

**NOTICE OF
INVITATION FOR BIDS (IFB)**

Sealed bids are invited for the Ratcliffe Hall, Data Center Renovation, on the campus of Christopher Newport University, Newport News, VA, PROJECT: 242-B5242-001.

The project is generally described as the replacement of four Computer Room Air Conditioners (CRAC) and modular glycol chiller that condition the UPS room and Data Center at Ratcliffe Hall. The new CRAC units will be connected to the CNU Chilled Water Plant loop and the modular chiller will be replaced to serve as a backup source of chilled water for these units. The project also includes the demolition of a packaged direct-expansion Air Handler located outdoors beside the Data Center.

Sealed bids will be received at Christopher Newport University, Department of Procurement Services, 1 Avenue of the Arts, Newport News, VA 23606. **The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer, on December 3, 2025.** The bids will be opened publicly and read aloud in a video meeting **beginning at 2:00 P.M., on December 4, 2025.** The bid opening can be attended virtually through Google Link: meet.google.com/ewi-vrgm-zts (paste in browser); Phone Numbers; (US)+1 929-252-0753 PIN: 286 048 699#

IF BIDS ARE MAILED, SEND DIRECTLY TO ISSUING AGENCY SHOWN ABOVE: Bidders must provide to the Contracting Office the delivery service used and a tracking number to ensure receipt of the bid prior to bid close date and time. The bid envelope must clearly state the solicitation number.

IF BIDS ARE HAND DELIVERED, DELIVER TO: Christopher Newport University, Office of Procurement Services, 321 Hiden Boulevard, Suite 100, Newport News, Virginia 23606.

A Bid Bond **IS** required.

eVA Vendor Registration: The bidder or offeror shall be a registered vendor in eVA. See the attached **eVA Vendor Registration Requirements**.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves the right to reject any or all bids.

A mandatory pre-bid conference will be held at the Ratcliffe Hall in the Lobby beginning at **10:00 A.M.** on November 12, 2025. No one will be allowed to enter the mandatory prebid meeting after 10:00 A.M.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications plus such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. **Notice of Award' or 'Notice of Intent to Award' will be posted on eVA, Virginia Department of General Services' central electronic procurement website, at <https://eva.virginia.gov>**

Contractor registration is required in accordance with Section 54.1-1103 of the Code of Virginia. See the Invitation for Bids for additional qualification requirements.

All executive branch agencies are directed to advance Executive Order 35, dated July 3, 2019.

The Invitation for Bids for the above project, including the PDF drawings and specifications containing the information necessary for bidding, may be obtained from the office of Wiley Wilson, 6800 Paragon Place, Suite 600, Richmond VA, 23230, Email mpuccinelli@wileywilson.com.

Christopher Newport University
David Guglielmo
1 Avenue of the Arts
Newport News, VA 23606
242-19-00129

Attachment: eVA Vendor Registration Requirements