

REQUEST FOR PROPOSAL

RFP# 6271

RIVERLINK DESIGN SERVICES



City of Hartford
Procurement Services Unit
550 Main Street
Hartford, CT 06103

DEADLINE: 2:00 PM Date: Tuesday, November 25, 2025

Susan Sheppard
Purchasing Agent
860-757-9616
smsheppard@hartford.gov

STANDARD INSTRUCTIONS:

- **Questions & Addenda**

Questions related to this project must be submitted electronically via www.hartfordct.gov/procurement/purchasing (click on current solicitations and then bid opportunities) within seventy-two (72) hours in advance of the response submittal deadline. Responses to such questions will be posted electronically within twenty-four (24) hours of the response submittal deadline. Respondents are responsible for obtaining all addenda related to this RFR and thus advised to check for any addenda a minimum of twenty-four (24) hours in advance of the response deadline.

- **Taxpayer's Identification Number**

- Respondents must provide their Taxpayer Identification number on the response form (Tax ID#). Award recipients, whether an individual, proprietor, partnership or a non-profit corporation or organization must file the Internal Revenue Service Form W-9, Request for Taxpayer Identification Number and Certification with the City.

- **Responsible Candidate**

- Respondent must not have any delinquent taxes or financial obligations due
- Respondent must execute an affidavit to comply with all federal and state requirements
- Respondent must be certified as an Equal Opportunity Employer

- **Calendar days allowed for contract work / Substantial completion date:**

- **Liquidated damages for late completion:**

- **Bid Bond / Performance & Payment bonds (*required if checked on invitation to respond*)**

- 10% bid bond, cashiers or certified check with your response. The City of Hartford provides contractors with the option of submitting an electronic Bid Bond through the Surety2000 website. Surety 2000 is an Internet-based surety processing, verification and security system, developed in cooperation with the surety industry. You may contact Surety 2000 at 1-800-660-3263 or www.surety2000.com, for more information.
- Performance and payment bonds for 100% of the project upon award if the contract value exceeds \$50,000.00.

- **DAS prequalification program (*construction / infrastructure projects only*)**

- The DAS Contractor Prequalification Program, Connecticut General Statutes Section 4a-100, requires all contractors to prequalify "before they can bid on any construction, alteration, remodeling, repair or demolition of any public building (does not apply to road construction), for work by the state or a municipality, estimated to cost more than \$1,000,000 and which is funded in whole or in part with state funds. "

- **In addition to your electronic response, submit #**

hard-copies to:

- Hartford City Hall, Procurement Services, 550 Main Street, Room 100, Hartford, CT 06103



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

RFR #: 6271	SOLICITATION DATE: October 25, 2025
SOLICITATION TITLE: Riverlink Design Services	
SOLICITATION DESCRIPTION: The City of Hartford, acting through its Development Services is requesting proposals from qualified firms (Consultant) The Riverlink project is part of the “Hartline” project, which is envisioned as a an approximately 5-mile linear park and pedestrian path/bikeway generally along the Griffin Line rail corridor, extending from Hartford’s riverfront area to Bloomfield, Connecticut. The intention of the Hartline is to reconnect multiple neighborhoods to each other and to the Connecticut riverfront, foster economic development, enhance recreational opportunities, and promote active transportation options for a diversity of users, as part of an expanding regional network of bike and pedestrian paths.	
SITE LOCATION (if applicable):	
RESPONSE DATE: November 25, 2025	RESPONSE TIME: 2:00 p.m.
DEPT. ASSIGNED CONTRACT #:	EST. COST OF CONSTRUCTION: \$

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR

(Date / Time)

(Location)

This pre-bid conference is:

☒ **Not Applicable**

☐ **Mandatory** (All prospective bidders are REQUIRED to attend to discuss specifications)

☐ **Non-mandatory** (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

Invitation to Respond

Standard Instructions

Project Site Location – (for construction projects only)

Table of Contents – (for construction projects only)

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

☒ Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6

☐ Surety Bond Requirements ☐ Bid Bond ☐ Performance & Payment Bonds

☒ Insurance Requirements – see exhibits below

☐ Set Aside – Ord. Section 2-660 ☐ MWBE

☐ Small Contractor

☐ City-Based Small Business Bid Preference – Ord. Section 2-661

☐ 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682

☐ State of Connecticut DAS Prequalification (Public Construction Project > \$1,000,000)

☐ OSHA Compliance (Public Works Project > \$100,000)

☒ Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing – shall be submitted within proposal

1.3 Statement of Qualifications

Section 2 – Specifications/Scope of Services

☒ Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions

Sincerely,

Susan Sheppard
Purchasing Agent

Companies interested in doing business with the City are able to register and maintain their registration via the Internet at:
www.Hartfordct.gov/procurement/purchasing (click on current solicitations and bid opportunities)

**CITY OF HARTFORD
WAGE CERTIFICATION FORM**

I, _____ of _____
Officer, Owner, Authorized Rep. Company Name

do hereby certify that the _____
Company Name

Street

City

and all of its subcontractors will pay all workers on the

Project Name and Number

Street and City

the following wages as required for such project (a copy of the rates which is attached hereto):

☐ State of Connecticut Prevailing wage rates

☐ Federal Prevailing wage rates

☐ City of Hartford Living wage rates

Signature

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public



CITY OF HARTFORD

DEPARTMENT OF FINANCE

550 Main Street, Suite 10
Hartford, Connecticut 06103
Telephone: (860) 757-9600
Fax: (860) 722-6571
www.hartford.gov

Arunan Arulampalam
Mayor

LEIGH ANN RALLS
Director of Finance

LIVING WAGE NOTICE

Fiscal Year 2026
EFFECTIVE July 1, 2025

LIVING WAGE RATE

**Payable with employer offered Health Insurance coverage:
\$18.55/hr.**

**Payable without employer offered Health Insurance coverage:
\$26.51/hr.**

If you have any questions regarding these Living Wage Rates, please contact:

Kiana Gamble
Senior Project Manager
CONTRACT COMPLIANCE UNIT
Procurement Services Unit/Finance Department
550 MAIN STREET
HARTFORD, CT 06103
kingk001@hartford.gov

Note

Living Wage Rates are updated annually to take effect July 1st of each fiscal year,
Per City of Hartford Municipal Code Part II, Chapter 2, Article XII, Sec 2-763



My Commission Expires:

CITY OF HARTFORD TAX/FINANCIAL CERTIFICATION AND DECLARATION FORM

To Be Completed by Applicant

Name of Owner:	Business Name:
Date of Birth: mm/dd/year	Federal Employer ID #
Home Address:	Business Address:
City, State, Zip	City, State, Zip
Contact #	Business Contact #
RFR Number	RFR Title

Form of Business:

☐ Sole Proprietorship
 ☐ Corporation
 ☐ General Partnership
 ☐ Limited Partnership
 ☐ LLP
 ☐ LLC

IF SOLE PROPRIETORSHIP OR PARTNERSHIP, LIST THE NAMES OF THE PRINCIPALS OF THE ORGANIZATION:

Property Declaration of Delinquencies - for each of the categories below, please indication whether your organization is delinquent on required payments to the City of Hartford. If yes, please provide an explanation.

Categories	Yes	No
Taxes (real, personal, vehicle)		
Loans received through the City of Hartford		
Rental Payments		
Police private duty service		
Fire watch service		
False alarm fees		
License & inspection & permit fees		
Special event services		
Housing and building code violations		

IF "YES" TO ANY OF THE ABOVE, PROVIDE AN EXPLANATION.

CITY OF HARTFORD TAX/FINANCIAL CERTIFICATION AND DECLARATION FORM

Declaration of Property

1	Do you currently own property in the City of Hartford? (Personal Property (Business Personal Property), Motor Vehicle or Real Estate)	Yes	No
2	Have you ever registered a motor vehicle in Hartford? If "YES" (<u>Submit a copy of your most current paid bill. (https://www.mytaxbill.org/inet/bill/home.do?town=hartford)</u>)		
3	Have you ever been issued a tax bill from the City of Hartford?		
4	Is your business registered with the Hartford Assessor's Office? If "YES" (<u>Submit a copy of your most current paid bill. (https://www.mytaxbill.org/inet/bill/home.do?town=hartford)</u>)		

Authorized Signature (Blue Ink)

Print Name and Title

Date (MM/DD/YEAR)

BIDDERS EEO REPORT

Part 1 – IDENTIFICATION OF VENDOR

1. NAME
&
ADDRESS
(As shown on BID)

2. CHIEF EXECUTIVE OFFICER FOR ABOVE BIDDER (NAME)

4. ADDITIONAL LOCATIONS IN
CONNECTICUT

ADDRESS

TELEPHONE #

Part II: NONDISCRIMINATION POLICIES AND PRACTICES

1a. Have you put into effect a companywide equal opportunity program to promote nondiscrimination?

Yes No

☐ ☐

3c. Do all your employee recruitment advertisements state a nondiscrimination policy?

Yes No

☐ ☐

1b. If "Yes" have all your employees been informed of this in writing?

Yes No

☐ ☐

4a. Do you have a collective bargaining agreement or other contract or understanding with a labor union representing the employee employed by you?

Yes No

☐ ☐

2a. Do you sponsor or promote any educational or training programs for your employees or prospective employees?

Yes No

☐ ☐

4b. If "Yes" does each such agreement assure full compliance nondiscrimination requirements?

Yes No

☐ ☐

2b. If "Yes" are all such persons given the opportunity to participate in accordance with your nondiscrimination statement?

Yes No

☐ ☐

4c. If "No" check here, and explain on a separate attached sheet.

Yes No

☐ ☐

3a. Have all your recruitment sources been notified that all qualified applicants will be considered without discrimination?

Yes No

☐ ☐

5a. Is there a person in your employ who is responsible for assuring equal employment opportunities?

Yes No

☐ ☐

3b. Has this been done in writing?

Yes No

☐ ☐

5b. If "Yes" give Name and Title

Yes No

☐ ☐

Part III-HIRING AND RECRUITMENT

1. Which of the following recruitment sources are used by you? (Check "Yes" of "No" Estimate % if not known)				2. Check any of the following that you use as hiring qualifications.		3a. Describe any other practice which show that you hire, train and promote employees without discrimination.
<i>SOURCE</i>	Yes	No	% of all applicants provided by this source.	(x)		
		☐		☐		
State Employment Service	☐	☐		☐	Work Experience	
Private Employment Agencies	☐	☐		☐	Ability to speak or write English c	
Schools and Colleges	☐	☐		☐	Written Tests	
Newspaper Advertisements	☐	☐		☐	High School Diploma	
Walk-ins	☐	☐		☐	College Degree	
Present Employees	☐	☐		☐	Union Membership	
Labor Organizations	☐	☐		☐	Personal Recommendation	
Minority/Community Organizations	☐	☐		☐	Car Ownership	
Employment Resource Development Agency	☐	☐				
OTHER (Specify)	☐	☐				

EMPLOYMENT FIGURES WERE OBTAINED FROM	CLOSING DATE OF REPORT
---------------------------------------	------------------------

CLOSING DATE OF REPORT

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ON THE JOB TRAINEES (Enter figures for the same categories as shown above)

[illegible][illegible]

2. For companies employing more than 10 persons, please submit as part of this EEO report a written commitment to hire minority and female workers if your work force statistics are not representative of the minority and female work force availability in your labor market area.

3. If your company is not located in Connecticut, please submit a copy of your local labor market area statistics.

AFFIDAVIT

The Bidder understands and agrees that its failure to meet the equal opportunity requirements established by section 2-573 of the Code will preclude such bid from being considered. The bidder agrees to the procedures set forth in section 2-573 of the Code in regard to the determination of whether such bidder is an equal opportunity employer. The Bidder also understands and agrees that the equal opportunity documents will become a part of the contract, and that a breach of the provision of the equal opportunity documents will constitute a breach of the contract subject to such remedies as provided by law.

NAME OF PERSON SUBMITTING BID	TITLE	DATE SIGNED	TELEPHONE NO. (Include Area Code)
X			

City of Hartford – Professional Services Insurance Requirements

The requirements referenced below are not for all contracts. Refer to RFP or Procurement for insurance requirements
Document # 1009 Revision: January 1st, 2020

Insurance: (Scope and Limits)

Note: The term “City of Hartford” or “City” is to be taken to mean “City of Hartford and the Hartford Board of Education” when the project includes work for the Board of Education.

At least ten days before the Contract is executed and prior to commencement of work thereunder, the Consultant will be required to file with the Purchasing Agent a certificate of insurance, executed by an insurance company or authorized representative satisfactory to the Purchasing Agent and in an acceptable form. The policy shall name the City of Hartford as Additional Insured on a primary and noncontributory basis on all lines except Workers Compensation and Professional Liability, all policies should include a waiver of subrogation except Professional Liability, and state that, with respect to the award, the Consultant carries insurance in accordance with the following requirements:

- 1) **Commercial General Liability:** With respect to the operations he performs and also those performed by him for sub-contractors, the Consultant shall carry Commercial General Liability insurance with a minimum limit of \$1,000,000 per occurrence for bodily injury, personal injury and property damage. Coverage shall include Premises and Operations, Independent Consultants, Products and Completed Operations, Contractual Liability and Broad Form Property Damage coverage. If a general aggregate is used, the general aggregate limit shall apply separately to the project or the general aggregate limit shall be twice the occurrence limit. If contractor will be working with children or serving youth under the age of 21 Abuse and Molestation coverage must be included with a \$1,000,000 minimum limit.
- 2) **Workers’ Compensation and Employers’ Liability:** With respect to all Consultant operations and all those performed for him by sub-contractors, the Consultant shall carry statutory coverage in compliance with the Workers’ Compensation laws of the State of Connecticut. Coverage shall include Employer’s Liability with minimum limits of \$1,000,000 each accident, \$1,000,000 Policy Disease Limit, \$1,000,000 each employee.
- 3) **Automobile Liability:** The operation of all motor vehicles, including those owned, hired or non-owned, used in connection with the contract shall be covered by Automobile Liability insurance with a minimum of \$1,000,000 combined single limit for all damages arising out of any one accident or occurrence. If a vehicle is not used in execution of this contract, then automobile coverage is not required. If Pollution Liability is required Auto must include endorsements for MCS-90 and Pollution Liability (CA9948).
- 4) **Pollution Liability:** For operations involving a risk of environmental pollution, Consultants shall provide Consultant’s Pollution Liability coverage for Bodily Injury, Property Damage and Clean-up cost arising from pollution conditions caused by the operations of the Consultant with a minimum limit of \$1,000,000. Coverage may be on a claims-made form and should include contractual liability coverage for claims arising out of liability of sub-Consultants and non-owned disposal site coverage.
- 5) **Professional Liability:** Professional shall provide Professional Liability coverage with a minimum limit of \$1,000,000.
- 6) **Excess Liability:** Professional shall provide follow form Excess Liability coverage with minimum limits of \$1,000,000 per Occurrence and \$1,000,000 Aggregate.
- 7) **Cyber Liability/Data Breach:** If Information technology exposure exists, \$1,000,000 Each Cyber Incident and \$1,000,000 aggregate must be supplied.

City of Hartford – Professional Services Insurance Requirements

Insurance Provisions

- 1) **Additional Insured:** The City of Hartford shall be named as Additional Insured on a primary noncontributory basis. The coverage shall contain no special limitations on the scope of protection afforded to the City.
- 2) **Deductibles:** Consultant shall be responsible for any and all deductibles in the described insurance policies including payment thereof and indemnification of the City/Board of Education with regard thereto.
- 3) **Recovery and Subrogation:** The Consultant's insurers shall have no right of recovery or subrogation against the City. The Consultants insurance shall be primary insurance as respects the City. Any insurance or self-insurance maintained by the City shall be excess and non-contributory to the Consultant's insurance.
- 4) **Cancellation or Endorsement:** The Consultant shall provide notice to the City in advance of any termination of or any change in the policy. No change shall be made without said prior notice and without prior approval from the City.
- 5) **Claims:** Each insurance policy, shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless.
- 6) **Compensation:** There shall be no direct compensation allowed to the Consultant on account of any premium or other charge necessary to take out and maintain all insurance or bonds, but the costs thereof shall be considered included in the general cost of the work.
- 7) **Waiver of requirements:** The Purchasing Agent or City Risk Manager may vary the above requirements in his/her sole discretion; if he/she determines that the City's interests will be adequately protected without meeting all stated requirements.
- 8) **Policy Form:** Except for Pollution Liability and Professional Liability, "Claims Made" coverage is in unacceptable. All coverage is to be written on an "Occurrence" basis. If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years from the completion date of this contract. If the policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for the policy in effect during the contract for two (2) years from the completion date.
- 9) **Governmental Immunity:** Unless requested otherwise by the City of Hartford, the Consultant and his insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the City.
- 10) **Premium:** The Consultant shall assume and pay all costs and billings for premiums and audit charges earned and payable under the required insurance.
- 11) **Policy Period:** Policies must be effective prior to the commencement of work and must remain in force until termination of work under this contract. In the event of interruption of coverage for any reason, all work under the contract shall cease and shall not resume until coverage has been restored.

SAMPLE ONLY



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS:	FAX (A/C, No):
INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

**ADDITIONAL
INSURED****WAIVER OF
SUBROGATION**

COVERAGES		CERTIFICATE NUMBER		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICY(IES) OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, COVENANT OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR ANY EXCLUSION, THE COVERAGE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. THE COVERAGE SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	☐ CLAIMS-MADE ☐ OCCUR	☒ ☒				DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	☐ POLICY ☐ PRO-JECT ☐ LOC					PRODUCTS - COM/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO					BODILY INJURY (Per person) \$
	ALL OWNED AUTOS	☒ ☒				BODILY INJURY (Per accident) \$
	HIRED AUTOS	☒ ☒				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	☐ OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	☒ CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	☐ Y / ☒ N				PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y / ☒ N / A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is an Additional Insured, pursuant to and subject to the policy's terms, definitions, conditions and exclusions. The insurance provided in the policies is primary and any other insurance shall be excess only, and not contributing with the exception of Workers Compensation.

Waiver of Subrogation applies to certificate holder, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

CERTIFICATE HOLDER	CANCELLATION
City of Hartford 550 Main Street Hartford, CT 06103	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Section 1 RESPONSE FORMS

1.1 RESPONSE INFORMATION & SIGNATURE FORM

Vendor Name -				
Trade Name -				
Address -				
Phone # -		Fax # -		Email Address -
Contact Person -			Tax ID# -	
Delivery / Service Start Date:			# Calendar days after receipt of executed contract:	
Bid Surety - 10%	For electronic bonds enter bond number, otherwise check the appropriate box	Electronic Bond #	☐ Bond (hard copy)	☐ Cashiers / Certified Check
Cost of Performance Bond included in base bid (if applicable)			\$	Per thousand
EEO Certification Status (check one) See General Information for Preparing a Response paragraph 3.6.3			☐ Current & on file	☐ EEO form attached
DAS Prequalified Contractor? (non highway construction projects >\$500,000) http://das.ct.gov/cr1.aspx?page=10			☐ Certificate attached	☐ Update Statement attached
Insurance Agent Name			Phone #	
Insurance Agent Address				

Vendor acknowledges receipt of all addenda issued during the bidding period (if applicable) and understands that they are a part of the bidding documents.

The undersigned hereby declares that he/she or they are thoroughly familiar with the specifications, the various sites, the City's requirements, and the objectives for each element of the project item or service and understands that in signing this proposal all right to plead any misunderstanding regarding the same is waived. The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

The undersigned hereby declares that no reason or persons other than those named herein are interested in this proposal, which is made without any connection with any other person or persons making any proposal for the same work and is in all respects fair and without collusion or fraud; that no person acting for or employed by the City of Hartford is directly or indirectly interested therein, or in the supplies or works to which it relates, or will receive any part of the profit or any commission there from in any manner which is unethical or contrary to the best interest of said City of Hartford.

The undersigned additionally declares that they are not debarred or suspended, or otherwise excluded from, or ineligible for, participation in City of Hartford, State of Connecticut or federally funded projects (Executive Order 12549).

The undersigned certifies under penalty of false statement that the information provided in this response is true.

Submitted by (<i>Signature</i>)			
Printed name and title		Date	

(Authorized Agent of Company)

1.2 RESPONSE PRICING

Pricing shall be submitted in the proposal.

The City of Hartford is exempt from all sales and use tax; bid prices shall not incorporate such taxes.

Upon request by the successful respondent, a sales tax exemption certificate will be issued.

1.3 STATEMENT OF QUALIFICATIONS

Please complete the following information. Failure to respond to all items may result in the rejection of your response.

1. Number of years in business - D-U-N-S Number:

2. Number of personnel employed Part time - , Full time - ,

3. List up to six past contracts of this type/size your firm has completed within the last three (3) years:

Project	Date	Contact Person	Phone No.
.	.	.	.
.	.	.	.
.	.	.	.
.	.	.	.
.	.	.	.
.	.	.	.

4. DAS CONTRACTOR PREQUALIFICATION <i>(required for construction / infrastructure projects only)</i> DAS prequalified? ☐ Yes ☐ No	You certify that there has been no substantial change in your financial position or corporate structure since your most recent prequalification certificate was issued or renewed, other than those changes noted in the update statement (attached).	YES ☐	NO ☐
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5. ORGANIZATIONAL STRUCTURE OF BUSINESS ENTITY (select one)	☐	General partnership (GP)
	☐	Limited partnership (LP)
	☐	Limited liability corporation (LLC)
	☐	Limited liability partnership (LLP)
	☐	Corporation
	☐	Individual doing business under a trade name (sole proprietor)
	☐	other (specify)

6. CITY OF HARTFORD TAX STATUS / OTHER FINANCIAL OBLIGATIONS	Hartford Businesses – All City of Hartford taxes & financial obligations (real, motor & personal property) are current and paid in full or subject to a current and approved payment plan. Please attach RFR Affidavit.	Yes ☐	No ☐
	Non-Hartford Businesses - All City of Hartford financial obligations are current and paid in full or subject to a current and approved payment plan. Please attach RFR Affidavit.	Yes ☐	No ☐
7. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE	Connecticut businesses - Are all required filings current with the Secretary of State and will the Secretary of State be able to issue a Certificate of Legal Existence?	Yes ☐	No ☐
	Out-of-State (foreign) businesses – Have you filed a Certificate of Authority / Application of Registration with the Connecticut Secretary of State? If so, submit a copy of your filing with your response. If not, submit a copy of your Certificate of Good Standing from your state of incorporation.	Yes ☐	No ☐

8. Is your local organization an affiliate of a Parent company? If so, Indicate the principal place of business of the parent company and the name of agent for service.					
Business Name	.				
Address	.				
City	.	State	.	Zip	.
Name of Agent	.				

9. List all Affiliated Businesses (attach additional sheets as necessary):

Business Name	Address	Ownership Interest %
.	.	.
.	.	.
.	.	.
.	.	.

10. Based on the organizational structure of your business, provide a current listing of all corporate officers, principals, general or managing partners, limited partners, managers and members. If sole proprietorship or general partnership, attach trade name certificate filed with the town clerks office.

11. Submit copies of all required business (trade & occupational) licenses with your response.

12. Your company may be asked to submit information relative to your company's financial statements and/or a Dun & Bradstreet report may be obtained prior to receiving an award. This information will be protected to the fullest extent required by law.

13. Additional information/documentation may be requested subsequent to your responding to this solicitation.

RIVERLINK DESIGN SERVICES REQUEST FOR PROPOSALS (RFP)

The City of Hartford, Connecticut, and project partner iQuilt Partnership Inc. (iQuilt), are jointly soliciting proposals from qualified firms or teams of firms for the “Riverlink” project.

The initial awarded contract will be for pre-engineering and design services in the amount of \$1.5 million, to be expended by December 31, 2026. An extension of the contract is anticipated for the completion of design documents, in the amount of \$1.26 million.

Background

The Riverlink project is part of the “Hartline” project, which is envisioned as a an approximately 5-mile linear park and pedestrian path/bikeway generally along the Griffin Line rail corridor, extending from Hartford’s riverfront area to Bloomfield, Connecticut. The intention of the Hartline is to reconnect multiple neighborhoods to each other and to the Connecticut riverfront, foster economic development, enhance recreational opportunities, and promote active transportation options for a diversity of users, as part of an expanding regional network of bike and pedestrian paths.

The Hartline project includes three segments: “Rail Trail”, “Road”, and “Riverlink”. The subject of this solicitation is the “Riverlink” segment and “Road” segment, which will together be referred to as the Riverlink project hereon. The Hartline “Rail Trail” segment is not part of the scope of this solicitation, but will be relevant to project planning.

The City of Hartford has received \$1,500,000 in funding from the American Rescue Plan Act (ARPA) Connecticut State & Local Fiscal Recovery Fund (CSLFRF), for the Riverlink Project, hereinafter referred to as the “City Riverlink Funds”. iQuilt has also received fiscal earmarks in Department of Housing and Urban Development Community Development Funds, from which \$1,226,000 is available for the Riverlink project, hereinafter referred to as the “iQuilt Riverlink Funds”. The City of Hartford and iQuilt are partners in a Memorandum of Understanding for the Hartline project and a Memorandum of Understanding for the Riverlink project. The Connecticut Department of Transportation has also pledged support for eventual design and construction of Hartline components.

The “Road” segment of the Riverlink project will extend from the intersection of Edwards Street and Walnut Street in Hartford, along Walnut Street, Chapel Street and Pleasant Street to Market Street. As a continuation of this alignment, the “Riverlink” segment is the upgrade/replacement of an existing pedestrian bridge over Interstate 91, terminating in Riverside Park. The scope of work for the Road segment includes planning and design of streetscape improvements. The scope of work for the Riverlink segment includes design of new ramped approaches and renovation or replacement of the pedestrian bridge. Completion of design documents for the Road segment is the project priority, although work for both segments should be performed in parallel as much as possible.

Project Need

The Hartford neighborhoods directly adjacent to the Riverlink project include some of the poorest census tracts in the region, in a community that has historically suffered from underinvestment and disinvestment. In the wake of 500-year flood events in 1936 and 1938, the state constructed New England’s largest system of levees along the Connecticut River. While the flood control system safeguards the City, it created a significant barrier between the community and the river. Additional barriers to access were created by the railroad and Interstate-91, which were built along the river’s edge,

completely cutting Hartford and the region off from this shared natural resource. This issue is exacerbated by congested and idling vehicles on the highway spewing exhaust during peak travel time.

Riverside Park, which this project would facilitate residents' connection to, is open to the public year-round, sunrise to sunset. Currently there are four ways to access the Riverside Park, none of them readily accessible on foot or bike from North Hartford. The current pedestrian bridge connecting Riverside Park to the adjacent neighborhood is severely inadequate. From the west side, the bridge can only be reached by a remote one-block public street (Pequot) and sits in the middle of a large private parking lot, often used for the nearby Dunkin' Park baseball stadium. From the east, Riverside Park side, the facility deposits users in a remote and insecure part of the park, hidden from view by the interstate. The existing facility is poorly designed and does not meet contemporary standards. Its steep and repetitive ramping system up five flights is uncomfortable for bicycles and does not comply with ADA (which was adopted after the bridge was constructed). There is also an open 5-story staircase on each end. The open fencing on the ramps and along the bridge provides no protection from the interstate noise and provides little sense of security. The bridge's design is a deterrent to all users, and there is very little pedestrian or bike traffic, despite the lack of other direct river access routes from North Hartford. The existing bridge's institutional, not to say penitentiary, appearance, is inappropriate and unacceptable as a river gateway for the North Hartford community.

Proximity to the river is a powerful but underutilized competitive asset for the neighborhoods surrounding the project. For nearly a century, limited access has prevented residents from fully benefiting from this amenity. Upgrading the pedestrian bridge and completing related streetscape improvements is the most effective solution to address these longstanding infrastructure challenges. These improvements will create safe, direct, and attractive connections that strengthen access to jobs, education, recreation, and regional commerce, while also enhancing neighborhood vitality and encouraging private investment. By linking neighborhoods, riverfront recreation, commuter routes, and transit access, Riverlink will increase adjacent property values, support local businesses, and enhance tourism. These combined benefits will create sustained economic activity while also improving the area's competitiveness as a place to live, work, and invest. At the same time, the project will deliver important quality-of-life benefits: expanded access to the riverfront, open space, and recreational opportunities that strengthen community health and vitality. The result will be a long-lasting, self-sustaining improvement that positions the riverfront as a true economic driver and community asset for generations to come.

Previous Project Documents

- “Hartline Overview/Paths and Views” (excerpt) (iQuilt/Suisman Urban Design, 2023) (attached)
- “Hartford Riverlink: Connecting the City and Waterfront” (Transystems, February 2023) (attached)
- “Riverlink Project Description” (iQuilt) (attached)
- “East Coast Greenway Gap Closure Study” (CRCOG, 2024) (crcogct.gov/capitol-region-ecg-study)
- Greater Hartford Mobility Study project documents (CT DOT) (hartfordmobility.com)
- Hartford400 documents (hartford400.org)

Scope of Work

To satisfy the ARPA funding requirements of the City Riverlink funds (\$1,500,000), the following work must be performed in advance of the expenditure deadline of December 31, 2026:

- Site Assessment and Feasibility (e.g. surveys, mapping and documentation of existing conditions)
- Traffic Impact Study
- Planning and Preliminary Design
- Environmental Impact Analysis
- Detailed Concept Design (including evaluation of maintaining/replacing existing pedestrian bridge)
- Public Engagement (with assistance of City and iQuilt)
- Final Design Report (incl. permitting required, cost estimates, timelines, necessary easements based on design, etc.)
- Construction Documents (to degree possible with available funds)
- Preparation of Permitting and Easement Documents (to degree possible with available funds)

The allocation of funds to each task above and the extent of its completion are subject to determination, provided that work is performed for each. As mentioned, the City of Hartford and iQuilt wish to prioritize the completion of work related to the streetscape improvements intended for the Road segment between Edwards Street and Market Street; however, the pedestrian bridge and approach ramps should be studied and designed in parallel, given their importance to the Riverlink project and the expenditure deadline.

As part of the scope of work above, it is anticipated that the selected firm(s) will coordinate closely with all major project stakeholders and permitting agencies necessary to the implementation of the Riverlink. These stakeholders/agencies include, but are not limited to: Connecticut Department of Transportation (CT DOT), City of Hartford, Riverfront Recapture, Army Corps of Engineers, RMS Companies, Connecticut Department of Energy and Environmental Protection (DEEP), Hartford Parking Authority, Community Renewal Team, Travelers Insurance, Connecticut Department of Economic and Community Development (DECD) and other property owners.

The selected firm(s) will be responsible for reviewing previous planning studies, concepts and cost estimates, evaluating alternative designs, analyzing all significant impacts and constraints, engaging key stakeholders, preparing preliminary designs, and producing a final design report and construction documents, to the extent that available funding allows.

As further specified in the Riverlink MOU, the City of Hartford will be responsible for consultant management and invoicing for this portion of the project, but iQuilt will be a full partner in the selection of respondents to this solicitation and the subsequent oversight of performance and deliverables produced. Once City Riverlink funds have been expended and the terms of the City's contract with the selected firm(s) have been met, iQuilt shall have the option to continue said contract and design services, with any modifications necessary and agreed to by all parties, using iQuilt Hartline/Riverlink funds (\$1,226,000).

Submission Guidelines

- **Cover Letter:** Summary of the proposal's contents, emphasizing any unique aspects or strengths of the proposal or firm(s)' experience or certifications. The cover letter shall include the firm(s)' name, address, telephone number, email address and name of key contacts.
- **Firm Profile**
- **Project Understanding:** Narrative that reflects a clear understanding of the RFP and the firm(s)' ability to complete the scope of work, including detailed description of proposed technical approach
- **Project Timeline:** Schedule that includes major study components and milestones, and outlines how expenditure deadline will be met.
- **Price Proposal:** Estimated budget, including all related project costs.
- **Project Team Resumes/Profiles:** Resumes of key staff members assigned to the project and any sub-contractors. In the event of any key personnel changes during the course of the project, firms will provide reasonable notice. Please highlight team members' experience with the Army Corps of Engineers permitting.
- **Previous work examples** from similar projects, including scope, location, services performed, timeline, projected and final project cost. This section may also include references.

Evaluation Criteria

The following rubric outlines the evaluation criteria that may be used in the review of proposals and any subsequent interviews or presentations. Additional information or clarifications may be requested in support of the submittal. Services in the Scope of Work may be added, deleted or revised at the time of contract negotiation.

Evaluation Criteria

A. Compliance with RFP Requirements.....	20 Points
B. Proposed Scope of Service.....	20 Points
C. Firm and Assigned Project Team Experience....	15 Points
D. Engagement Plan.....	10 Points
E. Project Timeline.....	20 Points
F. Cost Proposal.....	<u>15 Points</u>
Total Evaluation.....	100 Points

End of RFP

PROJECT DESCRIPTION

RiverLink

RiverLink is a proposed new bike/pedestrian bridge to connect North Hartford to Riverside Park and the Connecticut River waterfront.

The RiverLink ramp begins on Pleasant Street at Market Street, rises to bridge I-91, and then descends to the Boathouse in Riverside Park. RiverLink effectively extends Riverside Park west to Market Street, creating a new park entrance at Market Street and a riverfront gateway for North Hartford.

RiverLink is the **opening segment of The Hartline**, a 6-mile linear park and trail from Bloomfield Center to the Connecticut River. The other segments of the Hartline use 5 miles of city streets and the Griffin Line alignment.



Existing Conditions

The I-91 overpass at Pequot Street was built in the 1970s when I-91 was widened. It replaced an earlier bridge that provided access for pedestrians from the North Meadows to Riverside Park. From the city side, the bridge can only be reached by a remote one-block public street (Pequot) and sits in the middle of a large private parking lot. On the park side, the facility deposits users in a remote and insecure part of the park, hidden from view by the interstate.



The existing facility is poorly designed and does not meet contemporary standards. Its steep and repetitive ramping system up five flights is uncomfortable for bicycles and does not comply with ADA (which was adopted after the bridge was constructed). There is also an open 5-story staircase on each end. The open fencing on the ramps and along the bridge provides no protection from the interstate noise and provides little sense of security. The bridge's design is a deterrent to all users, and there is very little pedestrian or bike traffic, despite the lack of other direct river access routes from North Hartford. The existing bridge's institutional, not to say penitentiary, appearance, is inappropriate and unacceptable as a river gateway for the North Hartford community.

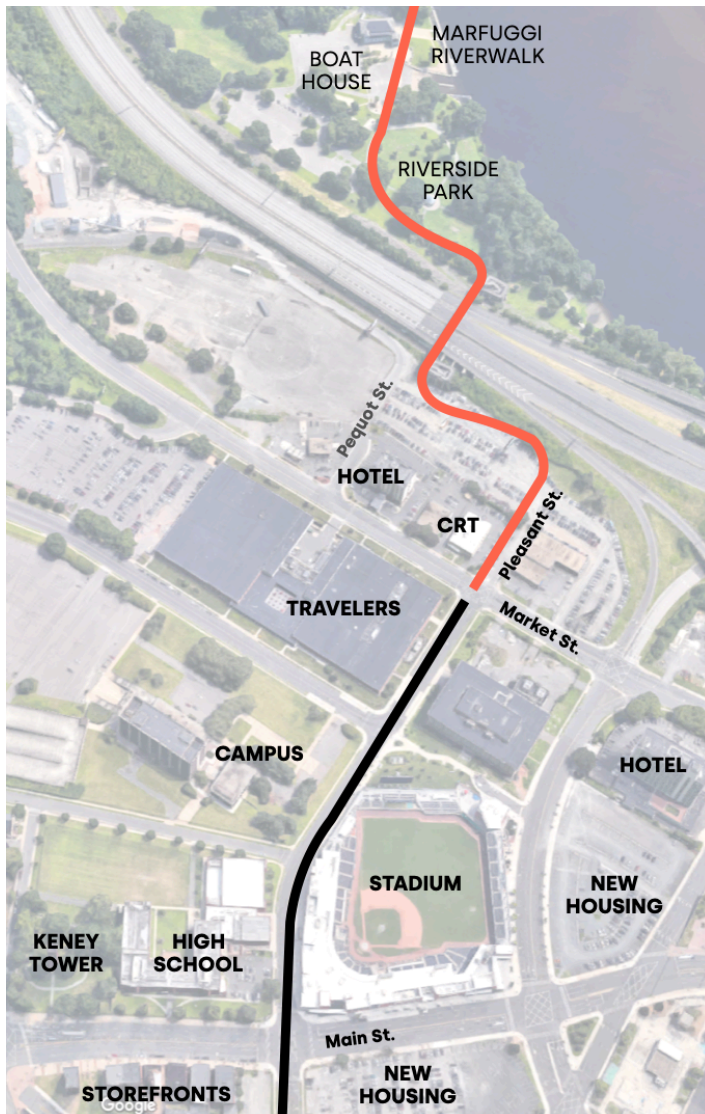
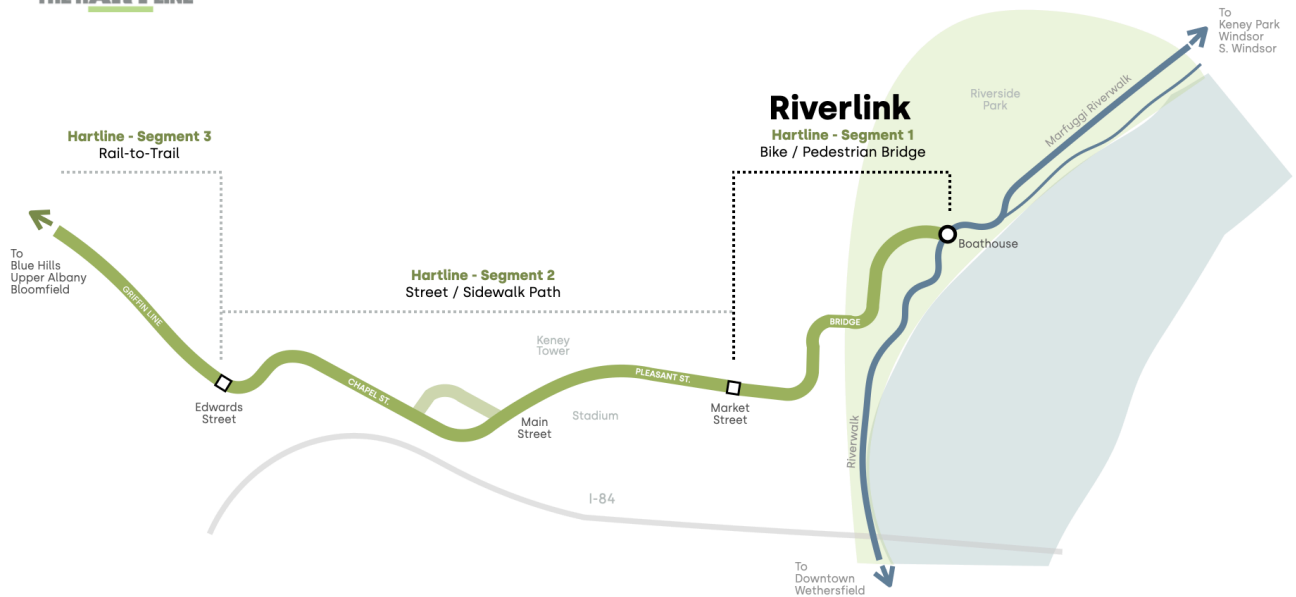
Purpose and Need

The RiverLink bridge is critical for the City of Hartford and North Hartford. Currently there are four ways to access the Riverside Park, none of them readily accessible on foot or bike from North Hartford. The RiverLink bridge will historic barriers that have for nearly 100 years denied North Hartford ready access to Riverside Park and the riverfront.

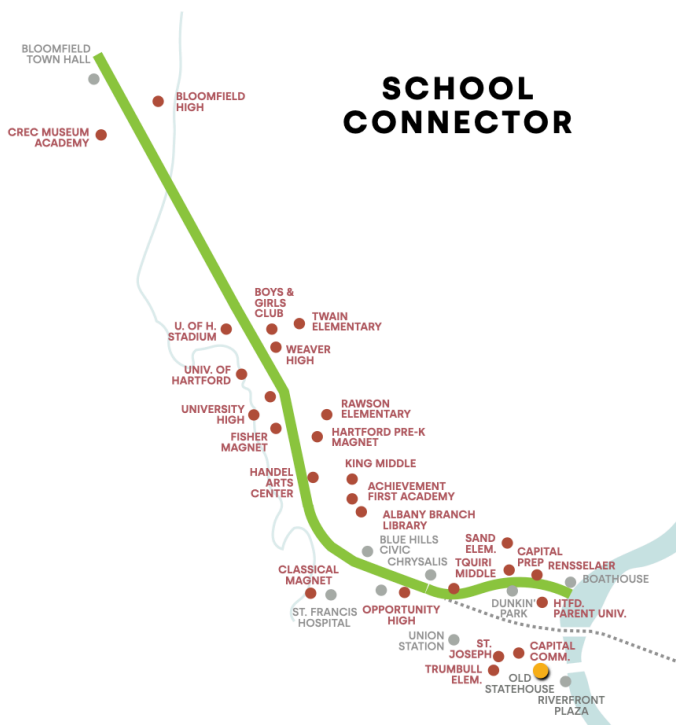
Further, the RiverLink bridge is only the initial segment of the proposed 6-mile Hartline linear park and trail, which will serve the Clay Arsenal, Upper Albany, and Blue Hills neighborhoods of Hartford, as well as the Town of Bloomfield. These neighborhoods include some of the poorest census tracts in the region, in a community that has historically suffered from underinvestment and outright disinvestment.



The RiverLink segment of the Hartline would connect to 3/4 mile city-street segment from Market Street to Edwards Street, where it continues for 5 miles along the Griffin Line, a little-used rail freight right-of-way that would be converted to a linear park and trail. According to the Rails-to-Trails Conservancy, “studies show that lower-income and ethnic minority people have access to fewer acres of parks per person and to parks with lower quality, maintenance and safety, than wealthier white residents. Non-white and lower income residents are three times more likely to live in ‘nature-deprived’ communities...”



The immediate area to the west of the proposed RiverLink bridge has started to see major redevelopment, both public and private. This includes the successful Dunkin Stadium, several hundred new housing units slated for completion in late 2022, new state funding to develop the San Juan Center block, and the planned development of a North Hartford supermarket. In addition, the State, City, and Riverfront Recapture are nearing construction of Joe Marfuggi Riverwalk, which will add nearly three miles of new riverfront trail and connect Hartford to a new 62-acre riverfront park at the city line, and to Windsor's own riverwalk trail. The RiverLink bridge will descend to Boathouse, which Marfuggi Riverwalk will connect to the existing Hartford Riverwalk and link south to Charter Oak Bridge and, as planned, to Wethersfield.



At the regional scale, the Hartline and its linked trails would service Hartford, Windsor, Bloomfield, West Hartford, and East Hartford. The overall Hartline lies within a 5-minute walk to over 17 schools, from pre-K and elementary through high school and university, and within easy walking and biking distance of hundreds of businesses and employment centers. The trail would provide a sustainable transportation alternative to driving for trips to school, shopping, and work; beyond walking and biking, this could include micro-shuttles for neighborhood and local trip. The Hartline will also provide an excellent alignment for the East Coast Greenway.

The RiverLink bridge, in summary, will spur new development, creative placemaking, and access to and expansion of Riverfront Park in North Hartford, which has suffered from decades of neglect. And as an integral segment of the Hartline, it will also provide critical regional linkage to the riverfront and to the growing regional network of pedestrian and bike trails serving multiple neighborhoods, communities, and towns. Overall, as demonstrated in similar projects across the United States, the trail would spur marked improvements to the health, well-being and economic status of the communities served.

Project Description

RiverLink is comprised: two new ramps on either side of I-91, rising from an elevation of ~ +16' up to the bridge level at ~ +68'; and a new or renovated bridge. The two ramps are ~ 900' in length, the bridge is ~300', for a total length of ~2100'. The ramps and bridge would be ~16'-20' wide, would meet all ADA standards and would accommodate pedestrians, bikes and wheelchairs,

Property

With one exception, all property in the bridge alignment is public. The first segment is the most easterly block of Pleasant Street, under the jurisdiction of the City of Hartford. The bridge then crosses over ~220' of private parking and would require an aerial easement. From there the bridge turns onto the I-91 embankment under ConnDOT jurisdiction, as is the bridge itself. On the far side of the bridge, ramp, lies within the City of Hartford's Riverside Park. (An alternative

though less desirable alignment along Trumbull Street would alleviate the need for the aerial easement.)

Environmental

There are no known environmental concerns with this project.

Potential Regional Trail Connections / Extensions

1. Connection to Windsor and Wethersfield

From Riverside Park, links to existing and planned “riverwalk” trails, including the new State-funded Joe Marfuggi Riverwalk, would connect north along the river to Windsor and south to Wethersfield.



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THE HARTLINE









THE HARTLINE









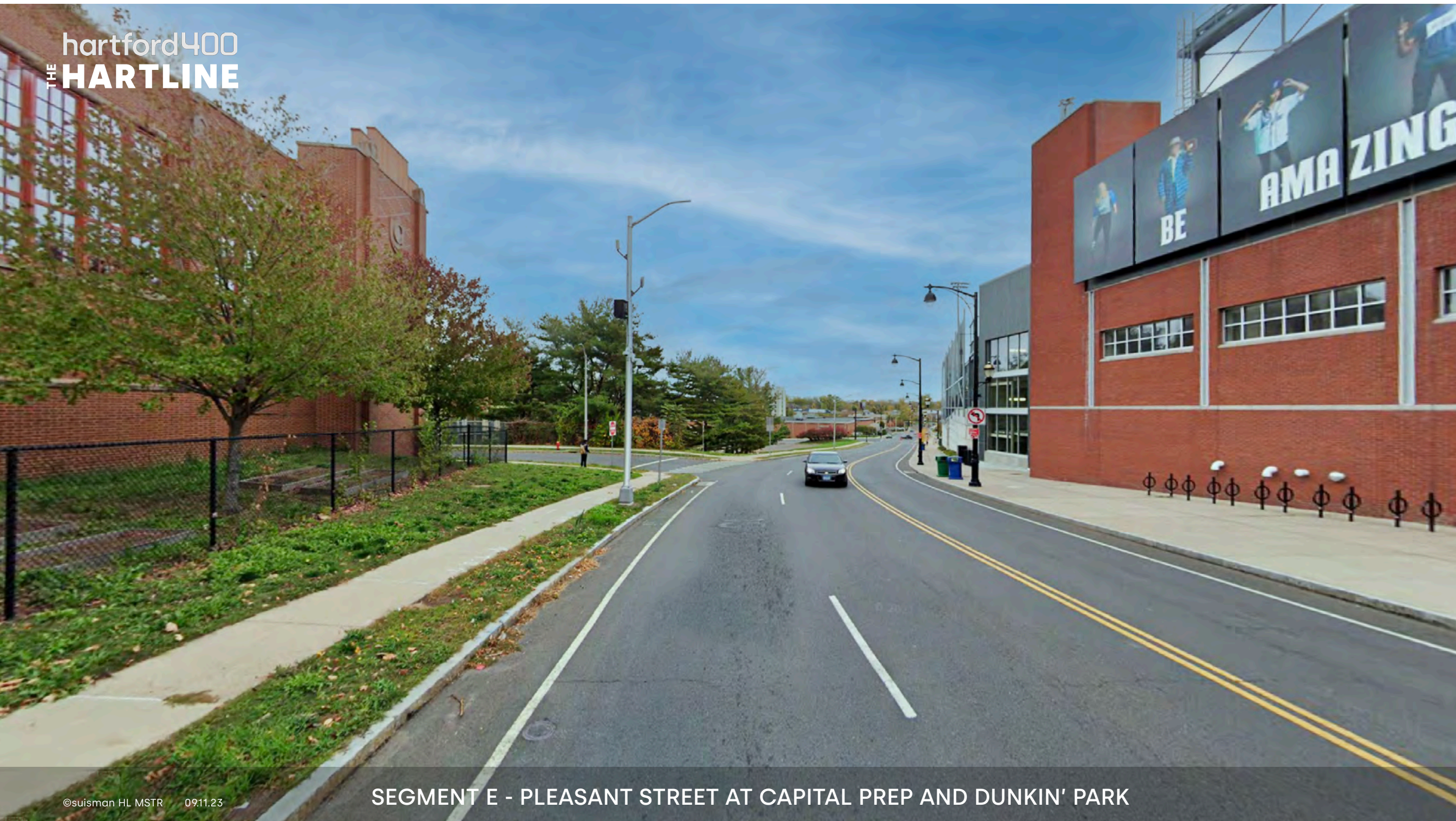
HARTLINE

THE HARTLINE





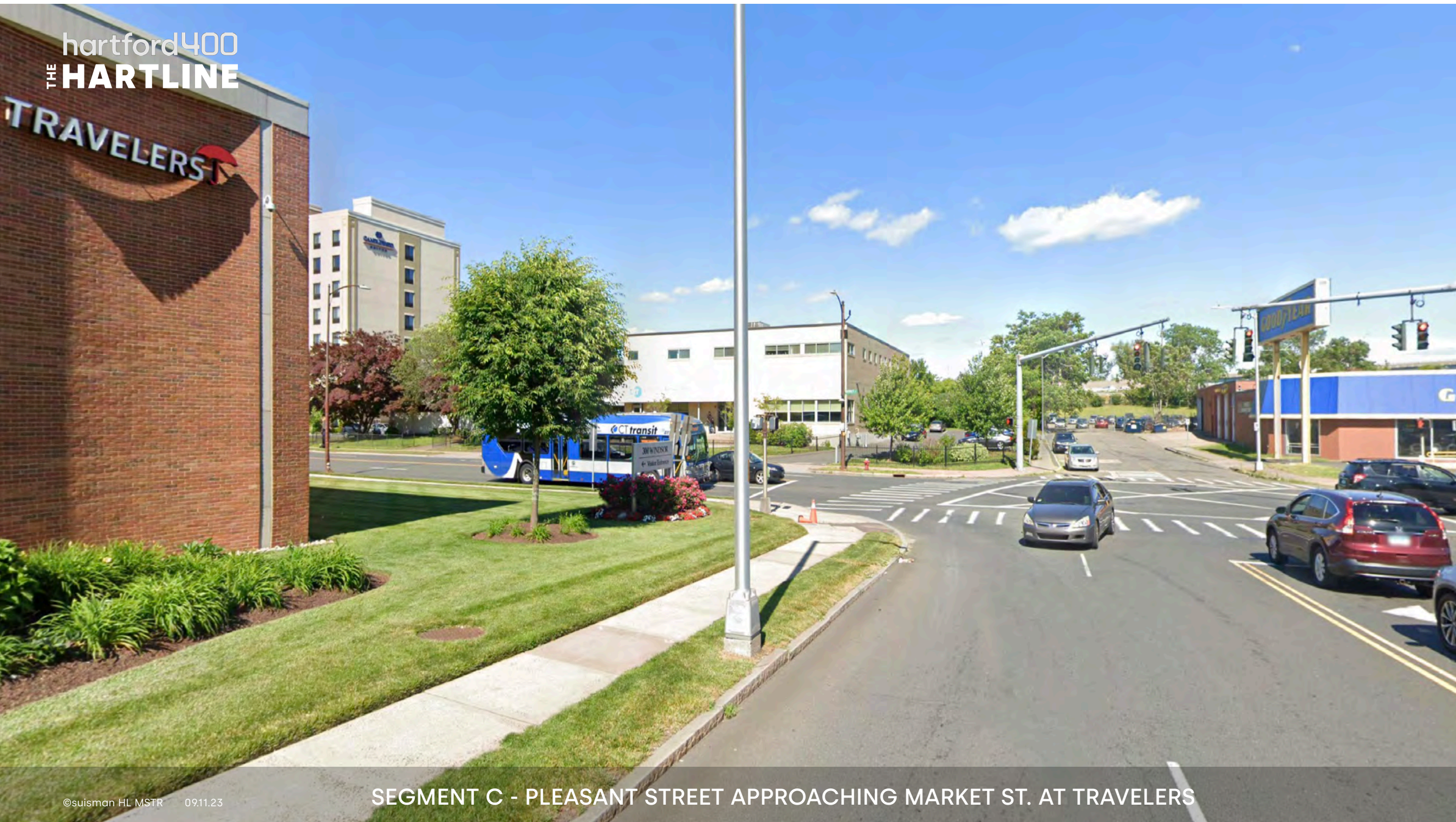












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THE HARTLINE



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THE HARTLINE









HARTFORD RIVERLINK

Connecting the City and Waterfront



TRANSYSTEMS

February 2023

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Cover illustration credit: Connecticut Department of Transportation. **Note:** Illustration is conceptual and does not depict alternatives described in this report.

RIVERLINK PROJECT OVERVIEW

The RiverLink is a proposed connection for bicycles and pedestrians that crosses Interstate 91, connecting Hartford's Downtown and Downtown North neighborhoods to Riverside Park on the Connecticut River waterfront.



Conceptual rendering of RiverLink

The core of the proposal is a bridge that will begin at a location along Market Street, in the vicinity of Pleasant Street and Trumbull Street. The bridge then crosses I-91 and ends near the Riverside Boathouse and the Marfuggi Riverwalk in Riverside Park.

EXISTING CONDITION



Aerial view of existing pedestrian bridge. (Image credit: Google Earth)

Riverside Park is an underutilized resource in the city of Hartford, largely because it is separated from the city by the viaduct of I-91. The current pedestrian connection is a bridge with five-story enclosed concrete structures, featuring stairs and ramps, on either side. The access point to the bridge, from the city side, is at the far end of a privately owned roadway, Pequot Street.



View of private road Pequot Street and existing pedestrian bridge entrance from Market Street. (Image Credit: Google Earth)

PURPOSE AND NEED

The existing pedestrian bridge, due to its unfriendly design and location, receives very little foot traffic. The structure's enclosed ramps technically allow bicycle access, but feature bollards and sharp 90 degree turns. As a result, it is not possible for cyclists to ride on the structure, and they must walk their bikes up the ramp. The bridge's ramp design does not meet current standards for bicycle and pedestrian facilities and is not compliant with the Americans with Disabilities Act. In addition to its functional deficiencies, the facility, with its imposing concrete-and-chain link façade, is generally regarded as an eyesore.

The potential benefits of improving the connection have come into focus in recent years. Downtown North has been the site of multiple large developments, including Dunkin Donuts Park and large residential buildings. Riverside Park is undergoing an expansion with the addition of the Joe Marfuggi Riverwalk, a 2.5-mile bicycle-pedestrian connection to the Town of Windsor that runs along the Connecticut River. A more attractive and more accessible connection would spur greater usage of the park and could aid development efforts in Downtown North, helping the city recoup the maximum benefit from its investments in the area.

PROJECT DESCRIPTION

A new bicycle and pedestrian connection will be provided between the Pleasant Street-Market Street intersection in Downtown North and the Riverside Park Boathouse.

The existing concrete structures that currently provide ramp and stair access to the pedestrian bridge will be removed. The bridge will instead be accessed via ramped approaches, 12 feet to 20 feet in width, leading to a bridge crossing over the interstate viaduct. (The existing bridge may be renovated to serve as a part of an extended bridge, or it may be completely replaced.) The new ramp will begin on Market Street, at either the Pleasant Street or Trumbull Street intersection, depending on the alternative. The total length of the new ramped pathway, including approaches and bridges, varies from 2774 to 3096 linear feet.

In addition to the new cross-highway connection, it is recommended that bicycle lanes be installed on Pleasant Street to enhance connectivity between the RiverLink and areas to the south and west. If the terminus is placed at Trumbull Street, bicycle lanes should also be provided along Market Street to connect to Pleasant Street.

The example concepts in this document include earthen embankments to support the bridge approaches, but further design investigation may find it preferable to use retaining walls or other structural support on either or both sides of I-91.

SPECIAL DESIGN CONSIDERATIONS

The characteristics of the RiverLink site present obstacles that must be accounted for in design.

- There should be no impact on the road connection from Liebert Road to the park, the parking area, and other existing Riverside Park resources.
- There will likely be an impact on the flood control barrier from bridge and ramp construction on the east side of I-91, requiring additional hydraulic engineering study and/or design, as well as additional permits.
- When adjacent to the east side of I-91, the pathway profile must remain above the flood control barrier elevation at all points.
- The required change in elevations (approximately 44 feet on the west side of I-91, and 51 feet on the east side) and maximum path elevation of 5% will require the horizontal alignment of the project to be somewhat indirect. The desired beginning and end of the connection are only 1930 feet apart “as the crow flies,” but the length of concepts vary between 2774 and 3096 feet.
- It is required that the overpass section have an enclosure that prevents debris from falling or being thrown onto the freeway. It is recommended that an aesthetically pleasing and/or artistically striking design be chosen for this enclosure, as was done for the Beehive Bridge over Route 72 in New Britain.

DESIGN ALTERNATIVES

In total, four alternative configurations for the Pleasant Street-Riverside Park connection were studied. One design alternative provides bicycle facilities along Market Street between Pleasant and Trumbull, with the RiverLink pathway beginning at Trumbull Street. The other three alternatives all begin the path at Pleasant Street, but each follows different horizontal alignments to the I-91 crossing.

ALTERNATIVE 1 – CONNECT TO TRUMBULL ST.

PATHWAY DESIGN



The pathway extends from the intersection of Market and Trumbull in the west to the Riverside Park Boathouse in the east. The bridge section crossing I-91 is approximately 825 feet in length (including 275 feet of existing span), with approach ramps measuring approximately 700 feet (west/city side) and 1460 feet (east/park side). The east approach includes a smaller bridge over the park's driveway, approximately 70 feet in length.

The path varies in width from 16 feet (on the approach ramps) to 11 feet (the width of the renovated existing bridge), tapering at a rate of approximately 30:1. For additional cost, the existing bridge could also be widened or replaced with a new bridge section with full width. Wider or narrower designs ranging from 12 to 20 feet could also be considered.

It is recommended that concrete stairs be installed near the top of the ramp section on the park side for the convenience of pedestrians who are physically able to use them.

COMPLETING CONNECTION TO PLEASANT ST.

Alternative 1 has advantages in construction costs and right-of-way requirements, but connects the pathway to Trumbull Street, leaving the final connection to Pleasant Street incomplete.

A reconfiguration of lanes on Market Street between Trumbull and Pleasant would be able to accommodate on-street bike lanes in both directions, within the existing right-of-way, without disruption to automobile traffic. Installation of bike lanes on this section of Market Street is recommended for Alternative 1. The existing right-

of-way could also accommodate six-foot bike lanes along Pleasant Street, from Market to Chapel. Installation of bike lanes on this section of Pleasant Street is recommended for **all alternatives**.



ALTERNATIVE 1 - HORIZONTAL ALIGNMENT AND DETAIL



STA	Tan/ Crv	Description	Curve Start Direction	Curve End Direction	Tangent Direction	Radius	Length
0+00	T1	Begin at Trumbull St	(N/A)	(N/A)	E		150
1+50	C1	Curve, E to NNE	E	NNE		234	318
7+03	T2	Parallel to I-91	(N/A)	(N/A)	NNE		316
7+84	C2	Curve, NNE to N	NNE	N		923	174
9+58	T3	Approach to I-91 Crossing	(N/A)	(N/A)	N		80
10+38	C3	Curve to crossing	N	E		40	62
11+00	T4	Crossing	(N/A)	(N/A)	E		216
13+16	C4	Curve from crossing	E	N		40	80
13+96	T5	Bridge above Flood Control Barrier	(N/A)	(N/A)	NNE		116
15+12	C5	Curve to end of bridge	NNE	N		330	37
15+50	T6	Ramp descent to flood barrier elev.	(N/A)	(N/A)	N		648
25+25	C6	Curve towards boathouse	E	SE		258	620
28+18	T7	Final approach to boathouse	(N/A)	(N/A)	SE		169
29+87		End alignment					

NEW BRIDGE LENGTHS:

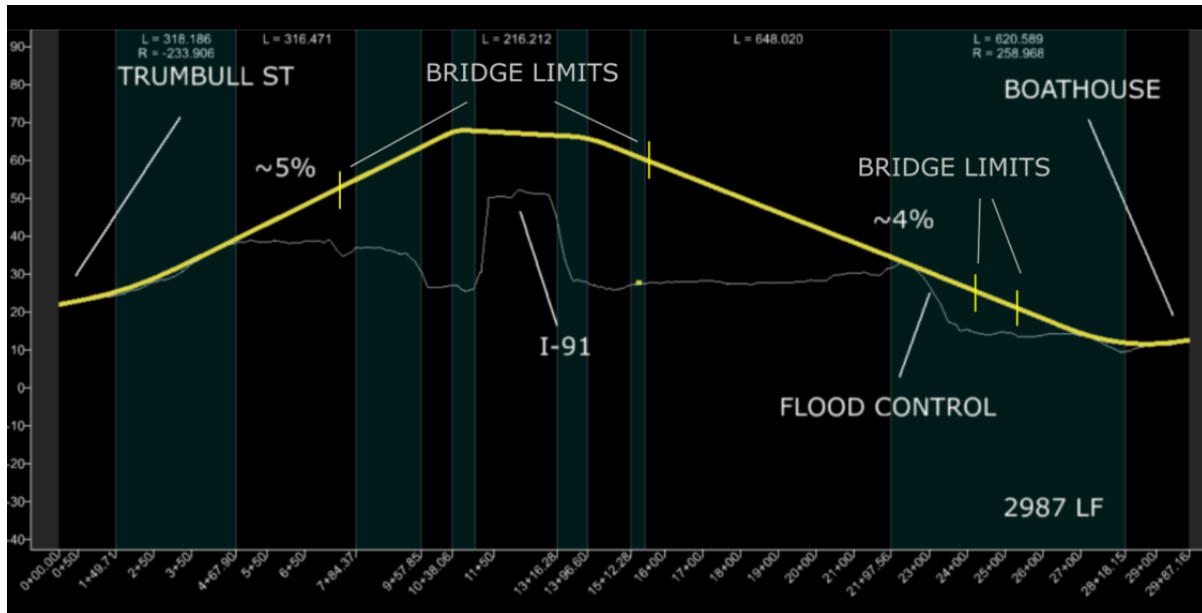
STA 7+00 TO STA 10+70 (370 LF)
 STA 13+55 TO STA 15+35 (180 LF)
 STA 24+40 TO STA 25+10 (70 LF)

RENOVATED BRIDGE LENGTH:

STA 10+70 TO STA 13+95 (275 LF)

The total length of the alignment is 2987 feet, including 620 feet of new bridge. The minimum radius on the alignment is 40 feet, meaning that a cyclist can safely and comfortably follow the alignment at 14 miles per hour.

ALTERNATIVE I - VERTICAL ALIGNMENT



Due to discrepancies with different data sources, elevations are approximate.
Depicted existing terrain from LiDAR records.

The maximum recommended vertical slope for a multimodal path, per CT DOT regulations, is 5%. The approaches on either side of I-91 meet or exceed the standard, though the ramps are still fairly steep and may be uncomfortable for some users.

RIGHTS-OF-WAY ISSUES

As this alternative uses the existing right-of-way corridor for the I-91 Trumbull Street ramp, no major R.O.W. impact is expected.

COST ESTIMATE

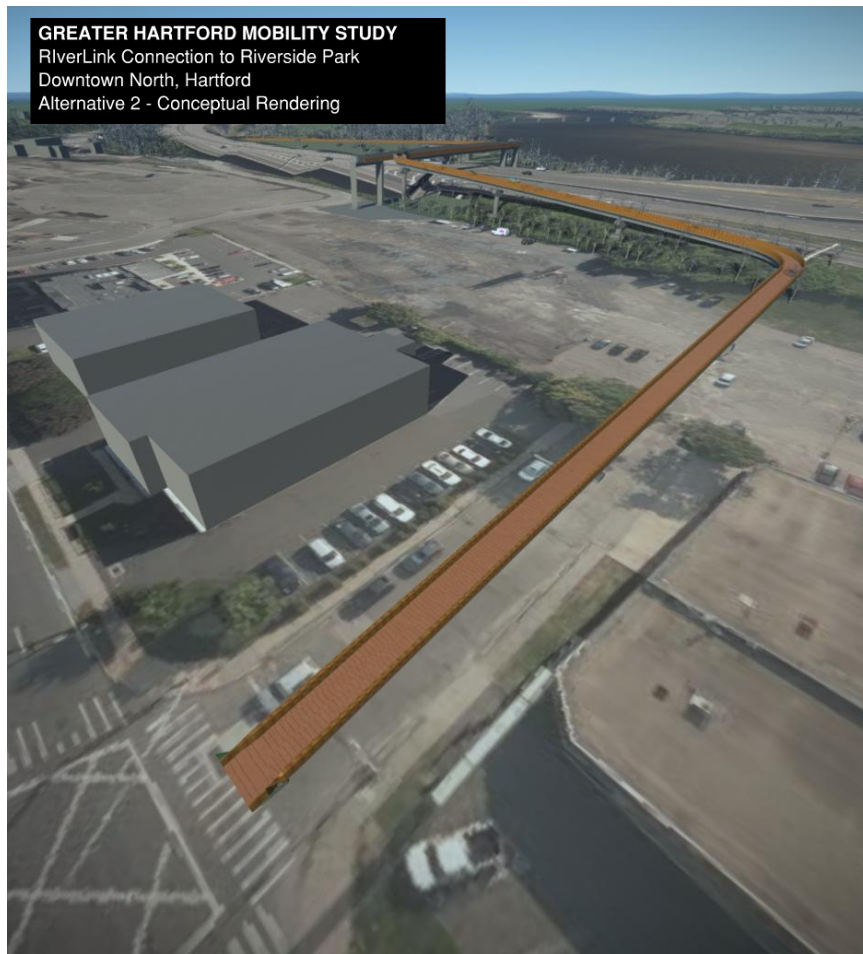
\$12M-\$15M (with renovation)

\$18M-\$22M (all new construction)

See Appendix A for calculations.

ALTERNATIVE 2 – CONNECT TO PLEASANT ST.

PATHWAY DESIGN



The pathway extends from the intersection of Market & Pleasant in the west to the Riverside Park Boathouse in the east. As the start of the alignment crosses a private parking area and must have sufficient clearance, the bridge section begins almost immediately at the start of the walkway, with no earthwork on the west side.

The bridge section, beginning at Market Street and crossing I-91, is approximately 1330 feet in length (including 275 feet of existing span), with an approach ramp measuring 1460 feet on the east/park side. The east approach includes a smaller bridge over the park's driveway, approximately 70 feet in length.

The path varies in width from 16 feet (on the approach ramps) to 11 feet (the width of the renovated existing bridge), tapering at a rate of approximately 30:1. For additional cost, the existing bridge could also be widened or replaced with a new bridge section with full width. Wider or narrower designs ranging from 12 to 20 feet could also be considered.

It is recommended that concrete stairs be installed near the top of the ramp on the park side for the convenience of pedestrians who are physically able to use them.

ALTERNATIVE 2 - HORIZONTAL ALIGNMENT AND DETAIL



STA	Tan/ Crv	Description	Curve Start Direction	Curve End Direction	Tangent Direction	Radius	Length
0+00	T	Begin at Pleasant St	(N/A)	(N/A)	E		381
3+82	C	Curve, E to NNE	E	NNE		48	66
4+48	T	Parallel to I-91	(N/A)	(N/A)	NNE		158
6+07	C	Direction adjustment	NNE	N		584	100
7+07	T	Approach to I-91 Crossing	(N/A)	(N/A)	N		124
8+30	C	Curve to crossing	N	E		40	64
8+93	T	Crossing	(N/A)	(N/A)	E		220
11+13	C	Curve from crossing	E	N		40	70
11+83	T	Bridge above Flood Control Barrier	(N/A)	(N/A)	NNE		98
12+81	C	Curve to end of bridge	NNE	N		330	100
13+81	T	Ramp descent to flood barrier elev.	(N/A)	(N/A)	N		614
19+96	C	Curve towards boathouse	E	SE		258	604
26+01	T	Final approach to boathouse	(N/A)	(N/A)	SE		174
27+74		End alignment					

NEW BRIDGE LENGTHS:

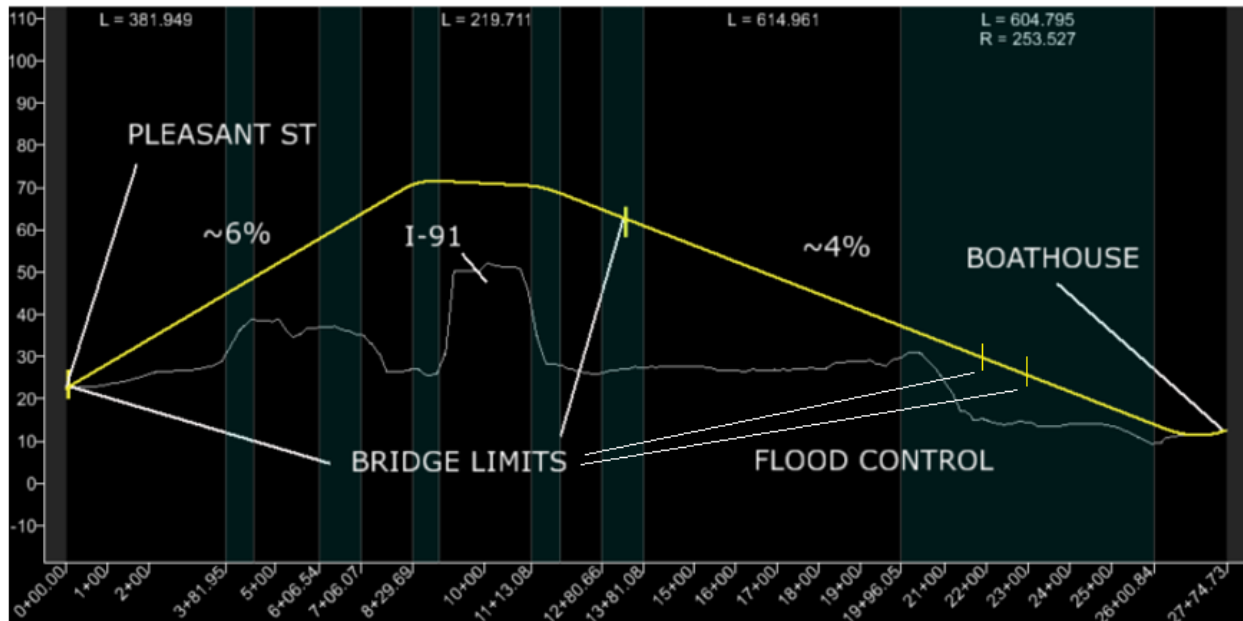
STA 0+00 TO STA 8+65 (865 LF)
 STA 11+40 TO STA 13+20 (180 LF)
 STA 22+30 TO STA 23+00 (70 LF)

RENOVATED BRIDGE LENGTH:

STA 8+65 TO STA 11+40 (275 LF)

The total length of the alignment is 2774 feet, including 1115 feet of new bridge. The minimum radius on the alignment is 40 feet, meaning that a cyclist can safely and comfortably follow the alignment at 14 miles per hour.

ALTERNATIVE 2 - VERTICAL ALIGNMENT



Due to discrepancies between different data sources, elevations are approximate.

Depicted existing terrain from LiDAR records.

The maximum recommended vertical slope for a multimodal path, per CT DOT regulations, is 5%. In this alternative, the west side approach's slope is 5.9%, exceeding the maximum. This would create difficult conditions for cyclists and pedestrians, especially those who are older or have mobility issues. Reducing the slope to meet standards would require a longer approach on the west side.

RIGHTS-OF-WAY ISSUES

The alignment passes over a private parking lot at 408 Market Street between (approx.) station 01+75 to station 03+50. The bridge will occupy air space in an area covering approximately 2500 square feet of private property at an elevation of 9.5 feet to 15 feet above the ground. Easements will be required for construction and for use of the property's air space. It is anticipated that right-of-way costs would be negligible compared to the overall cost of the project (less than \$100,000).

COST ESTIMATE

\$16-20M (with renovation)

\$22-26M (all new construction)

See Appendix A for calculations.

ALTERNATIVE 3 – REVERSE CURVES CONNECTION TO PLEASANT ST. PATHWAY DESIGN



The path extends from the intersection of Pleasant and Market in the west to the Riverside Park Boathouse in the east. As the start of the alignment crosses a private parking area and must have sufficient clearance, the bridge section begins almost immediately at the start of the pathway, with no earthwork on the west side. To reduce the grade of the path, a series of reverse curves is used to lengthen the western approach.

The bridge section, beginning at Market Street and crossing I-91, is approximately 1480 feet in length (including 275 feet of existing span), with an approach ramp measuring 1460 feet on the east/park side. The east approach includes a smaller bridge over the park's driveway, approximately 70 feet in length.

The path varies in width from 16 feet (on the approach ramps) to 11 feet (the width of the renovated existing bridge), tapering at a rate of approximately 30:1. For additional cost, the existing bridge could also be widened or replaced with a new bridge section with full width. Wider or narrower designs ranging from 12 to 20 feet could also be considered.

It is recommended that concrete stairs be installed near the top of the ramp on the park side for the convenience of pedestrians who are physically able to use them.

ALTERNATIVE 3 – HORIZONTAL ALIGNMENT AND DETAIL



STA	Tan/ Crv	Description	Curve Start Direction	Curve End Direction	Tangent Direction	Radius	Length
0+00	T	Begin at Pleasant St	(N/A)	(N/A)	E		306
3+06	C	Curve into jughandle	E	SE		40	45
3+52	T	Tangent into jughandle	(N/A)	(N/A)	SE		34
3+85	C	Jughandle	SE	NW		40	130
5+15	C	[Begin Reverse Curves] Clockwise Curve #1	NW	NE		40	73
5+88	C	Counterclockwise Curve #1	NE	NW		40	73
6+61	C	CW Curve #2	NW	NE		40	73
7+34	C	CCW Curve #2	NE	NW		40	73
8+07	C	CW Curve #3	NW	NE		40	73
8+80	C	CCW Curve #3	NE	NW		40	73
9+53	C	CW Curve #4, leading to I-91 crossing	NW	E		40	93
10+46	T	I-91 Crossing	(N/A)	(N/A)	E		234
12+81	C	Curve from I-91 crossing	E	NNW		258	59
13+40	T	Descent to flood control barrier elev.	(N/A)	(N/A)	SE		713
21+52	C	Curve towards boathouse	E	SE		258	621
27+73	T	Final approach to boathouse	(N/A)	(N/A)	SE		169
29+43		End alignment					

NEW BRIDGE LENGTHS:

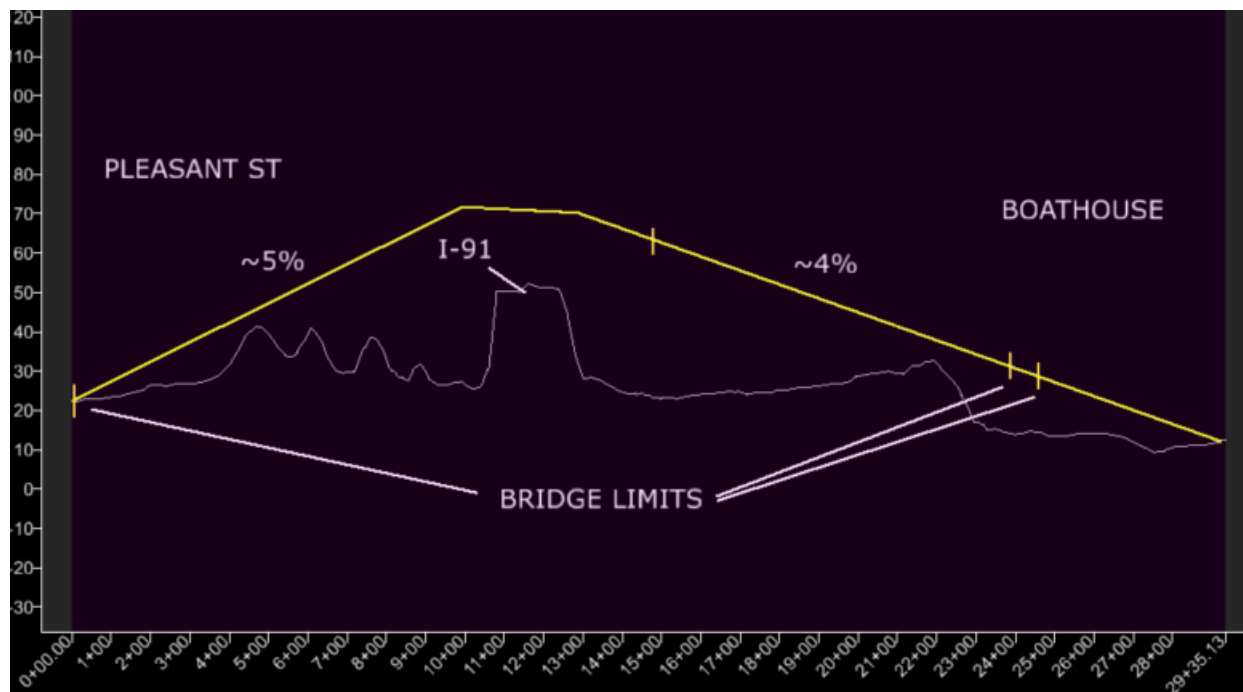
STA 0+00 TO STA 10+25 (1025 LF)
 STA 13+00 TO STA 14+80 (180 LF)
 STA 23+90 TO STA 24+60 (70 LF)

RENOVATED BRIDGE LENGTH:

STA 10+25 TO STA 13+00 (275 LF)

The total length of the alignment is 2943 feet, including 1275 feet of new bridge. The minimum radius on the alignment is 40 feet, meaning that a cyclist can safely and comfortably follow the alignment at 14 miles per hour.

ALTERNATIVE 3 – VERTICAL ALIGNMENT



Due to discrepancies between different data sources, elevations are approximate.

Depicted existing terrain from LiDAR records.

The maximum recommended vertical slope for a multimodal path, per CT DOT regulations, is 5%. The approaches on either side of I-91 meet or exceed the standard, though the ramps are still fairly steep and may be uncomfortable for some users.

RIGHTS-OF-WAY ISSUES

The alignment passes over a private parking lot at 408 Market Street between (approx.) station 01+75 to station 03+60. The bridge will occupy air space in an area covering approximately 2700 square feet of private property at an elevation of 7.5 feet to 13 feet above the ground. Easements will be required for construction and for use of the property's air space, and given the low clearance, some permanent acquisition may be necessary. It is anticipated that right-of-way costs would be negligible compared to the overall cost of the project (less than \$100,000).

COST ESTIMATE

\$19-\$23M (with renovation)

\$26-\$30M (all new construction)

See Appendix A for calculations.

ALTERNATIVE 4 – LOOPING BRIDGE CONNECTION TO PLEASANT ST.

PATHWAY DESIGN



The path extends from the intersection of Pleasant and Market in the west to the Riverside Park Boathouse in the east. As the start of the alignment crosses a private parking area and must have sufficient clearance, the bridge section begins almost immediately at the start of the pathway, with no earthwork on the west side. To reduce the grade of the path, a circular loop with a 45-foot radius is used to lengthen the western approach.

The bridge section, beginning at Market Street and crossing I-91, is approximately 1630 feet in length (including 275 feet of existing span), with an approach ramp measuring 1460 feet on the east/park side. The east approach includes a smaller bridge over the park's driveway, approximately 70 feet in length.

The path varies in width from 16 feet (on the approach ramps) to 11 feet (the width of the renovated existing bridge), tapering at a rate of approximately 30:1. For additional cost, the existing bridge could also be widened or replaced with a new bridge section with full width. Wider or narrower designs ranging from 12 to 20 feet could also be considered.

It is recommended that concrete stairs be installed near the top of the ramp on the park side for the convenience of pedestrians who are physically able to use them.

ALTERNATIVE 4 - HORIZONTAL ALIGNMENT AND DETAIL



STA	Tan/ Crv	Description	Curve Start Direction	Curve End Direction	Tangent Direction	Radius	Length
0+00	T	Begin at Pleasant St	(N/A)	(N/A)	E		327
3+27	C	Curve, E to NNE	E	NNE		48	137
4+63	T	Parallel to I-91	(N/A)	(N/A)	NNE		67
5+31	C	Direction adjustment	NNE	NNW		584	48
5+79	T	Approach to Loop	(N/A)	(N/A)	NNW		122
7+00	C	Loop	NNW	NNW		40	279
9+79	C	Curve to I-91 crossing	NNW	E		40	205
11+85	T	Crossing	(N/A)	(N/A)	E		239
14+24	C	Curve from crossing	E	N		40	61
14+85	T	Descent to flood control barrier elev.	(N/A)	(N/A)	NNE		808
22+94	C	Curve to end of bridge	NNE	N		330	624
29+18	T	Descent to flood control barrier elev.	(N/A)	(N/A)	N		177
30+96		End alignment					

NEW BRIDGE LENGTHS:

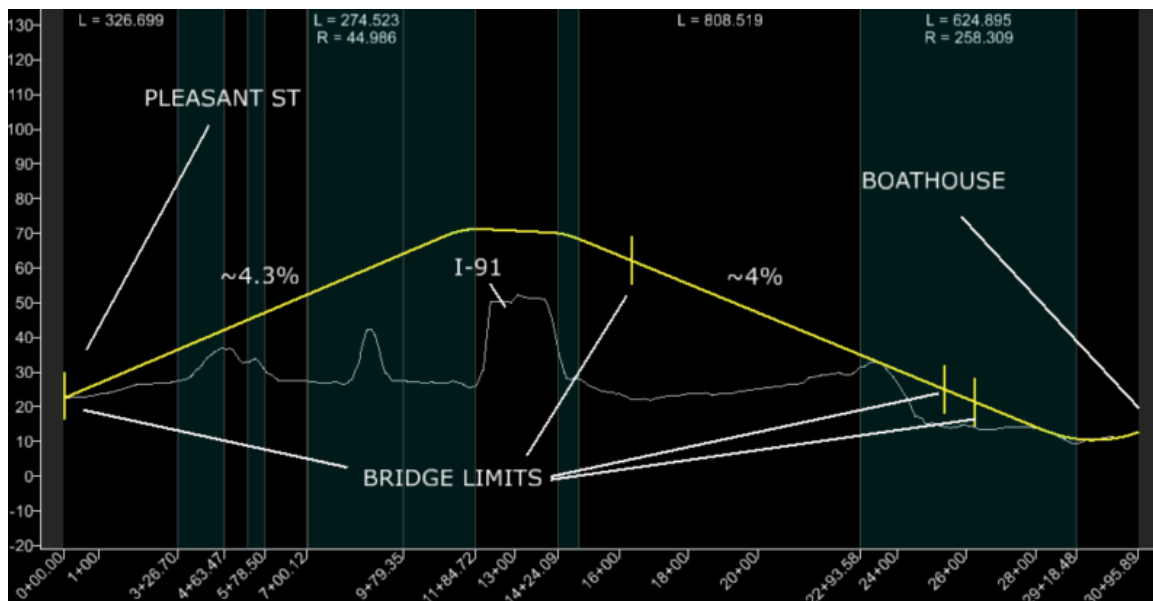
STA 0+00 TO STA 11+75 (1175 LF)
 STA 14+50 TO STA 16+30 (180 LF)
 STA 25+40 TO STA 26+10 (70 LF)

RENOVATED BRIDGE LENGTH:

STA 11+75 TO STA 14+50 (275 LF)

The total length of the alignment is 3096 feet, including 1400 feet of new bridge. The minimum radius on the alignment is 40 feet, meaning that a cyclist can safely and comfortably follow the alignment at 14 miles per hour.

ALTERNATIVE 4 – VERTICAL ALIGNMENT



Due to discrepancies between different data sources, elevations are approximate.

Depicted existing terrain from LiDAR records.

The maximum recommended vertical slope for a multimodal path, per CT DOT regulations, is 5%, and the approaches on either side of I-91 meet or exceed the standard. Alternative 4 has the lowest maximum slope (4.3%) of the concepts that were studied. However, the ramps are still fairly steep and may be uncomfortable for some users. The horizontal alignment crosses over itself at (approx..) stations 6+98 and 9+80, with approximately 24 feet of vertical clearance.

RIGHTS-OF-WAY ISSUES

The alignment passes over a private parking lot at 408 Market Street between (approx..) station 01+75 to station 03+60, occupying air space in an area covering approximately 2700 square feet of private property at an elevation of 7.5 feet to 13 feet above the ground. The loop in the horizontal alignment creates impacts to the same property from station 6+30 to station 11+50, covering an area of approximately 10500 square feet, with vertical clearance in excess of 20 feet. Easements will be required for construction and for use of the property's air space, and in areas with low clearance some permanent acquisition may be necessary.

Right-of-way costs for this alternative are anticipated to be four to five times higher than in Alternative 2 & Alternative 3 because of the space required to accommodate the loop in the bridge. Costs are still anticipated to be relatively low relative to the project budget (<\$500,000).

COST ESTIMATE

\$21M-\$26M (with renovation)

\$28M-\$32M (all new construction)

See Appendix A for calculations.

RECOMMENDED ALTERNATIVE

The recommended alternative is **Alternative 1**, largely due to its lower construction cost. The cost savings are 25% in comparison to Alternative 2, 36% in comparison to Alternative 3, and 43% in comparison to Alternative 4. The lower cost is primary a due to its shorter bridge length, a result of using an embankment for the western approach. These substantial savings are not offset by the extra block of surface bike lanes required to connect to Pleasant Street. Alternative 1 is also the only alternative to have no impact on the property at 408 Market Street, which could make the parcel more attractive for future development.

It is also recommended that the existing bridge superstructure and supporting piers be used for the project. Doing so would represent a substantial cost savings – estimated at \$9 million for alternative 1. At 11 feet, the width of the existing bridge meets current standards for a bicycle and pedestrian path, making it difficult to justify the additional expense of performing full reconstruction on this section.

	DESCRIPTION	COST	
ALTERNATIVE 1	(From Trumbull)	\$12M-\$15M	Recommended
ALTERNATIVE 2	(From Pleasant)	\$16M-\$20M	
ALTERNATIVE 3	(Reverse Curves)	\$19M-\$23M	
ALTERNATIVE 4	(Loop)	\$21M-\$26M	

PERMIT REQUIREMENTS

It is expected that any impacts to the floodplain or flood control barrier will be relatively minor and can be fully mitigated. Construction could likely be authorized via the U.S. Army Corps of Engineers General Permit for Water Resources Construction Activities. A request for authorization will need to be filed with the Connecticut Department of Energy and Environmental Protection (DEEP). Required documentation for the use of this permit includes, but is not limited to:

- Location map
- Site plan
- Floodplain management plan
- Endangered species review

Full requirements for an authorization request are listed in the general permit, form DEEP-IWRD-GP-013.

Additionally, a flood management certification (FMC) must be submitted to the DEEP's Bureau of Water Protection and Land Reuse. This is a requirement for any State action in a floodplain area. Required documentation includes, but is not limited to:

- Site photographs
- Detailed description of project and planned construction activities
- Hydrology and hydraulics analysis
- Engineering design reports
- Project plans and specifications

The FMC may also require review from the DEEP Fish and Wildlife Bureau and/or the Natural Diversity Data Base program.

Full requirements for an FMC are listed on the application form, DEEP-LWRD-APP-001P.

PROPOSED PROJECT SCHEDULE

Design & Engineering: Fall 2023/Spring 2024

Construction Documents: Spring 2025

Bidding: Spring 2025

Construction: Summer 2025

Completion: Fall 2026

(Note: Schedule is preliminary and is subject to significant changes.)

APPENDIX A - COST ESTIMATE CALCULATIONS

ALT I (WITH EXISTING BRIDGE RENOV.)		SECTION	L	W	Unit cost/sf	Base cost
		Ramp, west	703 LF	16 ft	\$60	\$674,880
		Bridge section I (west of I-91)	362 LF	13 ft **	\$495	\$2,329,470
		Renovated Bridge (over I-91)	275 LF	11 ft	\$60	\$181,500
		Bridge section II (east of I-91)	180 LF	13 ft **	\$495	\$1,158,300
		Ramp, east 1	920 LF	16 ft	\$60	\$883,200
		Bridge section III (Riverside Park Dr)	70 LF	16 ft	\$495	\$554,400
		Ramp, east 2	480 LF	16 ft	\$60	\$460,800
		TOTAL	2990 LF			\$6,242,550
	** Average width for section (varies 11'-16')					
			\$6,242,550	(Base cost of ramps and bridge)		
			\$983,400	(Base cost of 44700 CY borrow)		
		Total Base Cost:	\$7,225,950			
		Cost Multipliers				
		Minor Items	25%	\$2,167,785.0		
		Contingencies	25%	\$2,167,785.0		
		Incidentals	15%	\$1,083,892.50		
		Clear/Grubbing	2%	\$144,519.00		
		Mobilization	10%	\$722,595.0		
		Staking	1%	\$72,259.50		
		Cost Estimate with Multipliers:	13,584,786			
ALT I (ALL NEW CONSTRUCTION)		SECTION	L	W	Unit cost/sf	Base cost
		Ramp, west	703 LF	16 ft	\$60	\$674,880
		Bridge section I (over I-91) (all new construction)	812 LF	16 ft	\$495	\$6,431,040
		Ramp, east 1	920 LF	16 ft	\$60	\$883,200
		Bridge section (Riverside Park Dr)	75 LF	16 ft	\$495	\$594,000
		Ramp, east 2	480 LF	16 ft	\$60	\$460,800
		TOTAL	2990			\$9,043,920
			\$9,043,920	(Base cost of ramps and bridge)		
			\$983,400	(Base cost of 44700 CY borrow)		
		Total Base Cost:	\$10,027,320			

NOTE (for all estimates):

\$495/sf unit price for bridge sections based on CTDOT cost estimating guide-lines. The actual unit cost will depend on the structural design of the bridge.

As this figure is used for road-way bridges, which have higher structural requirements than pedestrian bridges, it should be considered a high-end/conservative estimate.

NOTE (for all estimates):

\$495/sf unit price for bridge sections based on CTDOT cost estimating guide-lines. The actual unit cost will depend on the structural design of the bridge.

As this figure is used for road-way bridges, which have higher structural requirements than pedestrian bridges, it should be considered a high-end/conservative estimate.

Cost Multipliers

Minor Items	25%	\$3,008,196.0
Contingencies	25%	\$3,008,196.0
Incidentals	15%	\$1,504,098.00
Clear/Grubbing	2%	\$200,546.40
Mobilization	10%	\$1,002,732.0
Staking	1%	\$100,273.20

Cost Estimate with Multipliers:	\$18,851,362
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ALT 2 (WITH EXISTING BRIDGE RENOV.)	SECTION	L	W	Unit cost/sf	Base cost	
	Bridge section I (west of I-91)	855 LF	13 ft	**	\$495	\$5,501,925
	Renovated Bridge (over I-91)	275 LF	11 ft		\$60	\$181,500
	Bridge section II (east of I-91)	180 LF	13 ft	**	\$495	\$1,158,300
	Ramp, east 1	920 LF	16 ft		\$60	\$883,200
	Bridge section III (Riverside Park Dr)	70 LF	16 ft		\$495	\$554,400
	Ramp, east 2	480 LF	16 ft		\$60	\$460,800
	TOTAL	2780 LF				\$8,740,125
	** Average width for section (varies 11'-16')					
		\$8,740,125	(Base cost of ramps and bridge)			
		\$983,400	(Base cost of 44700 CY borrow)			
	Total Base Cost:	\$9,723,525				
	Cost Multipliers					
	Minor Items	25%			\$2,917,057.5	
	Contingencies	25%			\$2,917,057.5	
	Incidentals	15%			\$1,458,528.75	
	Clear/Grubbing	2%			\$194,470.50	
	Mobilization	10%			\$972,352.5	
	Staking	1%			\$97,235.25	
	R.O.W.	-			\$100,000	
	Cost Estimate with Multipliers:	\$18,380,227				
ALT 2 (ALL NEW CONSTRUCTION)	SECTION	L	W	Unit cost/sf	Base cost	

Ramp, west	0 LF	16 ft	\$60	\$0
Bridge section I (over I-91)	1310 LF	16 ft	\$495	\$10,375,200
Ramp, east 1	920 LF	16 ft	\$60	\$883,200
Bridge section III (Riverside Park Dr)	70 LF	16 ft	\$495	\$554,400
Ramp, east 2	480 LF	16 ft	\$60	\$460,800
TOTAL	2780 LF			\$12,273,600

\$12,273,600 (Base cost of ramps and bridge)

\$983,400 (Base cost of 44700 CY borrow)

Total Base Cost: \$13,257,000

Cost Multipliers

Minor Items	25%	\$3,977,100.0
Contingencies	25%	\$3,977,100.0
Incidentals	15%	\$1,988,550.00
Clear/Grubbing	2%	\$265,140.00
Mobilization	10%	\$1,325,700.0
Staking	1%	\$132,570.00
R.O.W.	-	\$100,000

Cost Estimate with Multipliers: \$25,023,160

ALT 3 (WITH EXISTING BRIDGE RENOV.)	SECTION	L	W	Unit cost/sf	Base cost
	Bridge section I (west of I-91)	1025 LF	13 ft **	\$495	\$6,595,875
	Renovated Bridge (over I-91)	275 LF	11 ft	\$60	\$181,500
	Bridge section II (east of I-91)	180 LF	13 ft **	\$495	\$1,158,300
	Ramp, east 1	920 LF	16 ft	\$60	\$883,200
	Bridge section III (Riverside Park Dr)	70 LF	16 ft	\$495	\$554,400
	Ramp, east 2	480 LF	16 ft	\$60	\$460,800
	TOTAL	2950 LF			\$10,817,475
	** Average width for section (varies 11'-16')				
		\$9,834,075	(Base cost of ramps and bridge)		
		\$983,400	(Base cost of 44700 CY borrow)		
	Total Base Cost:	\$10,817,475			

Cost Multipliers

Minor Items	25%	\$3,245,242.5
Contingencies	25%	\$3,245,242.5
Incidentals	15%	\$1,622,621.25
Clear/Grubbing	2%	\$216,349.50
Mobilization	10%	\$1,081,747.5
Staking	1%	\$108,174.75
R.O.W.	-	\$100,000

Cost Estimate with Multipliers: \$20,436,853

ALT 3 (ALL NEW CONSTRUCTION)

SECTION	L	W	Unit cost/sf	Base cost
Ramp, west	0 LF	16 ft	\$60	\$0
Bridge section I (over I-91) (all new construction)	1480 LF	16 ft	\$495	\$11,721,600
Ramp, east 1	920 LF	16 ft	\$60	\$883,200
Bridge section (Riverside Park Dr)	70 LF	16 ft	\$495	\$554,400
Ramp, east 2	480 LF	16 ft	\$60	\$460,800
TOTAL	2950 LF			\$13,620,000

\$13,620,000 (Base cost of ramps and bridge)

\$983,400 (Base cost of 44700 CY borrow)

Total Base Cost: \$14,603,400

Cost Multipliers

Minor Items	25%	\$4,381,020.0
Contingencies	25%	\$4,381,020.0
Incidentals	15%	\$2,190,510.00
Clear/Grubbing	2%	\$292,068.00
Mobilization	10%	\$1,460,340.0
Staking	1%	\$146,034.00

Cost Estimate with Multipliers: \$27,454,392

ALT 4 (WITH EXISTING BRIDGE RENOV.)

SECTION	L	W	Unit cost/sf	Base cost
Bridge section I (west of I-91)	1175 LF	13 ft **	\$495	\$7,561,125
Renovated Bridge (over I-91)	275 LF	11 ft	\$60	\$181,500
Bridge section II (east of I-91)	180 LF	13 ft **	\$495	\$1,158,300

Ramp, east 1	920 LF	16 ft	\$60	\$883,200
Bridge section III (Riverside Park Dr)	70 LF	16 ft	\$495	\$554,400
Ramp, east 2	480 LF	16 ft	\$60	\$460,800
TOTAL	3100 LF			\$11,782,725

** Average width for section (varies 11'-16')

\$10,799,325 (Base cost of ramps and bridge)

\$983,400 (Base cost of 44700 CY borrow)

Total Base Cost: \$11,782,725

Cost Multipliers

Minor Items	25%	\$3,534,817.5
Contingencies	25%	\$3,534,817.5
Incidentals	15%	\$1,767,408.75
Clear/Grubbing	2%	\$235,654.50
Mobilization	10%	\$1,178,272.5
Staking	1%	\$117,827.25
R.O.W.	-	\$100,000

Cost Estimate with Multipliers: \$22,251,523

ALT 4 (ALL NEW CONSTRUCTION)

SECTION	L	W	Unit cost/sf	Base cost
Ramp, west	0 LF	16 ft	\$60	\$0
Bridge section I (over I-91)	1630 LF	16 ft	\$495	\$12,909,600
Ramp, east 1	920 LF	16 ft	\$60	\$883,200
Bridge section III (Riverside Park Dr)	70 LF	16 ft	\$495	\$554,400
Ramp, east 2	480 LF	16 ft	\$60	\$460,800
TOTAL	3100 LF			\$14,808,000

\$14,808,000 (Base cost of ramps and bridge)

\$983,400 (Base cost of 44700 CY borrow)

Total Base Cost: \$15,791,400

Cost Multipliers

Minor Items	25%	\$4,737,420.0
Contingencies	25%	\$4,737,420.0
Incidentals	15%	\$2,368,710.00
Clear/Grubbing	2%	\$315,828.00

Mobilization	10%	\$1,579,140.0
Staking	1%	\$157,914.00
R.O.W.	-	\$100,000

Cost Estimate with Multipliers:	\$29,787,832
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SECTION 3

GENERAL INFORMATION FOR PREPARATION AND DELIVERY OF A RESPONSE

Rev. 06/04/12

Definitions:

Request for Response (RFR) refers to any form of solicitation the City may use, such as a Request for Bids (RFB), Request for Proposal (RFP), Request for Information (RFI) or Request for Quotation (RFQ).

Candidate or Respondent refers to an individual or company who is considering or has submitted a response to a solicitation. This is also commonly referred to as “bidder.”

City refers to the City of Hartford, the Hartford Public Schools and any other governmental entity participating in the RFR process and/or resulting award(s).

Provider refers to the Candidate or Candidates who receive an award and who enter into a contract with the City.

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3.01 HOW TO RESPOND: Supply the required information on and along with the response forms. An officer or explicit agent of your organization must sign the response form and any supplementary proposal document.

If this request has a "Specification Offered" column opposite the specifications, complete as follows and return these pages with your pricing sheet(s):

In the "specification offered" column type in:

- a) "As specified"
- b) "Exceeds specifications" - Identify what exceeds the specification and why
- c) "Exception to specifications" - Identify the substitute and define its effect

Failure to follow these guidelines may be just cause for rejection of the response.

3.02 QUESTIONS & ADDENDA: Questions related to this project must be submitted via electronically at www.hartfordct.gov/procurement/purchasing (click on current solicitations and then bid opportunities) within seventy-two (72) hours in advance of the response submittal deadline. Responses to such questions will be posted electronically within twenty-four (24) hours of the response submittal deadline. Respondents are responsible for obtaining all addenda related to this RFR and thus advised to check for any addenda a minimum of twenty-four (24) hours in advance of the response deadline.

The bids submitted for the work must be based upon the text of this document including the Standard instructions, Special Instructions, Specifications, all Addenda, and any referenced plans, and no oral or informal statement or representation by any representative or employee of the City of Hartford or the Architect shall be considered an amendment to or waiver of any statements in or requirement of such bidding or proposed contract documents and no claim or right of action shall accrue in favor of any respondent as a result of or founded on such oral or informal statements or representations. The City or its agents shall not be responsible for any oral instructions or interpretations given to a Candidate.

Note: All communications related to this project are to be directed to buyer noted on the invitation to respond. Candidates found to be communicating with City or School staff outside of the Procurement Services Unit will have their response rejected.

3.03 QUALIFICATIONS OF CANDIDATES OFFERING A RESPONSE: The City may make such investigations as deemed necessary to determine the ability of the Candidate to perform the work and the degree to which any Candidate meets the criteria for award listed herein. Each Candidate agrees to furnish the City any additional information requested.

3.04 OBLIGATIONS OF THE CANDIDATE: At the time of the opening of proposals, each Candidate will be presumed to be thoroughly familiar with the City's requirements, and the objectives for each element of the project, item or service. A plea of mistake in the accepted response shall not be available to the Candidate for the recovery of the bid surety or as a defense to any action based upon an accepted response.

3.05 NON-DISCRIMINATION: The candidate agrees and warrants that in the performance of the contract such candidate will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex,

mental retardation, mental or physical disability, in any manner prohibited by the laws of the United States or of the State of Connecticut.

3.06 AFFIRMATIVE ACTION REQUIREMENTS:

3.06.1 No Contract or Purchase Order, regardless of how procured, shall be awarded to any Person or Candidate that is not an equal opportunity employer. The successful respondent, as a condition of being awarded this contract shall agree to comply with all contractual Equal Employment Opportunity/Affirmative Action performance requirements as outlined herein.

3.06.2 The successful respondent, as a requirement of final contract execution will additionally agree to comply with the following provisions:

- a. Submit a report of current company employment statistics on the EEO Certification Form and a copy of the company Affirmative Action / Equal Employment Opportunity Policy Statement, properly signed by Company official on company letterhead, in accordance with paragraph 3.6.3 below.
- b. Sign and submit the document entitled "Hartford Affirmative Action Plan / Equal Employment Opportunity Agreement and Affidavit". (*Construction/Infrastructure projects only*)

3.06.3 Candidate's EEO Report: As a condition of doing business with the City the selected respondent must be certified by the City as an Equal Employment Opportunity Employer. Certifications must be renewed annually. Submit completed EEO Certification forms and EEO Policy Statement with your response. To check the current status of your EEO certification contact Augusta Joseph at 860.757.9784, fax 860.722.6607 or email: augusta.joseph@hartford.gov.

3.06.4 The candidate agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated, when employed, without regard to race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, mental or physical disability. The advertisement of employment opportunities shall be carried out in such manner as not to restrict such employment.

3.06.5 The successful respondent shall agree that neither he/she nor any subcontractors will discharge, expel or otherwise discriminate against any person because he/she has opposed any unfair employment practice or because he/she has filed a complaint or testified or assisted in any proceeding under Section 31-127 of the Connecticut General State Statutes.

3.06.6 (*Construction/Infrastructure projects only*) During the Performance of this contract, the contractor agrees to permit authorized City of Hartford staff to perform on-site project monitoring related to the contractual equal employment opportunity/affirmative action performance requirements. The prime contractor additionally agrees on behalf of his/her company and all subcontractors to submit the following compliance reports, available at <http://www.hartfordct.gov/procurement/forms>, while performing under this contract:

- a. Payroll Certification Form within 10 working days of end of reporting month
- b. Minority/Women Business Enterprise (MWBE) Monthly Payment Status Reports
- c. Minority/Women Business Enterprise (MWBE) Final Payment Status Reports
- d. Monthly Employment Utilization Report
 1. Minimum of 15% of the total project hours by trade shall be allocated to minority workers.
 2. Hartford resident employment goal of 30% by trade.

- e. Status reports as to special training and/or employment residency requirements

3.06.7 The successful respondent further agrees that the requirements as noted in paragraphs 3.5 and 3.6 shall likewise apply to all construction sub-contractors.

3.07 RESPONSE DEVELOPMENT: Candidates are responsible for all costs and expenses incurred in the preparation of a response and for any subsequent work on the response that is required by the City of Hartford. Any submittal is the property of the City of Hartford and will not be returned.

3.08 TIME PROVISIONS: The content of any response submitted is to remain valid and available to the City for ninety (90) days from the day proposals are due.

3.09 CORRECTION OR WITHDRAWAL OF RESPONSES, CANCELLATION OF AWARDS. Correction or withdrawal of inadvertently erroneous bids, including corrections to pricing must be submitted to the Procurement Agent prior to the bid response deadline. Corrections before or after award, or cancellation of awards of Contracts or Purchase Orders based on such mistakes, may also be permitted with the approval, in writing, of the Procurement Agent, otherwise withdrawal of bid by respondent shall be cause for forfeiture of bid surety to the City.

3.10 QUANTITIES AND/OR USAGES: Quantities and/or usages are estimates only and in no way represent a commitment and/or intent to purchase the estimated amount. Actual quantities and delivery locations may vary. The City reserves the right to order all quantities that may be needed, at the contract price, during the contract term regardless of the estimates provided in this RFR.

3.11 ACCEPTABLE BRANDS: The RFR specifications are not intended to limit consideration to the particular service organization or manufacturer from which they were developed. References to brand names or numbers are to be interpreted as establishing a standard of quality, unless specifically limited by the term "no substitute", otherwise brand names used within these specifications shall be presumed to be followed by the words "or approved equal". Burden of proving a product and/or material as equal to a specific product and/or material by brand name is the responsibility of the Provider. Final determination as to what is an "or equal" product will be made by the Procurement Agent in conjunction with other City staff. The City will award on the basis of the criteria stated herein, and reserves the right to waive or require compliance with any element of the specifications.

3.12 SAMPLES: Samples are furnished free of charge and may be held for comparison with deliveries. Candidate must arrange for their return if desired. Samples are assumed to meet, at a minimum, City specifications for quality. All deliveries shall have at least the same quality as the accepted proposal sample. Latent deficiencies will be remedied by the contractor at no additional cost, or loss of service, to the City.

3.13 SITE INSPECTION: Information contained in these documents is provided in good faith only that all Candidates may have access to the same information utilized by the City, and is not intended as a substitute for personal investigations, interpretations and judgment of the Candidate. As information may be approximated or incomplete, Candidates should conduct a thorough inspection, review of existing conditions/equipment, examination of the site and compare it to the specifications and drawings. Any discrepancies or needs for clarifications must be brought to the attention of the department managing the RFR prior to the bid opening.

Pre-bid / Response conferences are noted on the invitation to respond. Submission of a bid shall be

evidence that respondent has examined the site, compared it with the drawings and specifications and satisfied itself of the conditions existing at the site, the storage and handling of materials, and all other matters incidental to the work under this contract. No additional compensation will be allowed for difficulties which the respondent could have discovered or reasonably anticipated prior to bidding.

3.14 CONTRACTING: The City reserves the right to require the successful Candidate to execute a contract in a format supplied by the City. The terms and conditions of the contract to be signed upon the award of the RFR will supersede any inconsistent provision of the RFR documents.

The award of any contract is subject to the following conditions and contingencies:

- (1) The approval of such governmental agencies as may be required by law.
- (2) The appropriation of adequate funds by the proper agencies.
- (3) Compliance with all applicable laws, regulations, ordinances and codes of the United States, the State of Connecticut and the City of Hartford.
- (4) The selected Candidate must be current in all tax or any other monetary obligation owed to the City of Hartford.
- (5) The selected Candidate must have a current EEO certification on file with the City.

Unless otherwise indicated the duration of the Contract will be one (1) year. Further, Contract terms may be negotiated on award anniversaries. City Ordinance Sec 2-588 (C) allows for a maximum of three Contract extensions provided that the funds are available, approved by the City for this purpose and that the Provider has established a satisfactory performance record.

Notwithstanding the failure of City to exercise any option to renew this contract for an additional year, the Managing Authority reserves the right to unilaterally extend this contract on a month to month basis for a period not to exceed three (3) months under the same terms and conditions applicable to the preceding contract period.

3.15 CONTRACT DOCUMENTS: The Contract documents consist of the Agreement between Owner and Contractor (hereinafter the Agreement), this Request for Response (RFR) and its referenced documents, General and Supplementary Conditions, drawings, any Addenda issued, the Contractor's response to the RFR, other documents listed in the Agreement and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by parties, (2) a Change Order, (3) a Construction Change Directive or (4) a written order for a Minor change in the Work issued by the Design Professional on behalf of the City; the Contract Documents do include other documents such as bidding requirements.

3.16 RETAINAGE (*Construction/Infrastructure projects only*): When progress payments are being made for items being built or designed, the City may withhold at least 5% of the total project cost, or as otherwise specified in the contract for this project.

3.17 INSURANCE: Refer to the exhibit noted on the Invitation to Respond for specific insurance requirements. List the name and address of the respondent's insurance agent on the response form. The successful candidate shall be required to furnish a Certificate of Insurance (Accord Form), acceptable to the City, within ten (10) days from notice of award and must name the City as an additional insured on the face of the document. The insurance certificate and coverage requested must be updated and kept current throughout the life of the contract, including any extensions. If at any time during the term of the contract or any extension thereof, any required policies of insurance should

renew, expire, or be cancelled, it will be the responsibility of the Provider to furnish to the City a Certificate of Insurance indicating renewal or an acceptable replacement of the expiring policy prior to the expiration or cancellation, so that there will be no lapse in any coverage. The candidate shall obtain and maintain such required insurance at its own cost and expense.

3.18 BID BONDS: A Bid bond, cashiers or certified check may be required with your response. The City of Hartford provides contractors with the option of submitting an electronic Bid Bond through the Surety2000 website. Surety 2000 is an Internet-based surety processing, verification and security system, developed in cooperation with the surety industry. You may contact Surety 2000 at 1-800-660-3263 or www.surety2000.com, for more information.

Certified checks will be returned to all unsuccessful Candidates upon the awarding of the contract. If your response is not accompanied by a bond, certified check or proof that a valid bond has been obtained at the RFR opening it may be rejected.

If you manage a **small business** and have difficulty obtaining bonds help is available from the Small Business Administration (SBA) through "The Surety Bond Guarantee Program. For more information go to www.sba.gov, choose "Services." Then select "Financial Assistance" and click on "Surety Bond."

3.19 PERFORMANCE BOND AND PAYMENT BOND: If requested, the successful contractor will be required to submit a Performance Bond and Payment (Labor & Material) Bond in the amount of 100% of contract award within 10 days of award if the contract value exceeds \$50,000. Said bonds shall be issued by an insurance company and said surety companies must be listed on the current Federal Register, licensed in the State of Connecticut with an underwriting limitation exceeding the value of the project with no more than 5% of capital in surplus tied to any one risk. Banks must have a branch office in Connecticut with insurance provided by the FDIC. The bonds must be signed by an officer of the company and of the surety company above their official titles and their corporate seals must be affixed over the signatures.

Indicate the cost for these bonds, to be added to the contract sum, on the response form.

3.20 PREVAILING WAGES (*Construction/Infrastructure projects only*): Pursuant to Section 2-559 (B), Required Provisions. Each Agreement for the construction, remodeling or repair of any Infrastructure Facilities shall contain both of the following provisions:

(1) "The wages paid to any mechanic, laborer or workman employed upon the work herein contracted to be done shall be at a rate equal to the prevailing wage rate in the State of Connecticut and or federal government, whichever is applicable, for the same work in the same trade or occupation."

(2) "Each contractor and subcontractor, or an authorized officer or employee, responsible for supervision of the payment of wages shall submit, on a weekly basis within seven (7) days after the regular payment date of the payroll period, to the Procurement Services Unit, a "Weekly Certified Statement of Compliance." Due and timely compliance with this provision shall be a condition precedent to the approval and transmittal of the next and succeeding payments by the city or its authorized officers or agents to the contractor under the terms of this agreement."

3.21 SUBCONTRACTORS: The respondent shall not subcontract any portion of the project to be performed unless the prior consent of the City is given for both the work to be subcontracted and the subcontractor to perform the same. The terms and conditions of the underlying contract between the City and Contractor will become part and parcel of the terms and conditions of each subcontract. Respondents are required to provide subcontractor information in the space provided in 1.4

"Subcontractor Utilization" of the response forms. Complete a separate form for the Base Bid and each Alternate. MWBE's must be certified with the City of Hartford at the time of response submission.

3.22 MINORITY BUSINESS UTILIZATION (*Construction/Infrastructure projects only*): Respondents are required to set-aside for Minority Businesses 15% of the construction work. Respondents are encouraged to exceed the set-aside requirement specified. The City's Minority Business listing as further described in paragraph 3.23.3 shall be used by respondents in selecting minority business contractors. Please refer to the Commission on Human Rights and Opportunities Contract Compliance Regulations

The sum of all minority business subcontracts shall be equal to or greater than 15% regardless of how the bid is awarded (base only or base plus one or more alternates). Failure to comply with the required percentage of minority business utilization will be cause for rejection of bid.

3.22.1 City Certification Required

Respondents shall utilize Minority subcontractors who hold a current MWBE certificate with the City of Hartford at the time of response submission. Certifications by any other government entity shall not be sufficient to qualify the subcontractor to participate in the City of Hartford's minority business utilization preference program. In selecting its minority subcontractors, respondent is cautioned to seek documented proof that its subcontractors hold valid certification by the City. Failure to identify City certified Minority Business subcontractors will be cause for rejection of bid.

3.22.2 Percentage of Work to be Performed

Designated MWBE's shall perform at least 70% of the work with their own forces and as part of their own operations excluding the manufacture or purchase of proprietary products.

3.22.3 Minority Business Listing

A listing of Minority Businesses holding certification by the City of Hartford is available at <http://www.hartfordct.gov/procurement/supplier-diversity> or in the Procurement Services Unit, Room 100, 550 Main Street, Hartford, CT 06103. The City's listing of minority businesses is comprised of companies whereby at least 51% of the company is owned and operated by one or more of the following group persons: Black Americans, Hispanic Americans, Women, Asian Pacific Americans, Pacific Islanders, American Indians and descendants from the Iberian Peninsula. It should be understood that such listings are made available to assist respondents in satisfying bid requirements; however, respondent's selection of a subcontractor is its sole responsibility and all work performed under the contract shall be respondent's sole responsibility. The City does not sponsor or recommend the selection of any one vendor. Certification by the City of Hartford as a minority business does not imply that the business is qualified to perform the work specified in this bid. The City reserves the right to request alternate minority subcontractors for whatever reason.

3.22.4 Proof of Minority Business Utilization Required

Prior to execution of contract, the successful respondent shall be required to file with the City Engineer the actual form of subcontract with subcontractor(s) named in at least the minimum dollar value as stated in the "Subcontractor Utilization" form. The subcontract shall state the percentage of work which will be performed by the MWBE with its own forces and as part of its operation. Failure to comply with proof of subcontract within 10 days of notification may result in the rejection of bid and may be cause for forfeiture of respondents' bid surety. Further, the City reserves the right to monitor the performance and payment of such subcontracts; therefore, upon request by the City, the successful respondent shall be required to furnish proof of payment to its subcontractors. Failure to comply with such monitoring requirements within ten days of written request will result in withholding of payment to respondent.

3.22.5 Changes in Subcontractors after Award

The successful respondent may not change subcontractor(s) after the contract has been let unless and until it has received written approval from the City of Hartford. Any such approval shall be based upon a written request by the Contractor or City, which details performance and/or other issues related to the subcontractor(s).

3.23 SET-ASIDE PROGRAM: If this RFR is set-aside for award to a small, minority or women owned business enterprise you must receive a City of Hartford SC/MWBE certification prior to submission of bid response. This program is described in Sec. 2-660 of the Hartford Municipal Code.

3.24 CITY-BASED SMALL CONTRACTOR PREFERENCE: Any City-based SC/MWBE Certified Small Business which has submitted a bid not more than fifteen (15) percent higher than the low bid, provided such respondent agrees to accept the award at the amount of the low bid, shall be selected as the lowest responsible candidate. If more than one City-based SC/MWBE Certified Small Business has submitted bids not more than fifteen (15) percent higher than the low bid, the City shall select the lowest Responsible candidate among such respondents which submitted the lowest bid.

3.25 CRITERIA FOR AWARD: This Request for Response does not necessarily contemplate an award based solely on price. Rather, the City reserves its rights to accept or reject any or all responses or any portion thereof that it may determine to be in its own best interests, for whatever reason.

3.26 NOTICE OF AWARD: The selected vendor will be provided with a written Notice of Award which shall be contingent upon the submission by the respondent of all documents required of the successful candidate, including, but not limited to, proper insurance certificates, performance and payment bonds, verification of MWBE percentage contribution to the work and execution of contract within 10 days of the notice of award.

3.27 PERFORMANCE EVALUATION: The Contractor understands that during the course of and at the conclusion of the project that the City will evaluate his/her overall performance. Based on information gathered from the City's project management team, the Procurement Agent will assess factors including, but not limited to, quality of work or service, completion record, job supervision, working relationship with other providers, bills for extras, organization, cooperation, worksite cleanliness and compliance with City MBE requirements. This evaluation will be considered in the issuance of future awards. The contractor further understands and agrees that this record will be available for public scrutiny for a minimum of two years.

END OF SECTION

SECTION 4

TERMS AND CONDITIONS
FOR
PROFESSIONAL AND CONSULTING SERVICES

Rev. 05/15/12

4.1. **SCOPE OF SERVICES:**

- a. As described in Section 2 – Project Specifications of the RFR and the Provider's response.

4.2. **TERM OF CONTRACT:** - Reserve

4.3. **COMPENSATION:** - Reserve

4.4. **MANAGEMENT:** - Reserve

4.5. **INTENT:** It is the intent of the Contract to secure the services of the Provider or a duly authorized and competent representative or representatives of the Provider acceptable to the City. Failure of the Provider for any reason to make the service of such a person or persons available to the City to the extent necessary to perform the services required skillfully and promptly shall be cause for termination of the Contract. All persons engaged in the work required under the Contract shall be authorized or permitted under State law and the ordinances of the City to perform such services, as required by law.

4.6. **LEGAL STATUS:** If the Provider is a corporation or other legal business entity, it must have a current license to do business in the State of Connecticut that is on file with the Connecticut Secretary of State's office, or it must be organized under the laws of the State of Connecticut and current in terms of its required filings. Evidence acceptable by Procurement Manager must, when required, be filed with the Procurement Manager before performance of contract is started.

4.7. **INSURANCE REQUIREMENTS:** A certificate of insurance must be presented to the City in order for the Contract to take effect. The certificate must name the City as an additional insured on the face of the document and must bear the original signature of an authorized Agent for the Producer. All policies must be written on a "per occurrence" basis. The Provider is responsible for the cost of maintaining such insurance throughout the duration of the project. Insurance requirements are detailed in document #1009, Professional Services Insurance Requirements.

4.8. **TERMINATION:** The City may at any time, and for any reason, in its sole discretion, direct the discontinuance of the services and work contemplated under the Contract for a period of time. Such direction shall be in writing and shall specify the period during which the work shall be discontinued. The work shall be resumed on the dates specified in such direction, or upon such other date as the City may thereafter specify in writing. The period during which such work shall have been discontinued shall be deemed added to the time for performance. In the event that the City directs the discontinuance of the services hereunder for a period of time in excess of six (6) months, through no fault of the Provider, the parties may negotiate and adjustment in the fees payable hereunder due to a rise in the cost of performance. Stoppage of work under this article shall not give rise to any claim against the City.

The City may at any time and for any reason, with or without cause, in its sole discretion, terminate the Contract by written notice specifying the termination date, which shall be not less than seven (7) days from the date such notice is given. In the event of such termination, services shall be paid for in such amount as shall compensate the Provider for the portion of the work satisfactorily performed prior to termination. Such amount shall be fixed by the City after consultation with the Provider, and shall be subject to audit by the City's Comptroller. Termination under this section shall not give rise to any claim against the City for damages or for compensation in addition to that provided hereunder.

4.9. **EQUIPMENT FURNISHED:** - Reserve

- 4.10. **ASSIGNMENT:** The Provider shall not assign or subcontract the Contract or any of the services to be performed by it hereunder without prior consent of the City in writing. The Provider shall be as fully responsible to the City for the acts and omissions of its subcontractors as it is for the acts and omissions of people directly employed by it. The Provider shall require any subcontractor approved by the City to agree in its contract to observe and be bound by all obligations and conditions of the Contract to which Provider is bound.

4.11. **REJECTED WORK OR MATERIALS:** - Reserve

- 4.12. **DEFAULT:** Any of the following occurrences or acts shall constitute an Event of Default under the Contract:

If default shall be made by the Contractor, its successors or assigns, in the performance or observance of any of the covenants, conditions or agreements on the part of the Contractor set forth in the Contract; or

If any determination shall have been made by competent authority such as, but not limited to, any federal, state or local government official, or a certified public accountant, that the Contractor's management or any accounting for its funding, from whatever source, is improper, inadequate or illegal, as such management or accounting may relate to the Contractor's performance of the Contract; or

If a decree or order by a court having jurisdiction in the matter shall have been entered adjudging the Contractor a bankrupt or insolvent or approving as properly filed a petition seeking reorganization, readjustment, arrangement, composition or similar relief for the Contractor under the federal bankruptcy laws, or any other similar applicable federal or state law; or

If any competent authority shall have determined that the Contractor is in default of any federal, state or local tax obligation.

Pursuant to a Resolution passed by the Court of Common Council on September 12, 1983, default on the part of any outstanding debt owed to the City by the Contractor shall be considered just cause for termination of the Contract. Default shall be considered to have occurred when a monthly payment required by a repayment agreement is thirty (30) or more days late.

4.13. **FORCE MAJEURE:** - Reserve

- 4.14. **INDEMNIFICATION:** Provider shall not assert any claim arising out of any act or omission by any agent, officer or employee of the City in the execution or performance of the Contract against any such agent, officer or employee.

A. The Provider will indemnify the City for any damages or costs to which it may be put by reason of injury to the person or property of another resulting from the performance, non-performance, negligence or carelessness in the performance of the contract or in failure to comply with any provisions of the contract.

B. The Provider expressly agrees to at all times indemnify, defend and save harmless the City of Hartford and its respective officers, agents, and employees on account of any and all demands, claims, damages, losses, infringement of patent rights, litigation, financial costs and expenses, including counsel fees, and compensation arising out of personal injuries (including death), any damage to property, real or personal and any other loss, expense or aggrievement directly or indirectly arising out of, related to or in connection with the Project and the work to be performed

hereunder by the Provider, its employees, agents, subcontractors, material suppliers, or anyone directly or indirectly employed by any of them. The Provider shall and does hereby assume and agree to pay for the defense of all such claims, demands, suits, proceedings and litigation, including costs and attorneys fees. The provisions of this paragraph shall survive the expiration or early termination of the Contract and shall not be limited by reason of any insurance coverage.

- 4.15. **CONFLICT OF INTEREST:** No member of the governing body of the City, and no other officer, employee, or agent of the City shall have any personal interest, direct or indirect, in the Contract, and the Provider covenants that no person having such interest shall be employed in the performance of the Contract.

- 4.16. **ANTI-DISCRIMINATION AND AFFIRMATIVE ACTION:**

The Contractor agrees to abide by the provisions of Section 2-680 et seq. of the City of Hartford Municipal Code (as applicable), Executive Orders Number 3 and 17 of the State of Connecticut; and Presidential Executive Orders Number 11246, 11375 and 11063. In carrying out this program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, mental disability, physical handicap, or sexual preference.

The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment without regard to their race, color, religion, age, sex, national origin, mental disability, physical handicap, or sexual preference. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training; including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Federal Government, setting forth the provisions of the non-discrimination clause.

The Contractor shall state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, age, sex, national origin, mental disability, physical handicap, or sexual preference. The Contractor shall incorporate, or cause to be incorporated, this provision in any and all subcontracts entered into pursuant to the Contract. The Contractor agrees to abide by the terms and conditions contained in the City of Hartford's Bidder's EEO Report.

- 4.17. **PERFORMANCE EVALUATION:** The Provider understands that during the course of and at the conclusion of the work that the City will evaluate its overall performance. Based on information gathered from the Managing Authority, the Procurement Manager will assess factors including, but not limited to, quality of work or service, completion record, job supervision, working relationship with other providers, bills for extras, organization, cooperation, worksite cleanliness, and compliance with City ordinances including W/MBE requirements. The Provider further understands and agrees that this record will be available for public scrutiny both in the project file and on the City's web site for a minimum of two years. The Provider will not contest the Procurement Manager's decision, which will be final.
- 4.18. **APPLICABLE LAW:** The Provider shall comply with and the Contract shall be construed in accordance with the laws regulations, ordinances and codes of the United States, the State of Connecticut, the Charter and Regulations of the City of Hartford.
- 4.19. **MEDIATION AND ARBITRATION:** In the event a dispute arises out of or relates to the Contract or the breach thereof and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by a single person selected by the parties. Any dispute arising in connection with the Contract, that is not resolved

or settled through mediation as referenced above shall be settled by arbitration. The Provider and the City shall each choose an arbitrator, and the two arbitrators thus chosen shall select a third arbitrator. The findings and award of the three arbitrators thus chosen shall be final and binding on the parties hereto, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. Arbitration shall be held in Hartford, Connecticut.

- 4.20. **AMENDMENTS:** The City may, from time to time, request changes in the scope of services to be performed by the Provider hereunder. Any such change, including any increase or decrease in the amount of the Provider's compensation, which are mutually agreed upon by and between the City and the Provider, shall be incorporated in a written amendment to the Contract.
- 4.21. **CONFLICTING TERMS:** The terms and conditions of the contract signed upon award of the bid will supersede any inconsistent provisions of the bidding documents.
- 4.22. **CUMULATIVE REMEDIES:** All rights exercisable by and remedies of the City hereunder shall be cumulative and the exercise or beginning of the exercise by the City of any of its rights or remedies hereunder shall not preclude the City from exercising any other right or remedy granted hereunder or permitted by law.
- 4.23. **SUCCESSORS & ASSIGNS:** The City and the Provider each binds itself and its successors and assigns with respect to all covenants of the Contract. The Provider shall not assign or transfer any interest in the Contract without the prior written approval of the City.
- 4.24. **INVALID PROVISIONS:** If any provision of the Contract is held invalid, the balance of the provisions of the Contract shall not be affected thereby if the balance of the provisions of the Contract would then continue to conform to the requirements of applicable laws.
- 4.25. **NON-WAIVER:** Any failure by the City or the Provider to insist upon the strict performance by the other of any of the terms and provisions hereof shall not be a waiver, and each party hereto, notwithstanding any such failure, shall have the right thereafter to insist upon the strict performance by the other, of any and all of the terms and provisions of the Contract and neither party hereto shall be relieved of such obligation by reason of the failure of the other to comply with or otherwise enforce or to seek to enforce any of the provisions of the Contract.
- 4.26. **INDEPENDENT PROVIDER:** Provider, including its' employees, is an independent Provider and shall not be regarded as an employee or agent of the City.
- 4.27. **SUBCONTRACTORS:** - Reserve
- 4.28. **ESTABLISHMENT AND MAINTENANCE OF RECORDS:** The Provider agrees to establish and maintain fiscal control and accounting procedures that assure proper accounting for all funds paid by the City to the Provider under the Contract. The Provider agrees that all records with respect to all matters covered by the Contract shall be maintained during the term of the Contract, and for a minimum of three years following termination, including any renewal or extension.
- 4.29. **AUDITS:** At any time during normal business hours, and as often as may be deemed necessary, the Provider shall make available to the City, for examination, all records with respect to all matters covered by the Contract.
- 4.30. **REPORTS AND INFORMATION:** The Provider shall furnish the City with such information and reports concerning the progress and management of this work as may be required from time to time. The form of said reports shall be determined by the City consistent with the City's requirements.

- 4.31. **INSPECTION**: Reserve.
- 4.32. **SAFEGUARDING OF FUNDS**: Reserve.
- 4.33. **ADVERTISING**: Providers may not reference sales to the City of Hartford for advertising and promotional purposes without the prior approval of Procurement Services.
- 4.34. **LICENSES AND PERMITS** The Provider certifies that for the duration of contract performance, he shall have and provide proof of permits and licenses as required by the City of Hartford Department of Code Enforcement and/or other City, State or Federal regulatory bodies as applicable.
- 4.35. **PATENT INFRINGEMENT**: Reserve.
- 4.36. **DELIVERY AND INVOICING**: City's order number must be shown on all packages, invoices and correspondence.
- ☐ If services include the shipment of equipment, items or commodities -
 - ☐ Invoice and bill of lading or other notice containing complete shipping information must be mailed at time of shipment.
 - ☐ Delivery will be inside, FOB Hartford unless otherwise stated in the specifications.
- 4.37. **PAYMENT**: Payment will be made to the Provider within thirty (30) days after receipt by the City of acceptable invoice with appropriate supporting documentation. The acceptance, by the Provider or by any person claiming under the Provider, of the final payment as approved by the Director of Finance shall operate as and be a release to the City from all claims of and liability to the Provider and to the Provider's representatives and assigns for anything done, furnished for or relating to the contract or for any act or omission of the City or of any person relating to or affecting the contract except such sums as may be retained by the City under the maintenance or guarantee provisions of the Contract. The City shall have the right, during the course of the Provider's services and for a period of two years after completion of the services, to examine Provider's records to verify all direct charges, expenses and disbursements made or incurred by Provider in connection with the services.
- 4.38. **NON-APPROPRIATION OF FUNDS**: It is assumed that City departments that enter into a Contract with the Provider have obtained approval, authority and funding to make the initial payment(s) during the current fiscal year. The department's ability to make subsequent payments may be contingent upon the appropriation of funds by the relevant government entity or legislative authorities of funds for this purpose. If such additional funds are not so appropriated either the Provider or the City may terminate the Contract as of the first day of the applicable subsequent fiscal year in which such funds were not made available. The City agrees not to effect such termination for the sole purpose of replacing the work product with an equivalent product supplied by others.
- 4.39. **TAXES**: The City is exempt from Connecticut Sales Tax under G.S. Sect. 12-412(A), Federal excise taxes, and the provisions of the Federal Robinson-Patman Act.

In accordance with Chapter 2, Section 2-571(b) of the Municipal Code of the City of Hartford, the Provider must be current in all tax obligations to the City of Hartford. A Provider found to be delinquent in the payment of personal or real property taxes, or found to be the owner of an interest of twenty-five percent (25%) or more in a corporation that is delinquent in the payment of personal or real property taxes shall be required to submit a plan whereby the Provider will make current all arrearage of taxes. Such plan shall include a schedule of payments sufficient to make

such Provider current within a time period satisfactory to the City's Operating Officer.

4.40. **WARRANTIES, GUARANTEES, & INSTRUCTIONS:** Reserve.

4.41. **OWNERSHIP OF PRINTED MATERIAL AND OTHER PRODUCTS:** The City of Hartford has sole and exclusive right and title to all printed material, art work and any other product produced for the City under contract. The original artwork and/or any plates or computer files used in preparing and completing the work shall be considered property of the City of Hartford whether supplied by or created for the City. All artwork and electronic files shall be returned with the completed job. The Provider shall not copyright any printed matter produced under the contract and shall be responsible for the safekeeping of all printing plates, returning them to the City upon request.

4.42. **SECURITY:** Reserve.

4.43. **HAZARDOUS WASTE:** Reserve

4.44. **NOTIFICATION:** Reserve

END OF SECTION