

CHARLES COUNTY PUBLIC SCHOOLS LA
PLATA, MARYLAND

The Charles County Public Schools, La Plata, Maryland, requests sealed bids for **HVAC and Roof Replacement, General Smallwood Middle School, Bid Number: GSMSHR1-2426**

Sealed bids, hand delivered, will be received at the Charles County Public Schools Annex 1, 2nd Floor Room 2063, 5985 Radio Station Road in La Plata, Maryland until **2:00 P.M. - Local Time – February 28, 2024**. Properly completed sealed Bids received prior to the deadline will be publicly opened and read aloud at the aforementioned place and date. Bids received after the designated time shall not be considered and shall be returned to the bidder.

Suggest: Brief project description and Budget Range \$10-Mil to \$13 million.

The project is replacement of the existing HVAC system including all piping, RTU and Cooling tower and related pumps and components. The project shall also replace the main electrical switchboard, replace entire roof system and windows in gymnasium area. The project is expected to be completed over three (3) summers with a duration of 905 days.

Pre-Qualified Bidders must secure proposed bid documents, including construction plans and specifications in digital format, from the Charles County Public Schools Planning and Construction Department, CCPS Annex 1, 5985 Radio Station Road, La Plata, Maryland at a cost of **\$100.00** per set (non-refundable). Bid Documents will be available on **January 31, 2024**.

Proposed Bidders who seek to be Pre-Qualified shall complete the Contractor's Pre-Qualification Questionnaire and submit for approval to bid this project. Allow 2-4 days for properly completed questionnaire review and approval. Pre-Qualification Questionnaire is available at: <https://forms.office.com/r/idd8JwwuEg>

A certified check or bank draft, payable to the Board of Education of Charles County, or a satisfactory bid bond, executed by the bidder and a surety company, in an amount equal to five percent (5%) of the base bid, shall be submitted with each bid in accordance with the Instructions to Bidders. A letter shall accompany each bid from the bonding company guaranteeing to issue Payment and Performance Bonds.

Prevailing Wage Rates are applicable to this project. Wages paid on this project are subject to the prevailing wage rates as issued by the State of Maryland, Department of Labor Licensing and Regulation.

Certified minority business enterprises are encouraged to respond to this solicitation notice. The contractor or supplier who provides materials, supplies, equipment, and/or services for this construction project shall attempt to achieve the result that a minimum of **18**-percent (18%) of the total contract value is made directly or indirectly from certified minority business enterprises, with sub-goals of 0% African American and 0% Asian. All general contractors and subcontractors including certified MBE firms, when bidding as general or prime contractors, are required to attempt to achieve the MBE subcontracting goals from certified MBE firms approved by the Maryland Department of Transportation (MDOT).

The bidder or offeror shall submit with its bid a completed **Certified MBE Utilization and Fair Solicitation Affidavit** and **MBE Participation Schedule** that identifies the bidder or offeror's specific commitment of certified minority business and certifies it made a good faith effort to achieve the goal established in the solicitation. The MBE Participation Schedule shall include the name of each certified MBE that will participate in the project including its respective MBE classification and shall include the items of work to be performed or furnished and the committed price or the percentage of the contract to be paid to each MBE for the work or supply.

When the contract goal of 18 percent, the sub-goals of 0% and 0% cannot be met, the bidder or offeror shall submit with its bid the **Certified MBE Utilization and Fair Solicitation Affidavit**, and the **MBE Participation Schedule** (*indicating partial or no participation*). The low responsive, responsible bidder shall submit additional minority business enterprise material and supporting data, which is specified in the bid documents within ten (10) working days after notification that the firm is the low responsive, responsible bidder. The failure of a bidder to complete and submit all the required forms shall result in a determination that the bid is not responsive. The failure of a bidder to complete and submit all the required forms shall result in a determination that the bid is not susceptible of being selected for award.

No bidder may withdraw his/her bid within ninety (90) days after the actual date of opening thereof.

The failure of a bidder to complete and submit all the required forms shall result in a determination that the bid is not responsive and a determination that the bid is not susceptible for award.

Prospective bidders must assemble at the General Smallwood Middle School, 4990 Indian Head Highway, Indian Head, Maryland 20640 on **February 7, 2024**, at 2:00 P.M. for a **MANDATORY** Pre-Bid conference. It is **MANDATORY** that all bidders attend the pre-bid conference and site visit.

The Charles County Public Schools, Maryland, reserves the right to reject any or all bids, or to waive any informality in bidding.

By order of the Board of Education of Charles County.

Maria V. Navarro, Ed.D.
Secretary-Treasurer