

Public Notice

The Township of Union has adopted the Fair and Open Process of the Pay-to-Play Law (N.J.S.A. 19:44A-20a, et seq.) in its request for proposals and awarding goods and services contracts with an annual value in excess of \$17,500.00. Proposals will be evaluated by the Township Committee of the Township of Union on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

- a. Experience and reputation in the field;
- b. Knowledge of the Township and the subject matter to be addressed under the contract;
- c. Availability to accommodate any required meetings of the Township;
- d. Compensation proposal;
- e. Other factors if demonstrated to be in the best interest of the Township.

In addition to the above criteria, the Township may consider the following criteria, where applicable, in order to evaluate the proposal:

- a. Assurances of performance;
- b. Vendor's financial ability and strength to meet its obligations;
- c. How the costs compare to other proposals;
- d. If available, are suitable warranties and guarantees available
- e. The Township Committee reserves the right to reject all proposals.

To this end the Township is seeking proposals for the following:

BOND COUNSEL

- A. Prepare or review all bond ordinances adopted or to be adopted by the Governing body.
- B. Assemble a certified record of proceedings to evidence the proper adoption of each bond ordinance in accordance with the provisions of the Local Bond Law and other applicable New Jersey Statutes.
- C. Prepare the necessary resolutions or other operative documents to set up all bond sales and submit to the Township Attorney for review. Consult with the Auditor in connection with the appropriate maturity schedule for the bonds to be sold and will review the sections of the Official Statement pertaining to tax and security law matters and the description of the security for the bonds. By request of the Township will arrange for the printing and the distribution of the Official Statement to those financial institutions that customarily submit bids for new issues of New Jersey municipal bonds of that type. Bond Counsel will arrange for the printing of the notice of sale and will answer any inquiries made by

the investment community concerning the bond sale. Bond Counsel will attend the bond sale and will render legal advice as necessary concerning the submission of bids for the bonds in accordance with the notice of sale and the requirements of law. After the bond sale, bond counsel will prepare the bonds for execution, will prepare and see to the execution of the necessary closing certificates and will establish the time and the place for the delivery of the bonds to the successful bidder. Bond Counsel will attend the closing with the appropriate at which time the bonds will be delivered, payment will be made for the bonds, and bond counsel will issue a final approving legal opinion with respect to the validity of the bonds.

- D. Prepare any necessary resolutions to authorize the sale of bond anticipation notes or tax anticipation notes and submit them to the Township Clerk. When the purchaser and the details of the notes have been determined, bond counsel will prepare the notes for execution and will prepare the appropriate closing certificates and an approving legal opinion with respect to the notes. Normally, it is not necessary for bond counsel to attend the closing for the notes. Unless requested otherwise, bond counsel will forward the notes, closing papers and approving legal opinion to the appropriate Township officer for execution and delivery.
- E. Provide basic advice in regard to the effect of the federal arbitrage regulations on the issuance of bonds or bond anticipation notes and the investment of the proceeds thereof.
- F. Provide basic advice in regard to compliance with Rule 15c2-12 of the Securities and Exchange Commission.
- G. Bond Counsel shall have a minimum of five years experience as Municipal Bond Counsel.

All proposals **must** include a current Business Registration Certificate, Certificate of Employee Information Report, W-9 Form and if applicable a Public Works Registration Certificate.

Please submit one original and one copy of the proposal.

Proposals must be received no later than 4:00pm December 3, 2025 and should be mailed to Eileen Birch, Township Clerk, 1976 Morris Avenue, Union, NJ 07083. All envelopes should be clearly marked "Proposal for Services – Bond Counsel".