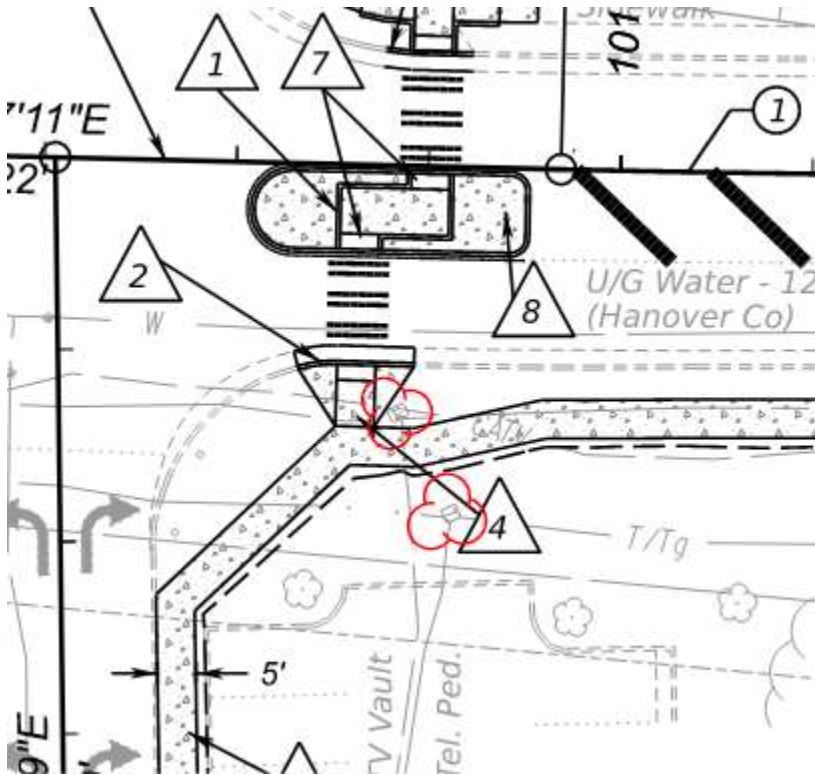
2. **Questions and/or Clarifications** discussed during the pre-bid Virtual Teams Meeting:

Q1. May we visit the project site prior to the bid date.
A2. Prior to the bid due date, if the contractor wishes to visit the school during school hours, they must contact the office of CSES at **(804) 723-3560** to advise the staff of the time they will be onsite. The school staff will advise the contractor as to where to park their vehicle(s).

3. **Questions** received after the pre-bid Virtual Teams Meeting:

Q1. There are a few trees in the way. Will we be permitted to remove them?
A1. Yes, this will be paid for under bid item #7 (Clearing and Grubbing).

- Q2. There is a utility service box in the way. Will this be moved prior to the sidewalk installation?
A2. There are two (2) known locations of utility boxes within the project limits. It is the intent of the design to construct the improvements around these boxes without the need to adjust or relocate them, as shown in the bubbled view below. We are unaware of any other utility boxes in conflict.



Note: All other parts of the Bid/Contract Documents remain unaltered by this Addendum 1. Bidders must acknowledge receipt of this Addendum 1 on the Bid Form.

Should you have any questions, please contact Trena A. Ponton, CPPB, Purchasing Officer Senior, at taponton@hanovercounty.gov.

Sincerely,

Trena A Ponton

Trena A Ponton, CPPB
Purchasing Office Senior

cc: DPW