

NORTHEAST EMPLOYEE / VALET PARKING LOT PROJECT NO. 2553

ADVERTISEMENT FOR REQUEST FOR PROPOSAL

METROPOLITAN NASHVILLE AIRPORT AUTHORITY

NASHVILLE, TENNESSEE

NORTHEAST EMPLOYEE / VALET PARKING LOT

PROJECT NO. 2553

ELECTRONIC PROPOSALS for furnishing all materials, labor, tools and appurtenances for completion of the design and the construction of the **Northeast Employee / Valet Parking Lot** and other incidental items shall be received by the Metropolitan Nashville Airport Authority, (MNA) Nashville, Tennessee, until and not later than **2:00 P.M. (local time) on November 5, 2025**. Proposers wishing to submit a non-electronic proposal may do so only after receiving written authorization from MNA. Written authorization to submit a non-electronic proposal may be requested by emailing purchasing@flynashville.com at least five (5)

days prior to the date proposals are due. Proposers submitting a non-electronic proposal must submit a copy of the written authorization with their proposal package.

THE PROJECT consists of completing the construction; furnishing all labor, materials, tools, equipment, and incidentals; and performing all Work necessary for the installation of the **Northeast Employee / Valet Parking Lot** accordance with the details as shown on this Request For Proposal (RFP), or as directed by MNAA or its authorized representative. Proposers must be in good standing with the State of Tennessee and be qualified to meet all Local, State and Federal statutes, codes, regulations, and ordinances governing the performance of the type of Work for which Proposer is submitting a Proposal.

The **Northeast Employee / Valet Parking Lot** will commence in **December 2025** with completion within the specified number of calendar days.

SCOPE. Construction of 5,000 space lot (3,500 employee parking and 1,500 valet staging), including roadway improvements connecting to Terminal Drive.

THE RFP DOCUMENTS. Copies of the Contract Documents (RFP, Proposal Schedule, Attachments, etc.) will be available on or after **October 1, 2025** and may be obtained electronically from [B2GNow E-Bidding](#) (click **View Active Bid Opportunity Listings**). The requestor shall pay the cost of the document printing.

Important: All opportunities can be viewed, and documents downloaded through the new MNAA Procurement e-bidding System, [B2GNow E-Bidding](#). Proposers must register to download the solicitation and select the appropriate North American Industry Classification System (NAICS Codes). Registration is free. Click on the ‘View Active Bid Opportunity Listings’ button for additional information.

Please note that your organization must have an Authorized Signer to sign the Proposal documents; the authorized signer must have the authority to bind your company to each and every term, condition, article, and obligation of the RFP and any resultant Contract.

Submission Instructions: The Proposer must scan all required response documents, including the Prime/Subcontractor License Information (if applicable) and upload them to the appropriate solicitation file on the e-bidding system. All submittal questions shall be directed to the Purchasing Department, fax number (615) 275-2349 or email: Purchasing@flynashville.com.

Proposers are advised to review the RFP Documents carefully prior to submitting a Proposal on the Project. Proposals must be submitted on the Proposal Form included in the RFP Documents and the successful Proposer will be required to execute the Contract and other documents requiring execution that are included in the Contract Documents.

CONTRACTORS LICENSING ACT OF 1994. All Proposers must be licensed contractors as required by the Contractors Licensing Act of 1994, TCA Section 62-6-101 et seq. The name, license number, expiration date thereof, and license classification of the contractors applying to propose for the prime contract and for the masonry project when the total cost of the masonry portion of the project exceeds one hundred thousand dollars (\$100,000, and for the electrical, plumbing, heating, ventilation, air conditioning contracts, and closed loop geo-thermal heating and cooling, must appear on the **outside of the envelope** containing the proposal except when the proposal is in an amount less than twenty-five thousand (\$25,000). Prime contractor proposers who are to perform the electrical, plumbing, heating, ventilation, air conditioning, masonry, and geo-thermal must be so designated upon the **outside of the envelope**. Failure of any proposer to comply therewith may void such proposal and the envelope containing such proposal may not be opened or considered.

Further, MNAA has determined that, if the Proposer proposes to accomplish any or all of the Work under this Project which entails masonry work exceeding \$100,000, and electrical, plumbing, heating, ventilation, air conditioning, and geo-thermal equal to or exceeding \$25,000 in value

through the utilization of Subcontractors or to accomplish with Subcontractors any other part of the Work for which the Proposer does not hold a valid Tennessee Contractor's License, then those Subcontractors must, at the time the Proposal is submitted to MNAA, hold a valid Tennessee Contractor's License, current and in full force and effect in all respects, in such of the following classifications and sub-classifications as apply to the Work for which they will be subcontracted.

Proposals shall be submitted for the Work as indicated in the RFP. Specifically, in referring to the Contractors Licensing Act and other applicable authorities, MNAA has determined that to lawfully propose on this Project, all Proposers and/or their subcontractors must, at the time their Proposal is submitted to MNAA, hold a valid Tennessee Contractor's license, current and in full force and effect in all respects, to perform the Work as defined in the RFP.

All Proposers are advised that the Contractors Licensing Act establishes only the minimum licensing requirements and that MNAA reserves the right in its sole discretion to require higher licensing standards, as reflected in the Contract Documents. All Proposers are responsible for complying with any other licensing or permit requirements of the State of Tennessee and/or the Metropolitan Government of Nashville and Davidson County, which may be applicable to the Work.

PRE-PROPOSAL CONFERENCE. A Pre-Proposal Conference will be conducted at **2:30 P.M. (local time) on October 9, 2025**, 1370 Murfreesboro Pike, **Building #1 CONF – PMO 1 Main**, Nashville,

Tennessee 37217. Attendance at this meeting is not mandatory. There will not be a project site tour after the meeting.

RIGHT TO REJECT ANY AND ALL PROPOSALS. MNAA proposes to award the Contract to the lowest responsive and responsible Proposer. Proposer is advised that MNAA reserves the right to reject any and all Proposals submitted, to waive any and all informalities, irregularities and/or technicalities in any Proposal or Proposal Guaranty, to accept any Proposal deemed advantageous to it and to negotiate changes, deletions, or additions to these Contract Documents with the successful Proposer.